

BEAVER LAKE PARK COMMITTEE
DRAFT MEETING MINUTES
DATE August 26, 2024 at 4:30 p.m.
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald Lucas, Pamela Kirchoff, John Kozlowski
Beaver Lake Park Managers Earl Martin and Marcia Martin.

OTHERS PRESENT: None.

Chair Lucas called the meeting to order at 4:30 p.m.

MANAGER MONTHLY REPORT – (attachment #1)

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Deck Project - Contractor portion of the deck project has been completed, pending final inspection. Concrete entries still need to be completed, as well as solar lighting and tables, which will be done by managers/volunteers in near future.

Retaining wall at store/front yard - project near completed, just need to put in rebar for support and then fill in and seed.

Patio door repairs - nothing new to report at this time.

Horseshoe pits – project completed. Was already utilized for family reunion the weekend of August 24th.

Events - Labor Day weekend events (previously approved). – (attachment #2)

Electrical at pavilion – nothing new to report.

OLD BUSINESS

Discussion/update on camp host situation. They will not be required to sign waivers mid-season and may continue working for the remainder of season, but waivers will be included in packets moving forward. Managers expressed concern that it may be difficult to find future camp hosts. Discussed possibility of other options.

Concrete slab for pavilion – Managers reported that they may still be able to get this project completed this year. Discussions recently with Jeff Kowalski who has indicated he could probably assist with the project. Jeff was going to work up a quote for materials; looks like it may come in a bit less than what is budgeted. Earl Martin reported he is also obtaining a quote from Al Matuzak. Size of pad: 12x43x5.

Managers reported that Earl is still waiting to get paid for working at Sunken Lake Park.

Grants update –

Youth & Rec

- 2024 – deck project as discussed above (which includes grants from CFNEM & Ossineke Twp)
- 2024 Mini grant from Youth & Rec – application has been submitted.

BUDGET –

Requesting transfer of \$200 from power tools (208-757-727.002) into office supplies (208-757-727.000) in anticipation of replacement ink.

NEW BUSINESS

Discussion regarding proposed 2025 budget as well as suggested reservation fees. Once approved, fees will need to be submitted to Campspot for integration. Committee also discussed that Campspot needs to only charge on the consumer side the minimum requirement (one or two nights [depending on whether a holiday] plus booking fee. Under current situation, Campspot is requiring consumer to pay balance in full which is causing issues with refunds when county has a no refund policy: i.e.: Kim Ritthaler previously booked and subsequently cancelled cabin, as a result, she had \$180 camp credit. However, when booking a cabin for Labor Day stay, Campspot required full payment of \$240. Due to circumstances, the committee has agreed that Managers may submit a refund request for Ms. Ritthaler.

OTHER:

The committee also briefly discussed the following topics:

No one has received policy books, as of yet, although everyone agrees that policies need to be reviewed.

Brief discussion regarding winter storage fees and whether they should be processed through Campspot or via excel sheet to avoid fees. Anticipated further discussion on that at full board?

Discussion regarding whether to allow solar farm workers to extend their stay through end of October and keeping parks open for them only. Depending on the weather, may need to isolate the bathhouse and shut down rest of park and have them be semi-self-sufficient. *COMMITTEE REQUESTS TO HAVE THIS ITEM INCLUDED IN PARKS AGENDA*

Two of the Committee members are not available September 23; therefore, the meeting has been rescheduled for October 3rd at 4:00 p.m.

The meeting was adjourned at 6:45 p.m.

***Next Meeting: Thursday, October 3, 2024, at 4:00 p.m. in the Howard Male Conference Room**

Respectfully Submitted,

Gerald Lucas, Beaver Lake Park Chair/PointPerson

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#1
PARK MANAGER MONTHLY REPORT

BEAVER LAKE
JULY for AUGUST 2024

Ongoing Improvements Project(s) Progress:

Deck project - update
Electrical at pavilion
Retaining wall @ store / front yard
Patio door in residence

Campground Activities & Site Notes:

Labor Day weekend events – flier

Budget Adjustments Needed/Budget Look Ahead:

Office supplies – recommend transferring \$200 from power tools: 208-757-727.002 into office supplies 208-757-727.000

Upcoming/Needed Maintenance:

OTHER / MISCELLANEOUS:

Other items included on agenda under Old and/or New Business

Mileage: 6653

**LABOR DAY WEEKEND @ BEAVER LAKE
SCHEDULE OF EVENTS**

#2

SATURDAY, AUGUST 31, 2024

12:00 NOON- 3:00 PM **CHILDRENS' CARNIVAL**
yard games music/dancing candy
(not cake)/prize walk raffle tickets** and prizes
face painting

COST: \$5.00 FOR CARNIVAL (LUNCH INCLUDED – FROM 12-1)

****IMMEDIATELY FOLLOWING - RAFFLE FOR PRIZES (IN PAVILION - WHILE SUPPLIES LAST)**

.... AND LATER IN THE EVENING.....

8:00 PM DJ/ KARAOKE

SUNDAY, SEPTEMBER 1, 2024

4:00 PM – 5:30 PM

3rd Annual Beaver Lake Park BBQ cookoff - (sign up with office by 8/30)
show off your “smokin' skills” - Salads, chips and beverage will also be provided. \$8 for adults; \$5 for children under 13.
and then.....

6:00-10:00 pm LIVE COUNTRY CONCERT with AK & The Outlaws!

All times are approximate.

PLEASE NOTE THAT STORE/OFFICE WILL BE CLOSED DURING EVENTS. THANK YOU.