

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES

Wednesday, April 17, 2024 – 9:00 a.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Travis Konarzewski, (Chair)  
Brenda Fournier  
Bill LaHaie  
John Kozlowski

Others Present: Jennifer Mathis, Interim County Administrator/HR Specialist  
Kim MacArthur, Board Assistant  
Wes Wilder, Maintenance Superintendent  
Steve Smigelski, Airport Manager  
Courtney Krentz, Fair Board President  
Mike Arthur, Fair Board Manager

CALL TO ORDER

Chair Travis Konarzewski called the meeting to order at 9:01 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ADOPT AGENDA

Chair Konarzewski presented the agenda for approval. Motion to approve agenda by Commissioner Fournier and supported by Commissioner Kozlowski to approve the agenda as presented. Motion carried.

INFORMATION ITEM: Fair Board President Courtney Krentz reported the Alpena County Fair Board in the process of creating a new entity which will be called The Alpena County Fair Society. The only change will be to transfer the rights that the Alpena Agricultural Society currently has to the new entity. The Alpena Agricultural Society would then be dissolved. They are asking for the County to sign off on transferring assets of that deed to the new entity. Courtney will submit a letter from their lawyer to the board for further review.

INFORMATION ITEM: Fair Board President Krentz presented an amendment to the Fair Board Non-Exclusive Property & Use Agreement for discussion. The Fair Board would like to amend the agreement from “access for week of Fair (during and week after Fair)” to “access for one month before the Fair and one week after the Fair”. Courtney will submit a memo clarifying as to what rights the Fair Board would have during that month before the fair and which will be reviewed at April’s Full Board meeting.

INFORMATION ITEM: Fair Board Manager Mike Arthur presented a request to have fireworks at the fairgrounds during the fair. When applying for the permit the City of Alpena requested the Fair Board get something in writing from the County that it is approved for the fireworks to happen at the end of the fair. Courtney will submit more information for the April Full Board meeting.

INFORMATION ITEM: Fair Board Manager Arthur requested approval to put up more fencing at the fairgrounds. The mesh that is currently up is not in good condition and would cost almost

as much as the fencing to replace. Courtney will provide a map of where the fencing would be placed. Chair Konarzewski will meet with Superintendent Wes Wilder to review the proposed area for fencing and reach out to the Fair Board if they have any questions or concerns. The Fair Board will contact the building inspector and submit documentation for further review.

INFORMATION ITEM: Airport Manager Steve Smigelski gave the Committee an update on the airport:

- The airport is up to 2,008 enplanements for the year and the trend is still good.
- The 700 and 900 series jets are being very well received by people. They like the extra room and first class is always available to Detroit and back.
- Discussion on 2024 Fuel Sales. April numbers are looking good.
- Updated this morning that the blower is repaired and will be brought back to the airport.
- The chemical spreader on the OshKosh Plow Truck is getting worked on this week.
- Discussion on March's Activity Log. On March 15<sup>th</sup> the EAS bids were received from the Department of Transportation for SkyWest and Boutique Air.
- Current Projects include: Remark Airfield Markings and Security Gate Replacement (in closeout process next 2-3 weeks); Design/Construct T Hangars (waiting on FAA Budget); Rehabilitate RWY 1-19, Shoulders, and Lighting (in closeout process); Acquire SRE (2 Runway Plows and a Rotary Plow)

The tree cutting at the airport has been paused for 3 weeks due to military and dog training. Work will start back up in 10 days.

Commissioner Kozlowski reported he spoke with MDOT, and they approved the trees being cut along M-32 west of the airport.

Commissioner Kozlowski stressed the importance of having all snow equipment operational before winter weather this year.

INFORMATION ITEM: Maintenance Superintendent Wes Wilder updated the Committee on the following projects:

1. Restrooms at Fairgrounds: Work should be completed within a month. There is painting that needs to be touched up when the weather is warmer.
2. Merchants Building: Floors and walls have been painted, FRP installed in showers, exhaust fans replaced or repaired, ceilings in restrooms and hallway have been painted, excluding the kitchen. A cost estimate of \$6,800.00 was put together for the installation of a bottle filling station, replacement of 5 windows, replacement of additional ceiling tiles, and putting LED lighting in the hallway and restroom area. Interim County Administrator Jennifer Mathis will check on the status of the Building and Grounds Fund to see where funds have already been allocated and bring back information to the next Facilities meeting in May.
3. Pool Heating System Repairs: Duct heaters in the men's and women's locker rooms are done.

4. Repair of Ceiling in Small Courtroom: Project is complete.
5. District Court Improvements: Five offices had new vinyl flooring installed. Work is ongoing and will be completed by April 20<sup>th</sup>.
6. Spring Lawn Cleanup: Spring cleanup has begun and will continue.

INFORMATION ITEM: Chair Konarzewski presented a request from Northern Lights Arena asking to dispose of old skates. These old rental skates are approximately 20 years old and have become unsafe to skate in. These skates have been replaced with new rental skates through grants from the Alpena County Youth & Recreation Millage. Motion was made by Commissioner Kozlowski and supported by Commissioner LaHaie to approve Northern Lights Arena to properly dispose of the old unsafe rental skates as presented. Motion carried.

**ACTION ITEM #1: The Committee recommends approval for Northern Lights Arena to properly dispose of old unsafe rental skates as presented. These skates have been replaced with new rental skates through Alpena County Youth & Recreation grants.**

INFORMATION ITEM: Chair Konarzewski presented the Recycling Monthly Reports for review.

Commissioner Kozlowski reported he is waiting to hear back from the Northeast Michigan Materials Management Authority (NMMMA) regarding the proposed changes that the County presented for the contract.

The NMMMA will be meeting tomorrow and will have elections for their Executive Board. Commissioner Fournier will attend the meeting in the place of Commissioner LaHaie.

**\*Next Meeting: Wednesday, May 15, 2024, at 9:00 a.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Motion to adjourn the meeting was made by Commissioner LaHaie and supported by Commissioner Fournier. The meeting adjourned at 10:10 a.m.

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Travis Konarzewski, Chair

kvm