

**EAST LANSING PUBLIC SCHOOLS
EXTENDED EDUCATIONAL FIELD TRIP REQUEST FORM**

IMPORTANT: all out-of-state and overnight field trips require the approval of the East Lansing Board of Education. Per Board Policy 2340.01, "The Board may approve extended educational field trips for student groups under school sponsorship. Each trip requires separate approval and must be approved annually. An extended educational field trip exceeds one (1) school day and is directly related to the subject matter being taught in the district." For further details, please refer to ELPS BOE Policy 2340.01, included in the Field Trip Application Packet. All requirements must be satisfied before the Board will act on Extended Educational Field Trip requests.

Required documents must be attached to this request form:

1. Letter to ELPS Board of Education, requesting approval of this trip
2. Detailed itinerary
3. 3 tour company bids, if a commercial carrier is providing service
4. Certificate of liability insurance, if a commercial carrier is providing service
5. Copy of parent consent form (customize using provided template)

Name and position of staff person requesting trip:

BOB FILTER - TEACHER, ADAM ORANGE - TEACHER

Trip destination and dates: (please attach detailed itinerary to this form)

GERMANY - JUNE 24 - JULY 15, 2027

Purpose for trip and relationship to district curriculum:

PROVIDE GERMAN STUDENTS OPPORTUNITIES
TO LEARN LANGUAGE, CULTURE, & HISTORY
IN AN AUTHENTIC ENVIRONMENT
Grade level of student participants, and number expected to participate:

9-12 GRADES, APPROX. 25-30

Cost to students and fundraising/scholarship plans:

\$ 5,312 - Scholarships & Financial Aid
is available to all participants from World Strides.

Names of chaperones, plus total number committed:

Bob Filter, Adam Orange, Amy Sayers

**EAST LANSING PUBLIC SCHOOLS
EXTENDED EDUCATIONAL FIELD TRIP REQUEST FORM**

Method of transportation: (Important: please note 3 tour company bids must be obtained and attached to this paperwork. One bid must be from a local company.)

WorldStrides - Airline & Bus travel

Liability insurance: if using a private tour group or transportation company, a certificate of insurance from the outside company with a minimum of \$2,000,000 liability coverage naming East Lansing Public Schools as "additional insured" is required. Liability insurance form must be attached to this request.

Name of liability insurance company and amount of coverage:

Willis Towers Watson Southeast, Inc. \$10,000,000

Signature of staff person requesting trip:

- I acknowledge responsibility for the accuracy of all submitted information.
- I acknowledge responsibility for holding an orientation session with students and chaperones, including expectations for chaperones, students, and staff. Session will include review of rules and procedures with parents.
- I acknowledge responsibility for appointing a second trip leader, and agree to familiarize him/her with all trip management details.
- I recognize it is my responsibility to ensure all student participants and their parents provide required documentation, including:
 - Field trip consent form with parent and student signatures
 - Rules acknowledgement form, with parent and student signatures
 - Medical authorization forms
- I acknowledge responsibility for leaving copies of all required documentation and forms with the building principal before leaving on the trip.

I have read and agree to all responsibilities listed above.

Robert P. Feltz
Staff Member Signature

Dec. 4, 2025
Date

I have discussed these plans with the staff member planning this trip. I believe the trip meets ELPS Board Policy requirements for Extended Educational Field Trips.

[Signature]
Building Principal Signature

12-4-25
Date

December 5, 2025

To the ELPS School Board:

This is a formal request to the East Lansing Board of Education to approve next summer's German Exchange Program. As you may know, East Lansing High School has participated in an exchange program with Siebold Gymnasium, (German secondary school) in Würzburg, Germany for over 40 years. The 2025 summer trip to Germany and Switzerland was an incredible experience for the students who participated. We plan to hold informational meetings this winter, but we have already had many students and families inform us of their interest in our 2027 Program.

The goals of the exchange are to provide the students who have been studying German the ability to use and improve their German, to experience German culture and geography and understand German history outside the classroom experience. This experience also creates world citizens and fosters friendships and lifelong ties with families in other countries.

We have contacted 3 companies and asked them to provide comparison bids for this trip. We are including these bids in the extended field trip packet. We will be travelling from June 24 through July 15, 2027. Since this is an exchange and not merely a trip, students will have the opportunity to spend almost two weeks in a home stay, resulting in a 3 week in-country experience. In September 2027 the students at ELHS will have the opportunity to reciprocate the home stay experience to their German "brothers and sisters," when they come live with our families here in East Lansing.

We are responsible for the planning of this trip. I anticipate at least 3 adult chaperones, (one for every 6 students) depending on the size of the group. WorldStrides, our travel company of choice, provides fundraising activities, scholarship opportunities, and financial aid for students.

We thank you in advance for your consideration.

Sincerely,

Handwritten signature of Robert F. Filler in blue ink.

Bob Filler

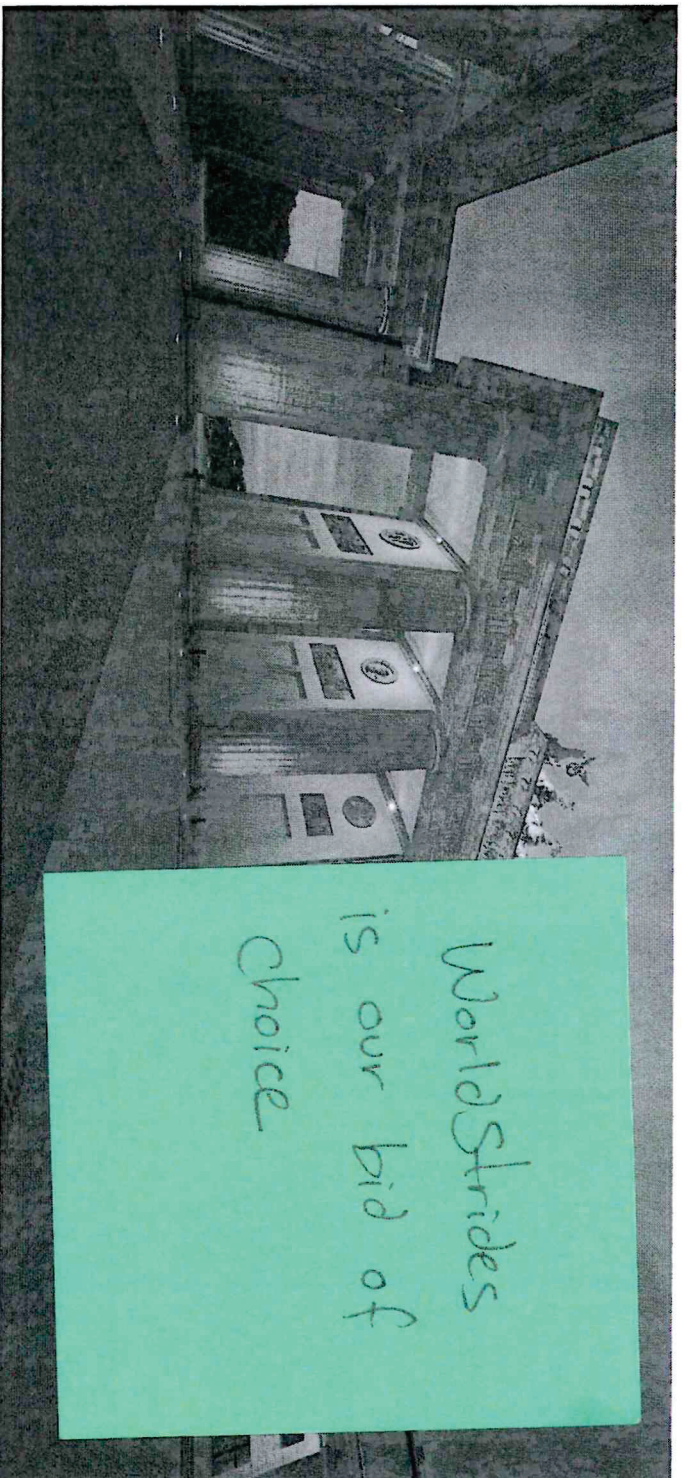
Handwritten signature of Adam M. Orange in blue ink.

Adam Orange



WorldStrides®

Educational Travel & Experiences



Berlin and Bavaria

educationaltravel.com/Eastlansing-2027

June 24 - July 15, 2027

Day 1 Overnight Flight to Germany (Berlin)

Day 2 Guten Tag Berlin

Meet your tour director and check into hotel

Day 3 Berlin landmarks

Berlin guided sightseeing tour: Checkpoint Charlie, Potsdamer Platz, Berlin Wall, Brandenburg Gate
Pergamon Museum visit
LEAP Ich bin ein Berliner
Cooking class and dinner

Day 4 Berlin--Dresden

Travel to Dresden via Potsdam
Sanssouci Palace apartments visit

Day 5 Dresden

Dresden guided sightseeing tour : Church of Our Lady (Frauenkirche),
Dresden Castle visit
Grünes Gewölbe: New Green Vault visit

Day 6 Dresden--Munich

Travel to Munich via Bayreuth
Bayreuth Tour Director-led sightseeing tour
LEAP Debate the Great

Day 7 Munich

Munich guided sightseeing tour: Marienplatz, Frauenkirche, Residenz,
BMW Welt showroom visit, 1972 Olympia Park
Dachau Concentration Camp & Memorial visit
LEAP Bask in Bavarian Arts!

Day 8 Munich

Garmisch-Partenkirchen excursion

Day 9 Munich--Würzburg (Homestay)

Day 10 Group stay behind

Day 11 Group stay behind

Day 12 Group stay behind

Day 13 Group stay behind

Day 14 Group stay behind

Day 15 Group stay behind

Day 16 Group stay behind

Day 17 Group stay behind

Day 18 Group stay behind

Day 19 Group stay behind

Day 20 Group stay behind

Day 21 Group stay behind

Day 22 Group stay behind

Reserve your spot!

MyTrip ID: Eastlansing-2027

Registration deadline: December 11, 2025

What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare and other transportation described in the itinerary
- Basic Medical, Dental, Emergency Evacuation Insurance during trip
- Up to three college credits upon course completion (grades 9-12) or high school credit (grades 6-12)
- Centrally located three- and four-star hotels
- Plentiful daily breakfast to start the day energized and ready to go
- Appetizing, culturally representative, three-course dinner daily
- Full time, multilingual, WorldStrides tour director who is LEAP-trained in experiential education
- Local guide at sites and on city tours as described in the itinerary
- LEAP! Learning through Exploration and Active Participation; trademarked immersive approach of learning by doing
- Entrances and transportation to sites and activities described in your itinerary
- Local guide and local bus driver tips; see note regarding other important tips
- 24/7 On Tour Emergency Support
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, any required passport or visa fees, optional excursions, or recommended Tips for the Tour Director or multi-day Bus Drivers. Optional excursions, optional pre-paid tips, or other individual/group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travelers under the age of 23): \$5,312

Adults (age 23 and over): \$5,752

Price reflects savings of \$400 scholarship. Sign up by 12/11/2025 and enter code Travel6T in order to take advantage of this limited-time offer!

Automatic monthly payment plan

Pay just \$99 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of November 14, 2025, your monthly payment would be just \$306.65.

Travel protection

We recommend covering your educational investment with one of our two comprehensive travel protection plans offered through Trip Mate. For details, visit worldstrides.com/travel-protection-plans.

Enroll online,
by phone, or by mail



Visit educationaltravel.com/Eastlansing-2027



Use Eastlansing-2027 to register



1.800.771.5353

Mail in your paper application to:

WorldStrides Programs
Attn: Participant Services
701 E. Water Street, Suite 200
Charlottesville, VA 22902



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Southeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 37205191 USA		CONTACT TWI Certificate Center NAME: PHONE (A/C, No. Ext.): 1-877-945-7378 FAX (A/C, No.): 1-888-467-2378 E-MAIL ADDRESS: certificates@twco.com	
INSURED Lakeland Tours, LLC DBA WorldStrides and Its Subsidiaries 701 E Water Street, Suite 200 Charlottesville, VA 229025062		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Arch Insurance Company	NAIC # 11150
		INSURER B: HDI Global Specialty SE	B0783
		INSURER C: National Fire Insurance Company of Hartford	20478
		INSURER D: Texas Insurance Company	16543
		INSURER E: Transportation Insurance Company	20494
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: W42063722

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 10,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 10,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000 \$
<input checked="" type="checkbox"/>	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					
A	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					
	72AP0196147-04		09/30/2025	09/30/2026		
<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT \$ 10,000,000 (Ea accident) BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	ANY AUTO <input type="checkbox"/> OWNED <input checked="" type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/> HIRED <input type="checkbox"/> AUTOS ONLY			09/30/2025	09/30/2026	
	72AP0196147-04		09/30/2025	09/30/2026		
<input checked="" type="checkbox"/>	UMBRELLA LIAB	<input checked="" type="checkbox"/> EXCESS LIAB				EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	DED	RETENTION \$		09/30/2025	09/30/2026	
	18EX4524		09/30/2025	09/30/2026		
<input checked="" type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTL-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 Each Negligent Act or Negligent Omission \$10,000,000 Each Occ/Agg \$2,000,000
C	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	70402225396	09/30/2025	09/30/2026	
A	Professional Liability		72AP0196147-04	09/30/2025	09/30/2026	
	Abusive Acts					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Trip Date: 2027

As of the effective date noted above, certificate holder is included as an additional insured but only with respect to the operations of the Named Insured in connection with the travel and/or tour services provided, as required by written contract and per the terms and conditions of the policy.
SEE ATTACHED

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

East Lansing High School
509 Burcham Drive
East Lansing, MI 48823

John Doe

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis Towers Watson Southeast, Inc.		NAMED INSURED Lakeland Tours, LLC DBA Worldstrides and Its Subsidiaries 701 E Water Street, Suite 200 Charlottesville, VA 229025062	
POLICY NUMBER See Page 1			
CARRIER See Page 1	NAIC CODE See Page 1	EFFECTIVE DATE: See Page 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

INSURER AFFORDING COVERAGE: Texas Insurance Company

NAIC#: 16543

POLICY NUMBER: BESGLXTVA011501_170557_02 EFF DATE: 09/30/2025 EXP DATE: 09/30/2026

TYPE OF INSURANCE:
Excess Liability

LIMIT DESCRIPTION:

LIMIT AMOUNT:
See Excess
Program Attached

INSURER AFFORDING COVERAGE: Transportation Insurance Company

NAIC#: 20494

POLICY NUMBER: 7040225401 EFF DATE: 09/30/2025 EXP DATE: 09/30/2026

TYPE OF INSURANCE:
Workers Compensation - CA
& Employers Liability
Per Statute

LIMIT DESCRIPTION:

LIMIT AMOUNT:
E.L. Each Accident \$1,000,000
E.L. Disease Pol Lmt \$1,000,000
E.L. Disease Ea Empl \$1,000,000

Excess Program Structure

Effective Date	Carrier	Policy Number	Limit	Layer
9/30/25 to 9/30/26	HDI Global Specialty SE	18EX4524	\$5,000,000	\$5M Primary
9/30/25 to 9/30/26	Texas Insurance Company	BESGLXTVA011501_1 70557_02	\$5,000,000	\$5M x \$5M
9/30/25 to 9/30/26	Westchester Surplus Lines Insurance Company	G72597734 004	\$10,000,000	\$10M x \$10M
9/30/25 to 9/30/26	Everest National Insurance Company	XC3EX00425-251	\$5,000,000	\$5M x \$20M
9/30/25 to 9/30/26	Navigators Insurance Company	22HVZBT3DJN	\$5,000,000	\$5M x \$25M
9/30/25 to 9/30/26	HDI Global Specialty SE	HDHX003701612	\$5,000,000	\$5M x \$30M
9/30/25 to 9/30/26	Allianz Global Corporate & Specialty SE	RMHX004900181	\$5,000,000	\$5M x \$35M
Total Limits			\$40,000,000	

Underlying schedule of insuring agreements included under Excess tower (subject to policy limits, deductibles, terms, conditions, and applicable statutes and regulations):

- General Liability
- Employee Benefits Liability
- Automobile Liability
- Employer's Liability
- Foreign General Liability
- Foreign Contingent Automobile Liability
- Foreign Employer's Liability

Named Insured Matrix

This intends to outline the main named insureds and DBAs currently affiliated with Lakeland Tours, LLC DBA WorldStrides.

Lakeland Tours, LLC dba WorldStrides
Christian Discoveries
Capstone Programs
Accent Travel Group
Travel MBA
New Century Tours
American High School Theatre Festival
Worldpass Travel Group
USA Student Travel
Music America
GET TRAVEL
Adventures America
Lakeland Holdings, LLC
Lakeland Finance, LLC
Lakeland TOPCO Holdings, LLC
Heritage Education and Festivals, LLC
Americas Travel Centre
Bowl Games of America
Skys The Limit
Classic Festivals
Field Studies Center of New York
Field Studies International
Backstage Theatre Tickets
WorldStrides International, LLC
National Educational Travel Council, LLC
NETC
International Discovery Programs
Casterbridge Tours, Ltd
Lakeland Seller Finance, LLC
WorldStrides Holdings, LLC
WH Blocker, Inc.
WS Purchaser, Inc.
WorldStrides Management TopCo Holdings 2025, LLC
WS Holdings Acquisition, Inc.
WS Holdings, Inc.
WorldStrides Travel Information Consulting (Shanghai) Co., Ltd.
WorldStrides PTY LTD
Snowman Property Management PTY LTD
Tinogra PTY LTD
Trekset Travel
Group Travel
Get Sports
Excel International Sports
Excel Group

Excel Sports

Oxbridge Academic Programs

CBL International Management, Ltd

CBL International Academic Education, Ltd

Global Education Group Holdings, Ltd.

CBL International Oxbridge Programmes, Ltd.

International Studies Abroad, LLC and subsidiaries

E.L.E. Asesores Lingüísticos, S.L

Explorica, LLC and subsidiaries

Explorica Travel, LLC

Explorica S. de R.L. de C.V.

Explorica Merida Holdings, LLC

The Education Abroad Network (TEAN)

Leadership Platform Acquisition, LLC dba Envision EMI LLC

WorldStrides Camp (Shanghai) Education Technology Co., Ltd.

WorldStrides Global Camps

Worldstrides Pte. Ltd.

Brightspark Travel, LLC

Travel Turf, LLC dba World Class Vacations

WorldStrides Canada, Inc. and all registered trade names (to be provided)

Les Tours Jumpstreet Tours Inc.

G.E.T Educational Tours Pty Ltd



EDUCATIONAL
TOURS

Tour Price Quote

Experience Germany

Prepared For
Bob Filler

Prepared On
November 12, 2025

Your Tour Number
2855314HA

Your Tour Website
www.efours.com/2855314HA

Lowest Price

Price valid for travelers enrolled November 12, 2025 - November 30, 2025*

Student

\$4,609

or \$251 / 18 mos

Adult

\$5,339

or \$292 / 18 mos

Price Breakdown

Program Price **\$4,469**

Single Departure Date Request **\$200**

13 Day Stay Behind (Flights Only) **\$100**

Chocolate Making Workshop **\$40**

Early Enrollment Discount **-\$200**

Protect your travelers with the Global Travel Protection Plan for \$190. Ask your Tour Consultant for details.

*Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at efours.com/baggage. All prices subject to verification by an EF Tour Consultant. Program price validly excludes special discounts. To view EF's Booking Conditions, visit efours.com/bc.

Your travel details

Total Length
22 days

Departing From
Detroit (MI)

Requested Travel Dates
Wednesday, June 23, 2027 - Wednesday, July 14, 2027

Your experience includes

An All-Inclusive Tour
Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at www.efours.com/2855314HA.

Full-time Tour Director
Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

Expert Local Guides
Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.

Personalized Learning Support
Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

Continuous Support
Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

Worldwide Presence
EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.

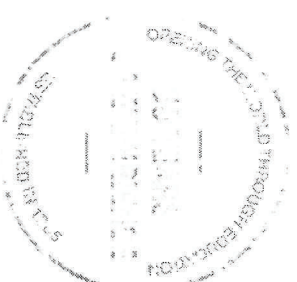
24-hour Emergency Service
Travelers and their families can count on EF's dedicated emergency service team.

Peace of Mind Program
Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at efours.com/peaceofmind.

Your Tour Consultant



Malia Rummell
505-349-0340
malia.rummell@ef.com



Questions? I'm available. Just let me know.



Malia Rummel

 [GET IN TOUCH](#)

Requested travel dates

Jun 23, 2027 – Jul 14, 2027

✈ Depart from Detroit (MI)

Program price valid on the date of creation only and is subject to change 11/30/2025

STUDENT

\$4,609

or \$251/ 18 mos

ADULT

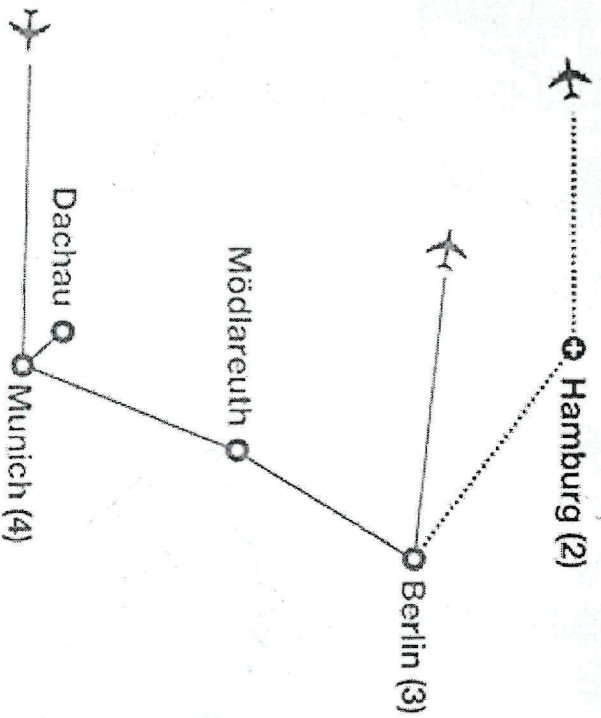
\$5,339

or \$292/ 18 mos

YOUR TOUR

TEAM & SUPPORT

PRICE DETAILS



Meet your Tour

Take a walking

With your Tour I

- Munich Ca
- New Town
- Hofbräuha

DAY 1

Fly overnight to Germany

Take a guided t

With your experi

- Olympic St
- Residenz
- Marienplatz

Take an excursion to Dachau

Visit the Dachau Concentration Camp Memorial Site

Travel to Munich

Visit the BMW Museum

Take an excursion to Linderhof

Visit Linderhof Palace

Enjoy dinner at a bräuhaus

Travel via Mödlareuth to Berlin

Visit the Mödlareuth open air museum

Take a walking tour of Berlin

Take a guided tour of Berlin

With your expert local guide you will see:

- Brandenburg Gate
- Kurfürstendamm
- Remains of the Berlin Wall

See Checkpoint Charlie

Visit the Topography of Terror Museum

Participate in a panel discussion about the Cold War

←EXPLORICA→ by WorldStrides®

Berlin, Prague & Munich

GROUP INFORMATION

Departing:
June 24, 2027

Returning:
July 2, 2027



TOUR ITINERARY

Day 1 Overnight Flight to Germany (Berlin)

Day 2 Guten Tag Berlin

Meet your tour director and check into hotel
Berlin city walk
Alexanderplatz, TV Tower, Neptune Fountain, Rotes Rathaus

Day 3 Berlin

Berlin guided sightseeing tour
Checkpoint Charlie, Potsdamer Platz, Berlin Wall, Brandenburg Gate
Topography of Terror visit
Optional Potsdam excursion \$80
Neues Palais guided visit, Sanssouci Palace gardens, The Russian Colony

Day 4 Berlin--Prague

Travel to Prague via Dresden
Zwinger Museum visit
Prague city walk
Mala Strana, Jewish Quarter

Day 5 Prague

Prague guided sightseeing tour
Old Town Square, Astronomical clock, Charles Bridge, John Lennon Peace Wall, Prague Castle

Day 6 Prague--Munich

Travel to Munich via Nuremberg
Nazi Party Rally Grounds Museum visit
Bavarian bratwurst dinner

BEST PRICE guaranteed

Total Fee: * \$4,202.00

Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee*	\$4,402.00
** 2027EarlySavings	\$ -200.00

Total Fee* **\$4,202.00**

OR 17 monthly payments of \$244.24
After initial payment of \$50.00
* Last day for this Tour Fee is Dec 11, 2025.
** Only valid with voucher code
2027EarlySavings

Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$125.00
Twin Room Upgrade	\$315.00

Additional Adult Fee **\$440.00**

Free Chaperones

6 Travelers = 1 Free Chaperone

Your free place ratio is such that your group will fully contribute towards 2 free place(s), and partially contribute to an additional free place. We reimburse this partial contribution to you as a Cash Stipend.

2 Free Chaperones

Explorica Extra Rewards

Days on Berlin, Prague & Munich Itinerary	9
Paying Participants	x 18
Travel Points	162
For signups before February 28, 2026	x 3

Total Travel Points **486**

TOUR FEE INCLUDES:

- Round-trip airfare
- 7 overnight stays (9 with extension) in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary

EXAMPLE

Siebold Gymnasium USA Exchange 2025

**Program for the American Exchange Partners from East Lansing, Michigan from
Saturday June 28th – July 9th, 2025**

✓ Saturday, June 28th, 2025 – Arrival and Family Weekend

Midday: Pick-up of the American exchange partners in front of the Siebold Gymnasium. The arrival time is between 12:00 PM and 1:00 PM! The exact time will be announced via the WhatsApp group! (USA / GER / Schneider / Boegel / Parents)

Saturday has no official program and is therefore free for host families to schedule activities with their guests.

✓ Sunday, June 29th, 2025 – Family Weekend

Sunday has no official program except for the evening event and is therefore time for host families to schedule activities with their guests.

Evening: 6:00 PM Barbecue: Welcome Party (Details to follow!) (USA / GER / Schneider / Boegel / Parents)

✓ Monday, June 30th, 2025 – Getting Acquainted with Würzburg

8:00 AM Joint breakfast and official welcome by the headmaster (OSID H. Binsteiner) in the cafeteria of the Siebold Gymnasium. (USA / GER / Schneider / Boegel / Binsteiner)

9:30 AM City tour with Marienberg Fortress (USA / Mais)

1:30 PM Meeting point with the German exchange partners at the Vierröhrenbrunnen (Four Pipes Fountain) and free time (USA / GER)

✓ Tuesday, July 1st, 2025 – Merkers and Point Alpha

7:00 AM Meeting point at the Siebold Gymnasium (USA / GER / Schneider / Boegel)

7:15 AM Departure by bus to the memorial / border museum "Point Alpha"

9:00 AM Guided tour "Point Alpha"; afterwards continue to Merkers

12:00 PM - Lunch break during the journey (REWE in Vacha)

1:30 PM Entry and guided tour in the Merkers Adventure Mine (2.5 - 3 hours)

4:30 PM Return journey by bus to Würzburg 6:00 PM Arrival in Würzburg at the Siebold Gymnasium (Pick-up by parents)

✓ **Monday, July 7th, 2025 – Bamberg**

8:00 AM Meeting point at the Siebold Gymnasium (USA / Boegel)

9:07 AM Departure by train from Würzburg Central Station to Bamberg (RB 53)

10:30 AM Visit to the historic old town and the cathedral city Visit to the university, possibly the natural history museum Lunch break in the city and free time

3:26 PM Return journey by train to Würzburg (RE 54)

4:21 PM Arrival in Würzburg at the Central Station (Pick-up by parents)

✓ **Tuesday, July 8th, 2025 – Hike to Veitshöchheim**

Morning: Today, our guests will accompany their German partners in class for the first 2 hours and thus get to know our daily school life. (USA / GER / Schneider)

9:30 AM Meeting point at the Siebold Gymnasium, then hike to Veitshöchheim; Veitshöchheim Palace, picnic, ice cream, etc.

Afternoon: 1:50 PM Return journey to Würzburg

2:30 PM Arrival in Würzburg at the 'Alter Kranen' (Old Crane) (Pick-up by parents) (USA / GER / Schneider / Boegel)

Evening: 6:00 PM Farewell dinner: Farewell Party (Details to follow!) (USA / GER / Schneider / Boegel / Parents)

✓ **Wednesday, July 9th, 2025 – Siebold Gymnasium**

Today we say goodbye to our guests.

5:00 AM Meeting point at the Siebold Gymnasium (USA / GER / Schneider / Boegel)

5:30 AM Departure by bus to Frankfurt Airport (USA)

The exact itinerary for the homestay portion of the trip in 2027 is not yet available. It will likely be very similar to this 2025 example.

PERMISSION

We (I) understand that our (my) child is going to participate in a three week trip to Europe. We (I) understand that our (my) child will spend nine days traveling on a tour conducted by WorldStrides through Germany and Switzerland, in addition to spending eleven days living with German families in Würzburg, Germany.

We (I) give permission for our (my) son/daughter/student _____ to go on a trip to Germany with Mr. Robert Filter, Mr. Adam Orange, and Ms. Amy Sayers from June 24 – July 15, 2027.

We also give permission to Mr. Robert Filter, Mr. Adam Orange, and Ms. Amy Sayers to obtain emergency medical care for our son/daughter/student _____ for the duration of the trip.

We also understand that Mr. Robert Filter, Mr. Adam Orange, and Ms. Amy Sayers will accompany and co-chaperone the group June 24 – July 15, 2027. On arrival in Würzburg, the students will live with host families. Mr. Robert Filter will accompany the students to Detroit Metropolitan Airport on July 15, 2027.

Parent or Guardian Signatures:

(Father / Legal Guardian) (Date)

(Mother / Legal Guardian) (Date)

PLEASE HAVE THIS NOTARIZED BY A PUBLIC NOTARY

RELEASE FORM

In conducting the trip to Germany this summer, Mr. Robert Filter, Mr. Adam Orange, and Ms. Amy Sayers will make every effort to protect the welfare and safety of each participant. However, Mr. Robert Filter, Mr. Adam Orange, and Ms. Amy Sayers, nor East Lansing Public Schools is able to assume responsibility for damage, destruction, or loss of property, personal illness, or injury, or death while a participant is in the program. The program begins at such time when the parents or guardians drop their children off, and are accounted for under our supervision at the Detroit Metropolitan Airport, until such time when each participant is picked up by his or her parent or guardian, either in Germany or at the Detroit Metropolitan Airport (June 2 - July 15, 2027). We require each participant, and his/her/their parents or guardians to sign and have notarized the following statement as an indication that this position is understood, accepted and is a binding waiver as to any claim or cause of action of any kind in connection with said trip against Mr. Robert Filter, Mr. Adam Orange, Ms. Amy Sayers, and/or East Lansing Public Schools.

I hereby release Mr. Robert Filter, Mr. Adam Orange, Ms. Amy Sayers, and East Lansing Public Schools from any and all claims, and causes of action for damages of any kind or destruction of property, personal illness or injury, or death arising out of any event, incident, travel activity, recreation activity, or any act of God, of any kind, arising out of the program (see above) conducted by or under the care of Mr. Robert Filter, Mr. Adam Orange, Ms. Amy Sayers, and/or East Lansing Public Schools.

Parent or Guardian Signatures

Date

Participant's (student's) Signature

PLEASE HAVE THIS NOTARIZED BY A PUBLIC NOTARY

POLICY ON DRIVING, DRINKING AND DRUGS

I. Driving

There shall be no driving of any motor vehicle (including motorcycles, boats, and mopeds) by student participants in the German Exchange Program. This policy is designed to comply with insurance restrictions, and strict adherence is therefore essential.

II. Drugs

The use, sale, or possession of illegal drugs, including marijuana, by any program participant is forbidden. Using, selling, or possessing illegal drugs will trigger the participant to be sent home immediately at the expense of the student's family. Participants should be aware that they are subject to the laws of the country which they are visiting and may be prosecuted by the local authorities for the use, sale, or possession of illegal drugs, including marijuana.

III. Alcohol

The drinking age in Germany is 16, therefore, students may find themselves in situations where others their age are consuming alcohol. You need to speak with your child about this. While traveling with the ELHS German Exchange Program a student MAY NOT consume any alcohol.

We do not have control of your children once they are living with their German families. In Germany it is quite common to have wine or beer served with a meal. German teenagers also have many more freedoms than their American counterparts do. It is not uncommon for German teens to go to establishments where alcohol is served. Because alcohol is not prohibited, most Germans take it for granted and do not abuse it. American teenagers who are not accustomed to this freedom have been known to abuse this privilege. We expect our students to handle themselves with the utmost care and we will not tolerate any drunkenness. Anyone who has been drinking or is drunk may be sent home at his/her/their family's expense.

I have spoken with my son/daughter about the drinking age and he/she/they understands and agrees that they will not abuse alcohol during their three week stay in Europe. He/she/they also understand that Mr. Robert Filter, Mr. Adam Orange, Ms. Amy Sayers have the power to send him/her/them home at his/her/their family's expense if they deem he/she/they has broken any of the above mentioned rules.

Parent or Guardian Signatures:

Date

Student Signature:

Date

PLEASE HAVE THIS NOTARIZED BY A PUBLIC NOTARY

Medication - Dosages - Allergies for _____

Please fill out this form that we will keep on file while on tour. See the example below.

Common Medical Name	Chemical Name	Dosage	Frequency
Tylenol	Paracetamol Acetaminophen	500 mg	As needed

Please list any allergies to medications or food below.

Food Allergies	Medical Allergies

Please add any additional information below if necessary.