



## Site Safety Committee Minutes

Meeting date: 11-25-25	Time: 715	Location: JPTC
Members present: Claire Olsen, Faith Reiling Darcy Bishop, Joy Paiz, Debbie Lemoine		Members absent: Nobody
<b>Old business - Action items completed</b> (List action item number and date completed.) <b>NOT COMPLETED - CEMENT RAMP INTO GARDEN HOUSE.</b>		
<b>New business</b> (List incidents, near misses, inspections, and safety/security training. Include date, description, contributing factors, prevention strategies, and actions taken.) CURTIS had taken measurements of the TOOL SHED for John as it has sharp aluminum pieces that were torn when the wind blew it over.		
<b>Security/Safety business</b> (List any drills that have been completed or will be completed. Include any new concerns.) <b>FIRE DRILL 11-25-25 at 9am</b>		
<b>Employee accident/incident reports: NONE</b>		
<b>Safety Work Orders:</b>		
Next meeting date: 12-18-25	Time: 715 am	Place: JPTC
Prepared by: Debbie Lemoine		Date: 12-1-25

Keep in file for three years. Post on employee bulletin board. **Send a copy to**

