

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: November 17, 2025

Subject: Minutes

Administrator Responsible: Dr. Marc Puig

Position: Superintendent

A. Purpose of Agenda Item:

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Information Only

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Action Needed

B. Authority for this Action:

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Local Policy

BE

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Law or Rule

C. Strategic Objective, Goal, or Need Addressed:

To approve the minutes of all meetings.

D. Summary: The written minutes of all meetings shall be approved by vote of the Board and signed by the President and Secretary of the Board. Please see attached the minutes of the Regular Board Meeting – October 13, 2025, and Special Board Meeting – October 29, 2025 for your review.

E. Alternatives Considered: N/A

F. Comments Received: N/A

G. Administrative Recommendation: That the Board approves the minutes as part of the consent agenda items.

H. Fiscal Impact and Cost: N/A

I. Monitoring and Reporting Time Line: 2025-2026