

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Scott Linaker

SCHOOL: CDO

Department (opt.): CTE

DATE(S): April 9-13, 2014

ACTIVITY/EVENT: Rocky Mountain Athletic Trainers' Association, Inc Annual Clinical Symposium

LOCATION: Provo, UT

ABSENCE: # Days 5 Sub Required: ☒ Yes ☐ No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration \$ 50.00

self pay

Transportation \$ 324.00

Mode own vehicle

self pay

Rental Car 0

Meals \$ 220.00

self pay

Lodging \$ 550.00

self pay

Substitutes \$ 300.00

530-00-100-1001-282-6113

TOTAL \$1444.00

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: Continuing Education/Professional Development

Outcomes and academic benefits to students and staff: Knowledge gained will be utilized in care of student-athletes and in classroom instruction.

Submitted by:

Signature

Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST**

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA  
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Ron James, Jeff Scheinder, and John Howe

ABSENCE: # Days 5 Sub Required: ☐ Yes ☒ No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: US Air Rifle National Championships

DESTINATION OF TRAVEL: Salt Lake City, Utah

DATES OF TRAVEL: 2 - 6 April, 2014

ACADEMIC BENEFITS TO STUDENTS: Students develop focus and team building

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: \_\_\_\_\_

☒ Other Flowing Wells School District

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits \_\_\_\_\_ Club Funds ☒  
Parent Organization JROTC

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>NA</u>	<u>NA</u>
Transportation	<u>880</u>	<u>NA</u>
Meals	<u>850</u>	<u>NA</u>
Lodging	<u>1788</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>3518</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? JROTC budget

COST TO EACH STUDENT \$ 300

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.

FUNDING SOURCE(S): JROTC Club fund and Flowing Wells School District

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Renaissance Fair

SUBMITTED BY: \_\_\_\_\_

Signature

27 Feb 2014  
Date

APPROVED BY: \_\_\_\_\_

Principal/Supervisor

3/6/14  
Date

\_\_\_\_\_  
Associate Superintendent/Superintendent

3/17/14  
Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST**

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA  
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 4

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Tom Dimmick

ABSENCE: # Days 4 Sub Required: ☐ Yes ☒ No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: JROTC Adventure Training

DESTINATION OF TRAVEL: Los Angeles, CA

DATES OF TRAVEL: 11-14 April 2014

ACADEMIC BENEFITS TO STUDENTS: Students develop focus and team building

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: \_\_\_\_\_

☒ Other Flowing Wells School District

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits \_\_\_\_\_ Club Funds x  
Parent Organization JROTC

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>NA</u>	<u>NA</u>
Transportation	<u>1,000</u>	<u>NA</u>
Meals	<u>900</u>	<u>NA</u>
Lodging	<u>1510</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>3410</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? JROTC budget

COST TO EACH STUDENT \$ 25

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.

FUNDING SOURCE(S): JROTC Club fund and Flowing Wells School District

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Renaissance Fair

SUBMITTED BY: \_\_\_\_\_

Signature

5 march 14

Date

APPROVED BY: \_\_\_\_\_

Principal/Supervisor

3/6/14

Date

\_\_\_\_\_  
Associate Superintendent/Superintendent

3/17/14

Date

**AMPHITHEATER PUBLIC SCHOOLS  
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*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA  
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 3

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC

STAFF ADVISOR(S)/CHAPERONES: Ron James, Mrs. Beth Slaybaugh

ABSENCE: # Days 4 Sub Required: ☐ Yes ☒ No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Team Trip/Discover the SD Zoo/Knott's Berry Farm

DESTINATION OF TRAVEL: San Diego, CA & Los Angeles, CA

DATES OF TRAVEL: 16 thru 19 April 2014

ACADEMIC BENEFITS TO STUDENTS: Students go on a guided (educational) tour of the San Diego Zoo

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: \_\_\_\_\_

☒ Other Divine Charter Bus

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits \_\_\_\_\_ Club Funds x  
Parent Organization JROTC

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	-	<u>NA</u>
Transportation	<u>4,200</u>	<u>NA</u>
Meals	<u>1,500</u>	<u>NA</u>
Lodging	<u>1400</u>	<u>NA</u>
Substitutes	<u>0</u>	<u>NA</u>
TOTAL	<u>7,100</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

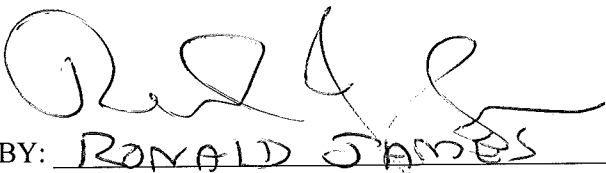
HOW ARE CHAPERONE EXPENSES PAID? JROTC budget

COST TO EACH STUDENT \$ 300


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Cadets can earn trip fees by participating in JROTC Renaissance Fair Fund Raiser.

FUNDING SOURCE(S): JROTC Club fund and Flowing Wells School District


FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Renaissance Fair

SUBMITTED BY:   
Signature

5 MAR 14  
Date

APPROVED BY:   
Principal/Supervisor

3/20/14  
Date

  
Associate Superintendent/Superintendent

3/17/14  
Date