

MINGUS UNION HIGH SCHOOL DISTRICT
1801 East Fir, Cottonwood, AZ 86326

GOVERNING BOARD
MINUTES OF MEETING
Mingus Union High School Library
Thursday, June 12, 2025, 6:00 PM

Governing Board:

Ms. Taylor Bell
Ms. Ashley Koepnick
Mr. Austin Babcock
Mr. Frank Nevarez
Mr. Will David

Also Present:

Melody Herne, Superintendent
Lynn Leonard, Finance Director
Leah Johnson, Admin Asst.
Josh Fant, IT Director

OPENING

Call to Order

Vice President Ashley Koepnick called the meeting to order at 6:00 PM.

Roll Call

Vice President Ashley Koepnick, Board Member Austin Babcock, Board Member Frank Nevarez and Board Member Will David are present. President Taylor Bell is absent.

Pledge of Allegiance

The pledge was led by the Board Member Frank Nevarez

Moment of Silence

A moment of silence was observed.

Adoption of Agenda

Motion was made by the Board Member Frank Nevarez to adopt the agenda as presented. The second was made by the Board Member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent
Vice President Ashley Koepnick – Aye
Board Member Austin Babcock - Aye
Board Member Frank Nevarez – Aye
Board Member Will David - Aye

Motion passed 4-0.

Student Recognition

Superintendent Herne and Principal Beery presented certificates for student recognition

Employee Recognition (Superintendent Herne)

Superintendent Herne recognized the employee of the month, Principal Beery.

REPORTS

Superintendent 's Report

Superintendent Herne reported on several events and recognitions that students have received during the fourth quarter. Upcoming events: Senior Week May 19th – 23rd, Senior Honors Night May 19th at 5:30 pm, Graduation Practice May 23rd at 7:00 am, Graduation May 23rd 7:00 pm, Operation Graduation 2025 May 23rd 9:00 pm.

State Track Meet Send off – Friday, May 9th, 2025, Location: Deer Valley High School, The track team had an amazing send off

Psychology Grant – • Ms. Trecia Taylor was awarded a \$500 YCESA Grant for AP Psychology • Grant money was used to purchase models of the brain, eye and ear • The models were used for review in preparation for Advanced Placement Exam • The pictures show the students, on Tuesday, May 13th, traveling to various stations and exploring the structures/models for hands on review at its finest

Scholarship Recipient - May 20, 2025, Aldo Lopez • Morgan A. Gilbert Memorial Fund's Grease Monkey and Gear Head Scholarship • 2025-2026 at Yavapai College \$2,500.00

ATORT - May 20, 2025, Aldo Lopez • Morgan A. Gilbert Memorial Fund's Grease Monkey and Gear Head Scholarship • 2025-2026 at Yavapai College \$2,500.00

Final Choir Concert - May 13th, 2025 • Mingus Performance and Concert Choirs had their final concert of the year • Graduating seniors were honored as well as acknowledgements of the Regional Choir accomplishments • The Concert also included a Senior Choir • Any senior who was in choir in their time at MUHS could be a part of one final song • This song was also sung at the 2025 Graduation

Thespian Inductions - May 17th, 2025, ATORT inducted 13 new members to the International Thespian Honor Society - Troupe #3406 • This troupe Started at Mingus in 1980 • 16 students earned Honors Status • 8 Students earned National Honors Status • 5 Students earned International Honors Status • Points are awarded through community service, theatre, and performing arts activities • ATORT awards and recognizes actors, singers, dancers, and technicians

ASU Gammage High School Theatre Awards (HSTMA) - May 23, 2025 ATORT attended ASU Gammage HSTMA and were Finalists for multiple awards including: • Best Set & Props • Best Lighting • Best Costumes • Best Hair & Makeup • Awards: • Mekenzie Combs won the ASU Gammage Leadership Award \$1,000 Scholarship • Mekenzie Combs won Best Lead Female and will be representing the State of Arizona and Mingus at the Jimmy Awards in New York • Look for her Broadway Debut on Monday, June 23rd at 7:30pm Eastern Time • Top 5 in the state for "Best Musical" for Mamma Mia! • Leadership Award • Best Musical • Best Lead Female • Best Supporting Male

ATORT - Mr. Ball was nominated by Mekenzie Combs for the Inspiring Teacher Award • Multiple Mingus alumni participated in the nomination video

Girls Flag Football - University of Arizona Seven on Seven Flag Football • June 11, 2025, 45 H.S. Teams from across Arizona • 12 Mingus Students and two Coaches attended • Coach Moncibaez

FFA State Competition - 2025 State Leadership Conference • June 4-7, 2025, University of Arizona • State Star in Agricultural Production • State Degree Recipients • State Nominating Committee Member • 2024-2025 Successful • FFA Year Star in Agricultural Production 2025 State Leadership Conference Peter Groseta • State Degree Peter Groseta • Trenton Castro • Chloe Rosenberg • Jacy Holt
Campus Updates: HVAC - School Facilities Division • Comfort Systems • 95 HVAC Units • Buildings: 100, 200, 300, 600

Upcoming Events - • Free Meals— Kids and Teens (0-18 yrs) Monday –Friday (June 2-July 28) • Breakfast 8:00-9:00AM • Lunch 11:00AM-1:00PM • Special Board Meeting: Budget— July 2, 2025, 6:00PM Library • Girls Flag Football Tournament: Saturday June 21, 2025, 8:00AM • Football: Seven on Seven– Saturday June 21, 2025, 2:00PM

Board Member Report(s) - Vice President Ashley Koepnick stated that she felt graduation was very well done, excellent in face. Vice President Ashley Koepnick thanked all those that participated in the planning and execution as this is no small task. Vice President Ashley Koepnick gave a special shout out to Principal Beery. Vice President Ashley Koepnick stated the big screens were phenomenal, the visual was excellent no matter what seats you sat in.

Vice President Ashley Koepnick stated that ASBA had great information and provided insight on how board members can work better together for our students and that's our number one goal "our students"

Board Member Frank Nevarez stated that graduation was incredible. He loved watching the young men and woman go up to receive there diploma, amazing energy, he also noted that six kids from his church graduated, it was extra special.

Board Member Frank Nevarez stated the ASBA conference had a lot of Board Members from several districts and just being able to converse with them was eye opening. The content was good. Board Member Frank Nevarez did want to note that the biggest discussion among other Board Members was that they did not seem to get much 1:1 time with there Superintendent. He is grateful and feels blessed that Superintendent Herne always makes time.

Board Member Austin Babcock stated that for him graduation was heartfelt, seeing the students accomplishments, the look on there faces were as if they just conquered the world. He even had his child graduate this year so it was extra special. Board Member Austin Babcock noted that his wife volunteered on the graduation committee, so that meant he also volunteered. He was grateful to his wife and the experience.

Board Member Austin Babcock was unable to attend ASBA due to a pre scheduled conflict. Board Member Austin Babcock was also able to participate in the Leadership group for Prom set up. Graduation – great to see their accomplishments- conquer the world- had his own child graduate, my wife was on the graduation committee- ASBA – He was unable to attend which means so was I. Board Member Austin Babcock mentioned that he was able to help out with the leadership for Prom, the organization, theme and structure.

Board Member Will David stated that he has attended about 32 graduations some were even out of country and MUHS District #4 stood out to him for excellence in execution, he felt like the flow was seamless but mentioned additionally that he wondered how we could make MUHS District #4 even a bigger showcase possibly through guest speakers? Board Member Will David would like to discuss some future ideas

Board Member Will David found that ASBA was enormously helpful, over 200 districts were represented. Board Member Will David concured that we have it good here at MUHS Disctrict #4. Board member Will David did express concern as his fellow colleagues shared some district challenges, particularly in enrollment. Board member Will David would like us to explore more opportunities in Community Engagement, he gave an example of some partnerships that were shared from a Phoenix district.

Administration Information - Principal Beery will inform the Board of plans for the school year 2025-2026. (Principal Beery) Spring and Summer- 24 hours of summer work- curriculum focus – direct focus, specific instruction. Bell and Flex early on – Positive feedback- 4 days a week times that make sense – 8am – 2:25 Wed early release- Beyond Text books – moving away- we have not got our bang for our buck- Tests in subjects are reliable and valid. Teacher evaluation tool- Education Advance- Lots more flexibility. Partnership Center for Highschool Success – Students successful in 9th grade- Restructure – Guided Coliation – Bi weekly 100% student learning, and Site Leadership.

Summer Priorities

• Teacher Work • School Changes • 24 hours to build/improve curriculum on EMBARC • Specific instruction per course, based upon inventory completed by Principal & A.P. Curriculum & Instruction • Bell Schedule / FLEX changes • Expectations, opportunities • Benchmark & CFA changes • Standardizing through a different agency (currently Beyond Textbooks) • Teacher Evaluation/Observation Tool • Outdated • Doesn't match what we're asking of teachers with AVID strategies • Training & calibration considerations • Alignment with Strategic Planning • 9th Grade Success Grant • School Site Leadership Structure

Other Information for Reading

Summer Newsletter

BOARD MEETING MINUTES NOT PREVIOUSLY APPROVED

Meetings

May 8th 2025 - Regular Meeting

Motion was made by Board Member Frank Nevarez to separate the approval of May 8th, 2025, Regular Meeting Minutes. The second was made by the Board Member Austin Babcock.

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

PUBLIC COMMENTS : No forms submitted

At the conclusion of the call to the public, Board members may respond to any criticism made by an individual who addressed the Board. Board members may also direct staff to review the concern or request the item be discussed at a future meeting. Board members may not discuss or take legal action on matters raised during this open call to the public. If you have submitted a Request to Speak form, the Board President will call upon you and ask that you **please identify yourself by clearly stating for the record your name and address.** Citizens are asked to restrict their comments to three (3) minutes. Groups wishing to speak should select a spokesperson to represent the view of the group. **(Board President may refrain from reciting this section if no RTS forms have been submitted).**

ACTION ITEMS – CONSENT

Motion was made by Board Member Austin Babcock to adopt the consent agenda as presented. The second was made by Vice President Ashley Koepnick

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

Approval of Routine Vouchers

Expense, Payroll, and Bookstore Activity

Personnel - HR Report

HR Report, Classified, Certified, and Support Staff (Classified Non-Admin) Employment Renewals for FY2026

Donation

Graduation

Fee Schedule**Sole Vendor List FY2026**

Annual Authorization for the School Principal to waive student fees during FY25-26 Authorization for the Principal to waive student fees and charges in consideration of economic hardship, pursuant to A.R.S. 15-343 (19)(24)(28).

Policy 2nd Reading

Policy Advisory Volume 37 #2 819-862, 863-865 Volume 37 #3, 866-875, Volume 37 #4.

Out of State Travel

- Klint Klean is requesting out-of-state travel for the Annual Utah Shakespeare Festival Trip on Labor Day weekend, August 27th -August 31st 2025.
- Verakada One Conference (IT Director Fant) September 21st-25th 2025
- AVID Summer Institute 2025 June 16th - 18th 2025
- Eric Banuelos requesting out-of-state travel for the National FFA New Century Farmer Conference, July 20th -July 25th 2025.

2025-26 Bell Schedule**Extra Duty Rates of Pay for FY26****Athletic and Extracurricular Pay****Student Activities Fundraisers**

Dave Beery as the delegate for the approval of student activities fundraising for FY26 and Lynn Leonard as the student activities treasurer and Dave Beery as the co-treasurer.

Resolution authorizing execution of warrants**Agreements**

- **IGA Rise Resource Center**
- **Agreement for Library Support Services and Membership in the Yavapai Library Network**

ACTION ITEMS - DISTRICT BUSINESS

Fiscal Year 2026 Proposed Budget- Consideration and possible approval of the proposed FY26 budget for the Mingus Union High School District No. 4. (Finance Director Leonard)

Board Member Austin Babcock asked Director of Finance Lynn Leonard is there a decrease of about 25% from classroom site fund?

Director of Finance Lynn Leonard responded, no we have added a line for carry forward, which is line 11. Last year was 544k and this year is 498k the only change is we did not have a designated line.

Board Member Frank Nevarez wanted to clarify that this would include the reduction of student support on line 185.

Vice President Ashley Koepnick state that the salaries are showing 1.057M divided by 64 Employees is showing at about \$16,5K for teachers?

Director of Finance Lynn Leonard stated that actually it can be up to 17k, depending on FTE used.

Vice President Ashley Koepnick also asked on page six, section 842 site fund, what is that for?

Director of Finance Lynn Leonard stated that this was the weighted ADM allowance, you take the weighted ADM and multiply it by 842 and that's what gives you the budget for the year.

Board Member Austin Babcock asked to review the Unrestricted Capital page – The percentages are a lot different from last year. Finance Director Lynn Leonard stated the carry forward from Line 11 and this will change based off our need, like 600 chromebooks. Board Member Austin Babcock asked what are we purchasing, big items?

Director of Finance Lynn Leonard stated the 600 chrome books we are leasing, we are still paying for the football field, Software, Instructional software, Text books, Instructional Aide's, and Creating a new computer lab

Superintendent Herne stated some items like software have hardware and multiple things like cables that need to be ran also. We do have desktops, but even mics, and connection pieces are a consideration. There is just a lot to even one items listed. We are creating a new computer lab. We currently do not have a specified computer lab class

Director of Finance Lynn Leonard would be happy to provide a list. Most of our capital is on on-going things like text books, teaching aides, on software that we need to maintain as a functional school. There are no large/xlarge purchases going on this year that I am aware of

Superintendent Herne mentioned things like light bulbs for the football field are very expensive. So much so that we will be doing a bandaid approach until fiscal year 2027, to give an idea of the cost. The bandaid will be tens of thousands of dollars, the full replacement of the bulbs will be in the hundreds of thousands of dollars.

Board member Will David asked if there was a precedent in previous years where we have had a drop in ADM and needed to have a plan on paper to execute a slightly different budget? If so, what are the areas that we would have to tailor of this budget in order to fullfull staying on target?

Director of Finance Lynn Leonard states that most school districts maintain a healthy balance of cash reserves as possible. So even if budgeted funds may be reduced we can backfill for at least a year and then during that year you would have to take a serious look at staffing. The majority of school budget 85% is for salaries and benefits, the remaining 15% ususally can not be negotiated as those are typically our utilities, facilities and insurances. As

much as we try and cut on supplies and save where we can 15 % is not going to make a big enough impact. So it is always looking at staffing when you are looking at reducing a budget for declining ADM.

Board Member Will David stated that looking at other schools across the nation it is clear that there are far worse conditions but in discussions most say staff cuts is not where they want to approach things.

Director of Finance Lynn Leonard states most schools do it by attrition, it very rare that she has seen rifts around 2010 when we were not getting any increases was the toughest time that she had seen but most schools manage to do it by attrition

Vice President Ashley Koepnick asked Director of Finance Lynn Leonard do we know what we spend by student? She understands the state average but is there data for MUHS District # 4?

Director of Finance Lynn Leonard can look at last years AFR and divide it by how many students we had.

Vice President Ashley Koepnick would be curious to see how MUHS District #4 rates vs other schools, we pay our teachers well so I would like to know that data

Board member Will David asked if we had a sense of how much money are we losing from voucher programs

Director of Finance Lynn Leonard stated that this area is a moving target- home schools and private schools are now just getting funded through the state instead of using there own funds. A report came out a few years ago that looked like we were not impacted that much but what it does do is it takes away from the general fund and leaves less for public education. There seems to be no accountability. We are audited by everyone regarding everything that we do. The monies going out to private sectors are not requiring any accountability and that is very frustrating.

Board Member Will David restated his question if we have 20 or 30 students that we lost do you have a sense on how that impacts the budget?

Superintendent Herne stated its interesting she always says every 11 students is about 80K, every student is about a mid range paid teacher. We can look to our surrounding schools and see High School 9-12 numbers and see what those enrollments look like but it does not necessarily mean that those students were ever on a projectory to come to Mingus but I have been very open to the fact that I want everyone here and try and figure out what went wrong or why they possibly made the decision to not bring them here and see what we can do to change that because I would love to have all those students here at Mingus

Board Member Austin Babcock remembered few years back we collected data and there were only 3-4 students that were using there funds so our impact has been minimal and we were not losing a ton

Board member Frank Nevarez stated that's the issue if we consider ourselves a school of destination and I believe we do so what can we do to get student to come to this school? In the past it has been sports we seemed to be a power house even having kids come from Phoenix. I believe we do need to work on those things and get the school back to where we were.

Board Member Will David followed the conversation by adding sports are great and can be a great way for people to see us throughout our community. I am looking at Mr. AP over here and saying make this a center of excellence in academics, CTE and make people want to come here because this is the best possible education you can get in the entire Verde Valley and Nothern AZ. So how do we achieve that? The Strategic plan that is unfolding tomorrow and then tie the budget to it and build the curriculm to it which is why partnerships and the community, the strategic communications is critical so that we can thrive together to make a focus for folks that want to move here and make the school the center of that

Board Member Frank Nevarez stated he was just using sports as an example, it is truly every facet of this school, then we can become what we used to be.

Board Member Will David used Zillow as an example, if you go on there and look at the numbers and they may be nonsense but that's what you see the numbers on that page so how do we change those reports and numbers that are labeling our school. We do have a good thing going but we need to build on that momentum. I do have concerns that we are not getting credit where we have credit due. The community could really help us by speaking on our behalf as we do have great programs that Superintendent has highlighted earlier

Vice President Ashley Koepnick stated that she agrees that is we use ESA funds for home school or private school it would not matter because if we are an exceptional school that offers the best education in the Verde Valley then people would send them regardless if they were getting ESA funds

Motion was made by Board Member Will David to approve the proposed FY26 budget for the Mingus Union High School District No. 4 as presented. Second was made by Board Member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

Classroom Site Fund Performance Plan Approval- Consideration and Possible Approval of the 2025-26 Classroom Site Fund Performance Plan and Funding Structure for Teachers, Counselors and Exceptional Student Services as required by A.R.S. 15-977. (Principal Beery) 3 Goals- All items tied to student achievement, each requirement has a data component, CFA's, Bench Marks and SMART Goals

Board Member Will David stated SMART Goals don't seem ambitious enough. Is there a way to set objectives and a positive message that we are on the right path for growth and improvement but don't sell them short. AZ reports are showing low numbers in some subjects. Concerned about a monetary incentive to achieve these objectives

Superintendent Herne added this example -it all starts with you, you made a decision to hire a new superintendent and I set challenging goals that the board accepted. I met with the leadership team and stated that these goals would be non negotiable. We will have these 3 goals that all lead back to performance on the ACT and it will take us some steps to get there but the growth process is huge.

Board Member Will David expressed concern on how we will tie the SMART goals together with achievable objectives using these site funds.

Principal Beery addressed his concerns and all the components with it. He is willing to have the hard conversations but still be willing to build on our strengths

Board Member Frank Nevarez elaborates on the fear from teachers not meeting the goals could possibly lower the standards, how is the school going to stay ahead of that. Principal Beery agrees the checks with teachers could take place more often.

Vice President Ashley Koepnick had a couple questions regarding the CFA's and benchmarks. Can you provide data or a report on where teachers are on there benchmarks. If we are doing these CFA's continuously where is that data for us to see?

Principal Beery stated that the benchmark data is submitted by teachers. This data would need to be cleaned up and have set parameters of what you would like to know but it is available, per course, per teacher. CFA is regarding SMART goals maybe 3 out of 5 – a measure of right now. Vice President Ashley Koepnick would like to have the benchmark data to verify its effectiveness and also for the community to review. It's easy to say we do x, y, and z but show me where by providing this data

Superintendent Herne stated that as she has met with the Board Members in their 1:1's it is one of her goals to be able to bring more data to them, more frequently.

Board Member Austin Babcock asked if the CFA's are consistent with let's say one English class to the next? Principal Beery stated yes, common formative means they are the same, same for the benchmarks. There is always room for improvement

Vice President Ashley Koepnick asked would a teacher still be compensated with low test scores? Principal Beery stated that they are looking for discrepancies but it is not just specific to test scores and gave an example.

Board member Austin Babcock asked when are all these SMART goals completed?

Principal Beery responded end of 1st quarter, which is fall break. This is our deadline date

Multiple Board Members made comments as to the late date of setting SMART Goals

Motion was made by Board Member Will David to approve the proposed of the 2025-26 Classroom Site Fund Performance Plan and Funding Structure for Teachers, Counselors and Exceptional Student Services as required by A.R.S. 15-977 as presented. Second was made by Board Member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

MUHS Student Handbook - The Board will discuss and approve the SY25-26 Student Handbook. (Principal Beery and Dean of Student Forbes)

Vice President Ashley Koepnick thanked Dean of Students Forbes for specifying where changes were made

Board Member Will David asked what our goals are with this document and if we had asked students for their input or a survey? Not on the content but the ease of use or the presentation of the information or clarity of information presented, he believes it could possibly be more user friendly.

Dean of Students Forbes eloquently explained her discipline matrix while also expressing that she can't treat every student the same way so the restructure allows her flexibility to do that. Dean of Students Forbes would like to visit the survey idea and/or student input in SY 2027. She does believe that there is a lot of opportunity for visual appearance and how it's packaged that can be improved.

Motion was made by Board Member Frank Nevarez to approve the SY25-26 Student Handbook as presented. The second was made by Board Member Will David.

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

Personnel Handbook - The Board will discuss and approve the SY25-26 Personnel Handbook. (Superintendent Herne)

Board Member Austin Babcock stated that last year we cracked down more on cell phones with students he looked through the Personnel handbook and does not see a policy regarding cell phones and teachers.

Superintendent Herne stated that you as a Board have the ability to create that policy and updates are made to the personnel handbook as policy changes.

Board Member Austin Babcock would like to have some additional input on this since we hold the students accountable are we or should we hold the teachers accountable? Does it need to be consistent across the board? Board Member Frank Nevarez stated it does need to be consistent.

Superintendent Herne stated again that if the Board would like to create that policy, she would then enforce it. If that is something that you would like to see we can absolutely bring that before the board, create and put into play. Board Member Will David would like to maybe see a survey sent out to get additional feedback. Board Member Austin Babcock is just curious and wanted to discuss the idea since we require this of students

Vice President Ashley Koepnick stated that we need to be careful as this is not on the agenda so if we would like it to be on a future agenda

Vice President Ashley Koepnick would like to discuss Page 16 – to provide for an unpaid leave in a situation when the employee will be absent due to: Reason 1 is good but reason 2 failure to report to work without prior notification to the Superintendent. This will be put in future items to discuss in agenda section

Motion was made by Vice President Ashley Koepnick to approve the SY25-26 Personnel Handbook as presented. The second was made by Board Member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

Unified Physical Education -The Board will discuss and possibly approve the Unified Physical Education Contract. (Principal Beery)

Motion was made by Board Member Frank Nevarez to approve the Unified Physical Education Contract as presented. The second was made by Board Member Austin Babcock

President Taylor Bell – Absent
Vice President Ashley Koepnick – Aye
Board Member Austin Babcock - Aye
Board Member Frank Nevarez – Aye
Board Member Will David - Aye
Motion passed 4-0.

Job Description The board will discuss and possibly approve the job description for Instructional Aide - Auto (Superintendent Herne)

Motion was made by Vice President Ashley Koepnick to approve the job description for Instructional Aide as presented. The second was made by Board Member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent
Vice President Ashley Koepnick – Aye
Board Member Austin Babcock – Aye
Board Member Frank Nevarez – Aye
Board Member Will David - Aye
Motion passed 4-0.

Job Description-- Governing Board will discuss and approve the creation of a Human Resources Administrative Assistant District Office job description (Superintendent Herne).

Motion was made by Vice President Ashley Koepnick to approve the job description for Human Resource Administrative Assistant as presented. The second was made by board member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent
Vice President Ashley Koepnick – Aye
Board Member Austin Babcock - Aye
Board Member Frank Nevarez – Aye
Board Member Will David - Aye
Motion passed 4-0.

INFORMATION AND DISCUSSION ITEMS

Policy 1st Reading - First reading of Policy Advisory Volume 37 #5 876-905. (Superintendent Herne)

REQUEST FOR FUTURE AGENDA ITEMS

Vice President Ashley Koepnick would like to review policy GCCC Leave of Absence

ADJOURNMENT

Motion was made by Board Member Frank Nevarez to adjourn the meeting. Second was made by Board Member Austin Babcock

Roll Call Vote:

President Taylor Bell – Absent

Vice President Ashley Koepnick – Aye

Board Member Austin Babcock - Aye

Board Member Frank Nevarez – Aye

Board Member Will David - Aye

Motion passed 4-0.

Board President

Vice President