

PROPOSED REVISIONS: 11.5.2024

~~**Note:** This local policy has been revised in accordance with the District's innovation plan.⁴~~

Updating Credentials

All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:

1. An official college transcript showing the highest degree earned and date conferred.
2. Proof of the certificate or endorsement.

Contract Personnel

The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.

~~Exception~~

~~The District may employ a teacher who does not have the applicable certification when doing so is in the best interests of the District and when the position is filled by the following:~~

- ~~1. A university and college instructor who shall provide more dual credit courses, or~~
- ~~2. An instructor with specific industry expertise who shall provide more career and technical education (CTE) courses.~~

~~In addition, a teacher may be employed by the District on a part-time basis under this exception.~~

Social Security Number

The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

⁴~~Innovation Plan: <https://www.duncanvilleisd.org/>~~