

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 13, 2025



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☒ Resignations                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
                    This action request pertains to ☐ Elementary (only)                      ☐ High School/District Wide

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**Date:**      May 5, 2025

**To:**        Rebecca Rappold  
                 Superintendent of Schools

**From:**     Beverly Sinclair  
**Title:**     Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

🚩 Lori Lee Vaile, Head Secretary-BHS, Effective 6-6-2025

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred      Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Table to: \_\_\_\_\_

RESIGNATION LETTER

April 21, 2025

Sandi Campbell, Principal  
Browning High School  
P.O. Box 809  
105 US Highway 89  
Browning, Montana 59417


Dear Sandi,

Please accept this letter as a formal notice of resignation from my position as Head Secretary at Browning High School effective June 6, 2025.

I have had a fulfilling experience working at Browning High School. But I have chosen to leave for personal reasons with plans on leaving the state. I appreciate the opportunities for growth and development this position has provided during this relatively short tenure at Browning High School, and I would like to take this chance to thank you and the staff for the support you have provided to me during my time working for you.

In the meantime, please let me know how I can be of help during the transition period. I wish you and the staff at BHS all the best.

Sincerely,



Lori Lee Vaile

RECEIVED

APR 30 2025

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