

Minutes of Regular Meeting
Monday, August 25, 2025
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Regular Meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **August 25, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Walker Agnew Jr., Courtney Anderson, Caroline H. Bennett, Chris Earnest, Jennifer Hyland, Shannon Mahan, and David Slattery.

Board President Shannon Mahan called the meeting to order at 6:00 PM. She noted that a quorum of Board members was present.

President Mahan certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. **Pledge: Secretary Walker Agnew Jr.**
2. **Opening Prayer - Trustee Courtney Anderson**
3. **Opening Remarks by the Superintendent**
Superintendent Dr. Jennifer Blaine said that the first day of school went smoothly and expressed appreciation to all staff for their efforts in preparing for the opening of schools. She then highlighted the District's recent academic successes, provided an update on bond projects, and addressed the recent fire at the Three Corners Apartments, thanking everyone for their quick response in assisting affected families.
4. **Public Comment on Special Presentations**
No one signed up for public comment.
5. **Special Presentations**
 - A. Recognition of SBISD Student Awards from Rice Tapia STEM Camp
 - B. Recognition of Conrad Slot as UIL Computer Science State Qualifier
 - C. Recognition of SBISD Council of PTAs Awards
 - D. Recognition of TAEA District of Distinction Award Earned by the SBISD Fine Arts Department
6. **Public Comment on Agenda Items or Non-Agenda Items**
Diana Alexander and Juan Jose Reyes signed up but did not show up to speak.

7. Reports and Discussions

A. Opening of School

A video presentation "By the Numbers" was shown to provide a report on the first day of school at SBISD.

8. Second Reading and Adoption of Policy

A. Second Reading and Adoption of CH(LOCAL): PURCHASING AND ACQUISITION

Motion made by David Slattery and seconded by Trustee Anderson that the Board of Trustees approve the CH(LOCAL) Purchasing and Acquisition policy.

Motion passed by a 6-1 vote.

Secretary Walker Agnew Jr. cast the opposing vote.

9. Executive Session

President Mahan recessed the Board into Executive Session at 6:35 PM under Section 551.074, Section 551.0821, Section 551.076, and Section 551.071 of the Texas Open Meetings Act regarding the purposes listed below.

- A. The Board Will Meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers
- B. The Board Will Meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student
- C. The Board Will Meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit
- D. The Board Will Meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, Including, But Not Limited to discussion of Elizondo v. Spring Branch ISD, Civ. Act. No. H-21-1997, and Legal Issues Surrounding Public Finance

President Mahan reconvened the meeting in open session at 8:04 PM and said that no action was taken while in the closed session.

10. Action as Needed from Executive Session

A. Request for Approval of Routine Personnel Items

Motion made by Trustee Anderson and seconded by Trustee Slattery that the Board of Trustees approve the routine personnel items as recommended.

Motion passed by a 7-0 vote.

11. Action

A. Request for approval of the 2025 Bond Oversight Committee Proposed Charge and Composition

Motion made by Secretary Agnew Jr. and seconded by Trustee Chris Earnest that the Board of Trustees approve the 2025 Bond Oversight Committee Proposed Charge and Composition

Motion passed by a 7-0 vote.

12. Consent Agenda Action Items

- A. Request for Approval of Budget Status Summary Report with Budget Amendment as of July 31, 2025
- B. Request for Approval of Facility Improvement Program Monthly Status Report with Project Budget Changes as of July 31, 2025
- C. Request for Approval of Interlocal Agreement with the City of Webster for SBISD's Purchase of Police Vehicles
- D. Request for Approval of Contract Awards
 - 1. Contract for Construction Manager at Risk for Northbrook HS CTE Renovations
 - 2. Request for Proposal for Outsource for Electrical Services
 - 3. Contract for Hazardous Material and Waste Services
 - 4. Increase Contract of Elections Equipment and Software, Parts, and Services
 - 5. Contract for Investment Advisory Services
 - 6. Contract for Human Resources Information System-HRIS (Application/Management/Hiring & Recruiting) and Absence/Substitute Placement System (AESOP)
 - 7. Request for Proposal for Awards and Trophies
 - 8. Contract for Purchase of District Vehicles with Hedwig Village Police Department
 - 9. Contract for Purchase of District Vehicles with City of Webster
 - 10. Increase Contract Nurse, Speech Pathologist, Diagnostician, Special Education Teacher, Licensed Specialist in School Psychology (LLSP) Services
- E. Request for Approval of Contract for Tax Collection Services
- F. Request for Approval of K-3 Screeners
- G. Request for Approval of Teacher Appraisers for the 2025-2026 School Year
- H. Request for Approval of Resolution regarding HB 3033 Designation of Nonbusiness Days
- I. Request for Approval of the Sherwood Elementary School Water Easement
- J. Request for Approval of the Bendwood Elementary School Plat
- K. Request for Approval of Acceptance of Gifts
- L. Request for Approval of Grant Awards and Other Services
- M. Request for Approval of Payroll and Operating Expenses - June 2025
- N. Request for Approval of Payroll and Operating Expenses - July 2025
- O. Request for Approval of Tax Overpayment Refunds (Sec. 31.11)
- P. Request for Approval of Minutes for School Board Meetings
 - 1. June 09, 2025 - Workshop Meeting
 - 2. June 23, 2025 - Regular Meeting

President Mahan read the rules for the adoption of the consent agenda action items. Trustee Jennifer Hyland requested that items 12F be removed from the consent agenda for separate discussion and a separate vote.

Secretary Agnew Jr. moved to approve the consent agenda action items with the exception of item 12F. Trustee Slattery seconded the motion.

Motion passed by a 7-0 vote.

Item 12F – Trustee Hyland asked about an update on the TEA-approved list of reading and mathematics instruments and the anticipated timeline for its release. Associate Superintendent for Academics Dr. Annie Wolfe explained about House Bill 2 and that HB2 allows the district to use its own list of screeners until the official one is released by the commissioner.

Trustee Anderson moved to approve the consent agenda action item 12F and Trustee Hyland seconded the motion.

Motion passed by a 7-0 vote.

13. Closing Remarks by the Superintendent

Dr. Blaine thanked the Board for all their support.

14. Meeting Adjourned

President Mahan adjourned the Regular meeting at 8:12 PM.

Shannon Mahan
President, Board of Trustees

Walker Agnew Jr.
Secretary, Board of Trustees

Approved: