

**Denton Independent School District**  
**RFP #2303-04 Charter Transportation Services**  
April 25, 2023

**SUMMARY:**

This item requests approval of RFP #2303-04 Charter Transportation Services.

**BOARD GOAL:**

Growth & Management - Demonstrate effective and efficient management of district resources

**PREVIOUS BOARD ACTION:**

RFP #2004-09 Charter Transportation Services was awarded on April 28, 2020. The initial award was for one year, with an option to auto-renew for two (2) one-year extensions through April 30, 2023.

**BACKGROUND INFORMATION:**

This proposal was issued on February 4, 2023. Seventy-nine (79) vendors were notified of this proposal. Responses were received from eight (8) vendors on March 23, 2023. Six (6) vendors submitted responses that met the scope of the proposal. The term of this proposal shall be from date of award through April 30, 2024, with an option to auto-renew for four (4) one-year extensions. This proposal is EDGAR compliant for purchases using a federal funding source. All purchases will be made on an "as needed" basis.

**SIGNIFICANT ISSUES:**

The District has a wide range of needs for Charter Service vendors. All purchases will be made on an "as needed" basis.

**FISCAL IMPLICATIONS:**

The cost will be borne by the appropriate department or campus fund.

**BENEFIT OF ACTION:**

Passage will allow the District to build a base of vendors that can provide various transportation services for current and future needs.

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the proposal be awarded to the six (6) responding vendors as notated on the attached bid tabulation for RFP #2303-04 Charter Transportation Services.

**STAFF PERSONS RESPONSIBLE:**

Cindy Willis, Director of Purchasing  
Vicki Garcia, Executive Director of Financial Operations  
Cassandra Kay, Senior Buyer

**ATTACHMENT:**

RFP #2303-04 Charter Transportation Services Vendor Tabulation

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_