

## Students

### STUDENT RECORDS

BP 5125 (a)

Note: The Family Educational Rights and Privacy Act (“FERPA”) is a federal law requiring districts to maintain policies and regulations for student records that meets the requirements of law. The complexity of federal and state laws makes it imperative for the district to carefully consider its actions with regard to student records and seek legal advice when deemed necessary. FERPA regulations have been amended, effective January 8, 2012.

The School Board recognizes the importance of keeping accurate, comprehensive student records. Information may be disclosed from student records when necessary to protect the health or safety of a student or others, as permitted by law.

The Superintendent or designee shall establish regulations governing the maintenance of student records. These regulations shall ensure parental rights to inspect student records; to seek amendment of student records which are believed to be inaccurate, misleading, or in violation of the student's privacy rights; to consent to disclosure of personally identifiable information except when disclosure is authorized without consent by law; and to file a complaint to challenge the district's compliance with applicable laws governing student records.

*(cf. 3580 - District Records)*

*(cf. 5125.1 - Release of Directory Information)*

*(cf. 5125.2 - Challenging Student Records)*

*(cf. 5125.3 - Withholding Grades, Diploma and Transcripts)*

*(cf. 6162.8 - Research)*

#### Legal References:

##### ALASKA STATUTES

40.25.120-40.25.220 Public Records Act

14.03.110 Questionnaires and Surveys administered in public schools

14.03.113 District determination of scholarship eligibility

14.03.115 Access to School records by parent, foster parent, or guardian

14.30.350 Definitions, exceptional children

14.30.700 Records of missing children

14.30.710 Required records upon transfer

14.30.720 Definitions

14.30.745 Provision of student information to academy

14.43.810 - .850 Alaska performance scholarship program

14.43.930 Scholarship program information

##### ALASKA ADMINISTRATIVE CODE

4 AAC 07.060 Student records

4 AAC 43.010-.900 Alaska performance scholarship program

4 AAC 52.510 Parental access to records

##### UNITED STATES CODE

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974, 20 U.S.C. 1232g, as amended by USA PATRIOT ACT of 2001, Public Law 107-56; 115 Stat. 272

##### CODE OF FEDERAL REGULATIONS

34 CFR Part 99, as amended, Jan. 2012

34 CFR 300.501 Opportunity to examine records

34 CFR 300.624 Destruction of information

**Students**

**STUDENT RECORDS**

BP 5125 (b)

Adopted 6/01  
Revised 8/03  
Revised \_\_/23