

Park: Fairgrounds  
Report by: Holly Atkins  
Date: 6/9/25



## PARK MANAGER MONTHLY REPORT

### Ongoing Improvements Project(s) Progress:

Making sure we are keeping restrooms clean + campsites clean. No issues with anything for now.

### Campground Activities & Site Notes:

Seeing a steady increase of the homeless population.

### Budget Adjustments Needed/Budget Look Ahead:

We scraped the roads but still have several potholes. Very dusty, dust control may be needed. Camera needs to be installed in common hallway of restroom.

### Upcoming/Needed Maintenance:

Roads in Fairground. Everything we have done is a temporary fix. We need a more permanent solution.

\*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 28460 05/07/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL  
4/30/25 - 5/6/25

The sum of: 1,280.00

101-268-654.002	CAMP FEES	1,280.00
	101-268-654.002	1,280.00
	Total	1,280.00

TENDERED: CREDIT CARD 1,280.00

Signed: RN

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 28534 05/14/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 5/7/25 - 5/13/25

The sum of: 760.00

101-268-654.002	CAMP FEES	505.00
	101-268-654.002	505.00
101-268-667.000	MERCHANT'S RENTAL	255.00
	101-268-667.000	255.00
	Total	760.00

TENDERED: CHECKS 1001 255.00  
CREDIT CARD 505.00

Signed: RW



**ALPENA COUNTY**

Receipt: 28598 05/21/25

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 5/14/25 - 5/20/25

The sum of: 3,820.00

101-268-654.002	CAMP FEES	3,820.00
	101-268-654.002	3,820.00
	Total	<u>3,820.00</u>

<b>TENDERED:</b>	CASH	125.00
	CHECKS 99999	540.00
	CREDIT CARD	3,155.00

Signed: RW

**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 28658 05/28/25

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL 5/21/25 -5/27/25

The sum of: 1,380.00

101-268-654.001	DUMP FEES	40.00
	101-268-654.001	40.00
101-268-654.002	CAMP FEES	1,340.00
	101-268-654.002	1,340.00
	Total	<u>1,380.00</u>

TENDERED: CASH 245.00  
CREDIT CARD 1,135.00

Signed: RW