

## WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday February 6, 2024 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Carlson, Bravinder, Mealey, Curtis, Steffens, Buffalo Alternate Sansevere.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Virtual-Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russ Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:30 p.m. followed by the Pledge of Allegiance.

### **Agenda Review**

On motion by Member Curtis, second by Member Steffens, to approve the agenda. Motion carried by unanimous vote.

### **Annual Reorganization**

Election of Officers:

Board Chair:

Alternate Sansevere nominated Member Mealey for the office of Chair. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Mealey..

Vice Chair:

Member Bravinder nominated Member Sixberry for the office of Vice Chair. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Sixberry.

Clerk:

Alternate Sansevere nominated Member Lee for the office of Clerk. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Lee.

Treasurer:

Member Bravinder nominated Member Curtis for the office of Treasurer. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Curtis.

### **Appointment of Committees:**

On motion by Alternate Sansevere, seconded by Member Bravinder, to approve the board committee as follows. Motion carried by unanimous vote.

**Executive:** Curtis, Mealey, Sixberry, Steffens

**Meet and Confer:** Gierke

**Facility:** Carlson, Gierke, Sixberry

**Finance/Negotiations:** Bravinder, Lee, Mealey

**Relicensure:** Lee

### **Board Compensation Rates:**

On motion by Member Steffens, second by Member Bravinder, to set the board compensation rates as listed. Motion carried by unanimous vote.

Meetings under 4 hours: \$60

Over 4 hours: \$90

Chair: \$70

Clerk: \$60

Treasurer: \$60

## **Mileage Reimbursement**

On motion by Member Carlson second by Member Steffens, to set the mileage reimbursement as the current Federal rate as follows: 2023 Federal Rate \$.67 per mile. Motion carried by unanimous vote.

## **Official Designations:**

On motion by Member Curtis, second by Alternate Sansevere, to approve the designations as follows. Motion carried by unanimous vote.

Depositories – Old National, RiverWood Bank, Minnesota School District Liquid Asset Fund (MSDLAF+)

Meeting Dates – First Tuesday of every month in the WTC boardroom with the exception of Wednesday November 6, 2023 & Wednesday March 6, 2024.

Meeting Time – 6:30PM (This may be changed to 6:00 PM. at March 6th meeting with input from board members that were absent)

Notification Methods – District Office, Website

Legal Counsel – Knutson, Flynn and Deans, PA

Official Publication – Howard Lake Herald Journal

## **Signature Authorizations:**

On Motion by Member Bravinder, second by Member Curtis, to set the signature authorizations as listed. Motion carried by unanimous vote.

Electronic Fund Transfers

- Brian Koslofsky, Executive Director
- Anh Glewwe, Business Manager
- Lisa Stine, Finance Assistant
- Curtis, Treasurer
- Mealey, Chair
- Lee, Clerk

## **Safe Keeping Investment Securities**

On motion by Alternate Sansevere, second by Member Carlson, to authorize the director and financial administrator to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve Old National Bank's and Riverwood Bank's pledged collateral as required by MN Statute 118A.03. Motion carried by unanimous vote.

## **Consent Agenda**

On motion by Member Steffens, second by Member Bravinder, to approve consent agenda as presented. Motion carried by unanimous vote. 6.1 January 3rd regular meeting, 6.2 Bills for Payment, 6.3 Acceptance of 2010 Honda CRV valued at \$1,380, 6.4 Approval of maternity leave.

## **Financial Report**

Business Manager Glewwe reported on the current finances. On motion by Member Curtis, second by Member Bravinder to approve the financial report as presented. Motion carried by unanimous vote.

## **Principal and Director's Report**

Principal Karson discussed 24-25 Pre-Registration, Tours and Presentations and Wright Academy Enrollment. Director Koslofsky reviewed the Senate Bonding Tour, the MDE Assistant Commissioner visit, the FY25 Assessment's and facility updates needed.

## **Finance Report**

Member Mealey reported that the negotiations are making good progress and continue to work on the language items.

**New Business**

On motion by Member Steffens, second by Member Curtis, to approve the second and final reading of policies 515 Protection and Privacy of Pupil Records, 519 Interviews of Students by Outside Agencies, 520 Student Surveys, 521 Student Disability Nondiscrimination, 526 Hazing Prohibition, 529 Staff Notification of Violent Behavior by Students, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On motion by Member Curtis, second by Member Carlson, to approve to invoice 100% of tuition reimbursement to member districts not transporting Academy students, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On motion by Member Bravinder, second by Member Curtis, to approve to invoice the member districts for a "Fund Balance Stabilization fee totalling \$133,775 (unassigned Fund Balance Deficit from the FY23 Audit) based on the FY24 Allocation %, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On motion by Member Steffens, second by Alternate Sansevere, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:41 PM.