

EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

MINUTES
REGULAR MEETING
MONDAY, SEPTEMBER 15, 2025

The Board of Education meeting will be held at the Unit #40 Board Office at 2803 S. Banker St., Effingham, IL, at 6:00 p.m. The Unit #40 board meeting will be streamed live on YouTube. Please use the following links to access the meeting:

Live stream starting at 6:00 p.m.: https://youtube.com/live/99ji3Y_awkI?feature=share

Live stream following closed session: <https://youtube.com/live/2IBvxW2NqaQ?feature=share>

1. Call the 2025-26 Budget Hearing to Order/Pledge of Allegiance/Roll Call
President Wendling called the FY26 Budget Hearing to order at 6:00 PM
Secretary Willenborg called the roll.
Members present: Andrew Altman, Erica Boone, Brandon Duncan, Chad Thompson, Desha Wear, Jill Wendling, and Jane Willenborg
Members absent: none
Members in attendance remotely: none
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
2. Adjourn the FY26 Budget Hearing
Altman made a motion, seconded by Thompson to adjourn the FY26 Budget Hearing at 6:02 PM.
Roll call vote
AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
3. Call to Order Regular Meeting/Roll Call
President Wendling called the Regular Meeting to order at 6:02 PM
Secretary Willenborg called the roll.
Members present: Andrew Altman, Erica Boone, Brandon Duncan, Chad Thompson, Desha Wear, Jill Wendling and Jane Willenborg
Members absent: none
Members in attendance remotely: none
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
4. Recognition of Visitors - none
5. Financial Report
Baker reported a net fund balance of \$15,035,033.24 and; Operating funds net total of \$14,055,240.91. Reimburse the imprest account in the amount of \$6,865.14 and approve the bills as listed:
Education Fund – \$312,874.15
Little Hearts Daycare - \$13,754.24
Operations, Building & Maintenance Fund – \$174,543.02
Bonds & Interest - \$5,094.88

Transportation Fund – \$34,021.90

Tort Fund – \$80,627.03

Capital Improvements - \$14,880.15

Total - \$635,795.37

Boone made a motion and seconded by Thompson to approve the financial report and to reimburse the imprest account in the amount of \$6,865.14 and payment of bills in the amount of \$635,795.37.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

6. Consent Agenda

A. Minutes – (August 11, 2025, regular and closed session minutes) - enclosed

B. Cafeteria Report - enclosed

C. Student Teachers

Student	Type	Unit 40 Teacher	Grade/Subject	School	Date
Sullymar Rivera- Perez	Short Term Field Experience: Practicum	Jackie Tabbert	Math Intervention	South Side	September 22- October 19
Olivia Kreke	Short Term Field Experience: Practicum	Micaela Zerrusen and Morgan Engel	Pk/K Split	East Side and ELC	September 16 - December 1
Brittany Bollhorst	Short Term Field Experience: Practicum	Val Broeringmeyer and Elizabeth Russell	1st and 2nd grade	South Side	September 16 - December 1
Avery Jordan	Short Term Field Experience: Practicum	Mindy McCollum- Boswell	Grade 4	Central	September 16 - December 1
Serenity Galiardi	Short Term Field Experience: Practicum	Abra Woomer	Grade 2	South Side	September 16 - December 1
James Emmerich	Short Term Field Experience: Practicum	Whitney Duncan	PE	Central	September 16 - December 1
Kyle Webb	Short Term Field Experience: Practicum	Lynsie Hoffman	Grade 6 Special Ed	EJHS	Fall 2025
Kyle Webb	Short Term Field Experience: Observation	Aaron Adams	Grade 6 Gen Ed	EJHS	Fall 2025

D. Fundraisers

Group	Event	Reason	Date
EHS Fellowship of Christian Athletes	50/50 Raffle	Fundraising for shirts, events, and misc. expenses	All Home Varsity Football Games
ELC PTO	Sweatshirts & T-Shirts	Celebrate, promote, and encourage a positive climate at ELC with families and students	August 15 - September 1, 2025
EJHS/EHS Track and Field	Concession Stand at JV Football Games	Raise funds for track programs	September - October 2025
EHS Choir	Donations and sale of soap and other products	Raise fund for the choir program	September 9, 2025 - October 8, 2025
EJHS Track and Field	Ramen Noodles - Thursdays	Raise funds for JH track program	September 11, 2025 - April 30, 2026
SS PTO	Hat Day	Raise funds for supplies & activities for staff & students. Once a month on specific days.	September 2025 - April 2026
SS PTO	Cookie Dough & Pizzas	Raise funds for supplies & activities for staff & students	September 15-26, 2025
EJHS Student Council	Designs Unlimited School Merch	Raise money for school-wide service projects and enhance school spirit	September 15 - October 15, 2025
EHS Soccer Team	El Rancherito – 10% of sales	Raise funds for soccer budget	September 23, 2025
EJHS Cheer	Concessions for 5th/6th Grade Basketball Games	Raise funds for team supplies - signs, poms, bows, etc.	September 25, 2025 - February 26, 2026
Central Grade School	American Heart Association	Raise money for the AHA	October 1 - 31, 2025
ELC PTO	McTeacher Night - ELC teachers will work at McDonalds	Bring community and school partnerships together and support student activities	October 7, 2025

Mrs. Armstrong's 1st & 2nd Grade Students	Concession Stand for 5th/6th Grade Volleyball Games	Raise money for VB program and work on functional/life skills	October 16-30, 2025
EHS Dance Team	Royal Tea Party	Raise funds to offset costs for supplies & apparel	October 18, 2025
Central School Library	Selling Books & Posters	Allow students to purchase books & posters for .25 each	October 28-31, 2025 & May 5-8, 2026
SS PTO	Babysitting Service 6:00 pm - 8:00 pm	Raise funds for supplies & activities for staff & student needs	November 7, 2025
EHS Spring Musical	Ad space for area businesses in musical program	Raise funds for musical	January 7, 2026 - March 16, 2026

E. Field Trips

Group	Event	Date
8th Grade XC Members	Trip to watch a XC Meet in Terre Haute	October 4, 2025
EHS Band	Bands of America - St Louis	October 18, 2025
EJHS 7/8 Gr. Boys Basketball Team	Playing games against Robinson in historic basketball arenas - Hoosier Gym (Knightstown, IN)	November 15, 2025
EHS Band	Band Trip - Orlando Performance & Workshop at Universal Studios	April 18-23, 2026

F. Establishment of Convenience and Activity Accounts - enclosed

G. Disposal of Surplus Items - enclosed

Altman made a motion, seconded by Wear to accept the Consent Agenda.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

7. Correspondence - none

8. Superintendent's Report

A. District Statement @ Vaping Campaign

- B. Enrollment Update – 10-Day enrollment is 2,321 Students. This is an increase of 8 students from the same time last year.
- C. FOIA Requests - enclosed
- D. Foundation Reports - enclosed
- E. Koerner Sports Spectacular Golf Outing

9. New Business

A. FY26 Crisis Plan Approval

Erica made a motion, seconded by Brandon to approve the FY26 Crisis Plan.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

B. FY26 Tentative Budget

Thompson made a motion, seconded by Boone to approve the FY26 Tentative Budget Resolution.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

C. Approval of Activity Accounts

Altman made a motion, seconded by Wear to approve the activity accounts for the 2025-26 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

10. Adjournment to Closed Session

Altman made a motion, seconded by Wear to adjourn to Closed Session at 6:40 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. 5 ILCS 120/2(c)(1)

B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

C. The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6)

D. Student disciplinary cases. 5 ILCS 120/2(c)(9)

11. Return to Open Session

Altman made a motion, seconded by Duncan to adjourn and return to open session at 8:21 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

12. Personnel List

EMPLOYMENT:	
Gina Farrar	2-Hr Cashier at EHS
Teresa Riley	3-Hr Cook at EJHS
Arianna Hollingsworth	Paraprofessional
Isabel Carter	Paraprofessional
Ann Grasher	JH Girls B-Team Basketball Coach
Robert Leturno	2nd Shift Custodian at EJHS
Juliana Martin	P/T Mentor Facilitator at EHS
Lindsey Harris	AM & PM Bus Aide
Jacob Stoneburner	5th Grade Boys Basketball Coach
VOLUNTEER:	
Jacob Stoneburner	Assistant Football Coach
Jodie Davidson	Head B/G Swim Coach
Jack Harper	Assistant JV Baseball Coach
Jett Gillum	Assistant Football Coach
RESIGNATION:	
Kristine Seiler	Cafeteria Monitor
Don Kimura	JH Track Coach
Kelli Robertson	Bus Aide - AM & PM
Jacy Boatman	Volunteer HS Asst VB Coach
Tina Herzing	Mentor Facilitator
Kim Blickem	JH 7th Grade B-Team Volleyball Coach
Victoria Shupe	Paraprofessional
Katie Lacy	Paraprofessional
Michelle Habing	Paraprofessional
RETIREMENT:	
Larry Micenheimer	Bus Driver

Altman made a motion, seconded by Thompson to approve the personnel list as presented.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

13. Adjourn

Boone made a motion, seconded by Duncan to adjourn the meeting at 8:24 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

Date of Minutes: Monday, September 15, 2025

Date of Approval: _____

President

Secretary

EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40

Effingham, Illinois

Motion to Adjourn to Closed Meeting

Date: September 15, 2025

Time: 6:40 PM

A motion was made by Altman, and seconded by Wear, to adjourn to closed meeting to discuss:

- ☐ **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).**
- ☐ **Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).**
- ☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- ☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- ☐ Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
- ☐ The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- ☐ **The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).**
- ☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- ☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- ☐ **Student disciplinary cases. 5 ILCS 120/2(c)(9).**
- ☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- ☐ Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- ☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- ☐ Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- ☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- ☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

Closed Meeting Roll Call:

"Yeas" - 7	"Nays" - 0
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Motion: Carried