



REQUEST FOR PERSONNEL SERVICES

NEW BERLIN CUSD #16

Action Requested:	Replacement	Employee Category:	Certified	Employment Status:	Part-time (PT)
Certified Position:	Choose an item.	Subject/Grade:	Click or tap here to enter text.	If PT, No. of Hrs/Day:	
				ESP Position:	Choose an item.

NEW EMPLOYEE INFORMATION / PLACEMENT

Name:	Kristy Weidhuner	Hourly/Daily Rate of Pay:	
Location:	High School	Additional Hours:	Click or tap here to enter text.
Salary Schedule Placement	Choose an item.	Annual Rate of Pay:	\$3,905.00
Extra-curricular assignment:	Asst. HS Volleyball	Salary:	Click or tap here to enter text.
Extra-curricular assignment:	Click or tap here to enter text.	Salary:	Click or tap here to enter text.
Extra-curricular assignment:	Click or tap here to enter text.	Salary:	Click or tap here to enter text.
Incumbent Name:			
Position			
Supervisor:	Blake Lucas		
Action Requested by:	Blake Lucas	Date:	June 14, 2024

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

APPOINTMENT AUTHORIZATION SIGNATURES

Chief Financial Officer:		Superintendent:	
President:		Secretary	

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates