

**Collin County Community College District Board of Trustees**

2020-06-X

June 23, 2020

Resource: Kim Davison  
Chief of Staff

**AGENDA ITEM:**

Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **BE(Local)** Policy and Bylaw Development
- **CAA(Local)** Appropriations and Revenue Sources (Grants and Awards)
- **CHA(Local)** Site Management-Security
- **CR (Local)** Technology Resources
- **CS (Local)** Information Security
- **DEB(Local)** Compensation and Benefits
- **DEC(Local)** Compensation and Benefits – Leaves of Absence
- **DEE(Local)** Expense Reimbursement (International Travel)
- **DGC (Local)** Employee Rights and Privileges – Employee Expression and Use of College Facilities
- **DGD (Local)** – Employee Rights and Privileges – Employee Expression and Employee Use of College District Facilities
- **FKA(Local)** – College-Sponsored Publications
- **FLA (Local)** Student Rights and Responsibilities – Student Expression and Use of College District Facilities
- **FLAA (Local)** Student Expression – Student Use of College District Facilities
- **FLB (Local)** Student Rights and Responsibilities – Student Conduct
- **GD (Local)** Community Expression and Use of College District Facilities

**DISCUSSION:**

The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Committee Chair will report out a recommendation at the June 2020 regular meeting of the Board of Trustees.

**PROPOSED CHANGES:**

As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BE(Local) Policy and Bylaw Development** - Adds language providing for a designee to act on perfunctory policy changes, as defined in the policy, in the absence of the District President.
- **CAA(Local) Appropriations and Revenue Sources (Grants and Awards)** – Adds language providing for a designee to take action related to grants in the absence of the District President.
- **CHA(Local) Site Management-Security** – Adds language that requires an original copy of all dash cam and body camera recordings be archived by the IT Department as outlined.
- **CR (Local) Technology Resources** – Adds language providing for a designee to approve the college's information security program in the absence of the District President and defines ownership of data created and stored in college-owned and leased equipment and videos captured through cameras on campus.
- **CS (Local) Information Security** – Establishes that the College may work with third parties to research and resolve security breaches.
- **DEB(Local) Compensation and Benefits** – Deletes outdated language related to penalties under the ACA.
- **DEC(Local) Compensation and Benefits – Leaves of Absence** – Adds a definition of catastrophic illness and eligibility for using the college's sick leave bank.
- **DEE(Local) Expense Reimbursement (International Travel)** - Adds language providing for a designee to approve international travel requests in the absence of the District President.
- **DGC (Local) Employee Rights and Privileges – Employee Expression and Use of College Facilities**

– Updates will address an employee’s use of college common outdoor areas for expressive activities.

- **DGD (Local) – Employee Rights and Privileges – Employee Expression and Employee Use of College District Facilities** – Updates will provide additional guidance related to an employee’s use of college facilities for expressive activities.
- **FKA(Local) – College-Sponsored Publications** – Adds language providing for a designee to approve usage of the college’s name or logo for publications.
- **FLA (Local) Student Rights and Responsibilities – Student Expression and Use of College Facilities** – Updates will address a student’s use of college common outdoor areas for expressive activities.
- **FLAA (Local) Student Expression – Student Use of College District Facilities** - Updates will provide additional guidance related to a student’s use of college facilities for expressive activities.
- **FLB (Local) Student Rights and Responsibilities – Student Conduct** – Adds required language prohibiting sexual assault, committing dating violence, engaging in bullying; adds a restriction against using brass knuckles; and prohibits interfering with expressive activities in common outdoor areas.
- **GD (Local) Community Expression and Use of College District Facilities** – Updates will address the general public’s use of the College’s common outdoor areas for expressive activities. Adds language providing for a designee to act in the absence of the District President on issues related to the use of college facilities by the community.

**DISTRICT PRESIDENT’S RECOMMENDATION:**

The District President recommends approval of the fifteen (15) Local Board Policies as outlined above.

**SUGGESTED MOTION:**

This item may come as a motion and second out of committee. A suggested motion would be, “Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies.”