

LIBERTYVILLE ELEMENTARY SCHOOLS
District No. 70
Libertyville, Illinois

June 23, 2025

The meeting of the Board of Education District No. 70, Lake County, Illinois, was called to order at 4:30pm in the boardroom at the ERC, 1381 Lake St., Libertyville on Monday, June 23, 2025.

The following members answered present at roll call: Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mrs. Grove, Mr. Lawton and Mr. McGhee. Absent - Mrs. Schilling.

A motion was made by Mr. McGhee, seconded by Mr. Lawton to move to closed session. On roll call vote: ayes – Mr. McGhee, Mrs. Grove, Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, and Mr. Lawton. Nays - None. Absent - Mrs. Schilling. All in favor. Motion carried. The closed session started at 4:32pm in the workroom and ended at 5:58pm.

The Public eLearning Plan Hearing was called to order at 6:00pm in the boardroom at the ERC, 1381 Lake Street, Libertyville.

The following members answered present at roll call: Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mrs. Grove, Mr. Lawton and Mr. McGhee. Absent - Mrs. Schilling.

A motion was made by Mr. McGhee, seconded by Mr. Lawton, to adjourn the public hearing. On roll call vote: ayes – Mrs. Grove, Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mr. McGhee, and Mr. Lawton. Nays - None. Absent - Mrs. Schilling. All in favor. Motion carried. The public hearing ended at 6:04pm.

The regular meeting began at 6:05pm in the boardroom at the ERC, 1381 Lake Street, Libertyville.

The following members answered present at roll call: Mrs. Grove, Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mr. Lawton, and Mr. McGhee. Absent - Mrs. Schilling.

Also present: Superintendent Rebecca Jenkins, Dr. Bongle, Mr. Theis, Mr. Vipond, Mrs. Kollman and Mrs. Coyle. Absent - Ms. Donev, Ms. Bachar.

PLEDGE OF ALLEGIANCE

The regular meeting started with the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the consent agenda as presented in Board Report 7. The following items were contained in the consent agenda:

7.1 - Minutes of the Special Meeting, May 8, 2025

7.2 - Minutes of the Regular Meeting, May 19, 2025

7.3 - Approval of Finance Reports

- Agenda of Bills
- Payroll
- Budgetary
- Treasurer's Report

7.4 Approval of Personnel

- Change of Assignment
- Resignation/Retirement
- Leave of Absence
- New Hires

A link to this report may be found on the website under Board section.

On roll call vote: ayes – Mr. Sticklen, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Dahlke, and Mrs. Khan. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

PRESENTATIONS FROM THE FLOOR

There were no presentations from the floor.

SUPERINTENDENT'S REPORT

Monday's Report from Mrs. Jenkins began with photos and discussions of Summer School, including an Open House and the first day. Mrs. Jenkins also talked about staff meetings being held throughout the summer, including the Spark Cohort. Spark staff members are dedicated to exploring innovative practices, enhancing student engagement, and often have the opportunity to pilot new initiatives before they are launched district-wide. Mrs. Jenkins also updated the BOE on the expansion to the Butterfield School parking lot and renovations at Rockland School. D70 students, staff, and family also marched in the Libertyville Days parade, which included school mascots on a decorated float.

APPROVAL OF JULY INVOICES

Board Report 10.1 sought approval for the July invoices. The District presents Accounts Payable invoices and Payroll expenditures for Board approval at each BOE meeting. Due to the fact that the Board does not have a regularly scheduled meeting for the month of July, it is necessary for the Business Office to process all applicable payroll expenditures and to send all invoice payments that are due in July without Board approval to avoid late payment penalties and to maintain good relationships with the district's vendors.

This action item allowed the School Treasurer to pay for invoices and to process all applicable payroll expenditures during July 2025 prior to formal Board approval.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the July 2025 expenditures for Payroll and Accounts Payable as submitted in Board Report 10.1.

On roll call vote: ayes – Mrs. Dahlke, Mr. Sticklen, Mrs. Khan, Mrs. Grove, Mr. Lawton, and Mr. McGhee. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

A link to this report may be found on the website under Board section

APPROVAL OF TENTATIVE BUDGET

Board Report 10.2 sought approval for displaying the tentative budget for the 2025-26 school year. Last month, Ms. Bachar, assistant superintendent of finance and operations, presented the Tentative Budget for FY 2025-2026 that incorporated the staffing plan for 2025-2026, technology and safety/security upgrades at all buildings, classroom renovations at Rockland School (as discussed in April, improvements for the Butterfield parking lot to create 67 more parking spaces, and an iPads refresh for a proposed budget of approximately \$51 million. A public hearing on the budget will be held during the Sept. 22, 2025 meeting.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the tentative budget as submitted in Board Report 10.2.

On roll call vote: ayes – Mrs. Dahlke, Mrs. Khan, Mrs. Grove, Mr. Lawton, Mr. Sticklen, and Mr. McGhee. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

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APPROVAL OF DISTRICT TREASURER APPOINTMENT

In compliance with the Illinois School Code, all school districts are required to appoint their District Treasurer for a term concurrent with the fiscal year. Board Report 10.3 sought approval for Stacey Bachar, Assistant Superintendent for Finance & Operations, to be appointed for FY2025-2026, which extends from July 1, 2025 through June 30, 2026.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve Ms. Bachar as District 70 School Treasurer, effective July 1, 2025 - June 30, 2026.

On roll call vote: ayes – Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Khan, Mrs. Dahlke, and Mr. Sticklen. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

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APPROVAL OF TREASURER SURETY BOND

Board Report 10.4 sought approval for the Surety Bond of \$5,000,000 which will remain in effect for the Fiscal Year 2025/2026. In compliance with the Illinois School Code, all school district Treasurers are required to carry a Surety Bond.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the Surety Bond submitted in Board Report 10.4.

On roll call vote: ayes – Mrs. Dahlke, Mrs. Khan, Mrs. Grove, Mr. Lawton, Mr. Sticklen, and Mr. McGhee. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

A link to this report may be found on the website under Board section.

APPROVAL OF RESOLUTION TO ADOPT eLEARNING PROGRAM IN LIEU OF SCHEDULED EMERGENCY DAYS

Board Report 10.5 sought approval for an eLearning Resolution for a term of three years.

The resolution guides planning for Libertyville District 70 when an emergency impacts the opening of one or more schools. The signed resolution will be formally submitted for approval to the Lake County Regional Office of Education.

Motion was made by Mrs Dahlke, seconded by Mr. Lawton, that the Board of Education approve the resolution as submitted in Board Report 10.5.

On roll call vote: ayes – Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mrs. Grove, Mr. Lawton, and Mr. McGhee. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

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APPROVAL OF UNIFORM GRIEVANCE COMPLAINT DETERMINATION

Board Report 10.6 sought approval for the Uniform Grievance Resolution.

Motion was made by Mr. Lawton, seconded by Mrs. Dahlke, that the Board of Education approve the resolution as submitted in Board Report 10.6.

On roll call vote: ayes – Mrs. Grove, Mr. Sticklen, Mr. Lawton, Mr. McGhee, and Mrs. Dahlke. Absent – Mrs. Schilling. Nays - None. Mrs. Khan abstained. All in favor. Motion carried.

A link to this report may be found on the website under Board section

APPROVAL OF SCHOOL BOARD POLICIES

Board Report 10.7 sought formal approval of the following School Board Policy:

- 2:260 School Board: Uniform Grievance Procedure
- 2:265 School Board: Title IX Grievance Procedure
- 4:15 Operational Services: Identity Protection
- 4:80 Operational Services: Accounting and Audits
- 4:120 Operational Services: Food Services
- 5:10 Personnel: Equal Employment Opportunity and Minority Recruitment
- 5:20 Personnel: Workplace Harassment Prohibited
- 5:60 Personnel: Expenses

- 5:100 Personnel: Staff Development Program
- 6:150 Instruction: Home and Hospital Instruction
- 7:10 Students: Equal Educational Opportunities
- 7:20 Students: Harassment of Students Prohibited
- 7:50 Students: School Admissions and Student Transfers To and From Non-District Schools
- 7:70 Students: Attendance and Truancy
- 7:180 Students: Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185 Students: Teen Dating Violence Prohibited
- 7:190 Students: Student Behavior
- 7:200 Students: Suspension Procedures
- 7:210 Students: Expulsion Procedures
- 7:250 Students: Student Support Services
- 7:255 Students: Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence
- 7:270 Students: Administering Medicines to Students
- 7:310 Students: Restrictions on Publications; Elementary Schools
- 7:340 Students: Student Records
- 8:30 Community Relations: Visitors to and Conduct on School Property

Motion was made by Mr. Lawton, seconded by Mrs. Dahlke, that the Board of Education approve the policies as presented in Board Report 10.7.

On roll call vote: ayes – Mr. Lawton, Mrs. Khan, Mr. McGhee, Mr. Sticklen, Mrs. Dahlke, and Mrs. Grove. Absent – Mrs. Schilling. Nays - None. All in favor. Motion carried.

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FIRST READING OF CHANGES TO POLICY

The Policy Committee brought the following Policies forward for First Reading:

- 2:140 School Board: Communications To and From the Board
- 4:20 Operational Services: Fund Balances
- 6:235 Instruction: Access to Electronic Networks
- 7:60 Students: Residence

FOIA REPORT

There were 5 FOIA requests this month.

1. SmartProcure requested purchase information from February 7, 2025 to current.
2. Public Info Access requested staff contact information.
3. The Data Branch requested purchase information from January 1, 2020 to current.
4. Starjump requested purchase transactions from January 1, 2022 to present.
5. Civic IQ Inc. requested purchasing records from January 1, 2022 to present.

BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT

1. Board Member Mr. Sticklen updated the board on SEDOL including the governing board meeting and financial audit.

2. Board Member Mr. Lawton updated the board on ED-RED including reviewing bills and their progress.

BOARD OF EDUCATION CORRESPONDENCE

There was no Board of Education correspondence.

OTHER ITEMS

There were no other items.

ADJOURNMENT

Motion was made by Mr. Lawton, seconded by Mrs. Dahlke that the Board of Education adjourn the meeting at 6:32p.m. All in favor. Motion carried.

Respectfully submitted,

Jennifer Khan, Board President

Nanette Dahlke, Board Secretary