

MINUTES OF REGULAR PUBLIC MEETING

The Governing Board of the Amphitheater Public Schools

A Regular Public Meeting of the Governing Board of Amphitheater Public Schools was held Tuesday, August 14, 2018, beginning at 5:00 p.m. in the Wetmore Center, 701 West Wetmore Road, Leadership & Professional Development Center.

Governing Board Members Present:

Ms. Deanna M. Day, M.Ed., President

Ms. Vicki Cox Golder, Vice President

Dr. Scott K. Baker, Member

Mr. Scott A. Leska, Member

Ms. Susan Zibrat, Member

Superintendent's Cabinet Members Present

Mr. Todd A. Jaeger, J.D., Superintendent

Dr. Rosanne Lopez, Associate Superintendent for Elementary Education

Mr. Michael Bejarano, Associate Superintendent for Secondary Education

Ms. Michelle H. Tong, J.D., Associate to the Superintendent and Legal Counsel

Mr. Scott Little, Chief Financial Officer

Ms. Kristin McGraw, Director of Student Services

Mr. James Burns, Executive Manager of Operational Support

Ms. Michelle Valenzuela, Director of Communications

Ms. Tassi Call, Director of 21st Century Education

Call to Order and Signing of the Visitor's Register

President Day called the meeting to order at 5:05 p.m. and asked visitors to sign in.

Moment of Silence

President Day asked for a moment of silence.

Pledge of Allegiance

Ms. Tong was invited to lead the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting

President Day announced that the next Special Governing Board meeting will be held Tuesday, August 28, 2018 at 5:00 p.m., at 701 W. Wetmore Road - Leadership & Professional Development Center, SE Parking & Entrance.

1. PUBLIC COMMENT¹

President Day read the Call to the Audience procedures.

Debbie Emans addressed the Governing Board with concerns that as a retired teacher, hired back under the 'ASRS Retiree Returning to Work Teacher Contract' she did not receive the same pay raises that other regular hire certified teachers received. She asked the Governing Board to reconsider and award raises to the 'ASRS Retiree Returning to Work Teacher Contract' group of teachers.

1. **EXECUTIVE SESSION**

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Certificated ASRS Retiree Returning to Work Teacher's Contract pursuant to A.R.S. §38-431.03(A)(3), (4) and (5) for:

a. Discussion or consultation for legal advice with the attorney or attorneys of the public body;

b. Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation; and/or

c. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body.

President Day asked for a motion to recess Open Meeting to hold an Executive Session, Vice President Cox Golder moved to recess Open Meeting and hold an Executive Session for item. Mr. Leska seconded the motion. Voice vote in favor - 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Leska, Ms. Zibrat. Opposed-0. President Day proclaimed they were in Executive Session at 5:10 p.m.

Discussion which occurs during executive session is confidential according to law.

2. **Motion to Close Executive Session and Reconvene Open Meeting**

Vice President Cox Golder moved to close Executive Session and reconvene Open Meeting. Ms. Zibrat seconded the motion. Voice vote in favor - 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Leska, Ms. Zibrat. Opposed - 0. President Day proclaimed they were in Open Meeting at 6:04 p.m.

3. **PUBLIC COMMENT**

President Day read the Call to the Audience procedures.

Ms. Cymry DeBoucher and Ms. Suzi Cook both addressed the Governing Board individually regarding the same concerns Ms. Emans expressed earlier in the meeting regarding the pay raise that non-retiree certified teachers received, but which ASRS Retiree "Returning to Work Teachers" did not receive. They expressed that as returning District employees, even though retired, they felt should be entitled to the same pay raise given to the other teachers in the District.

Lisa Millerd, Amphitheater Education Association (AEA) president, addressed the Governing Board to express her appreciation for the Governing Board and District Administration's support and

goals for the coming year. Ms. Millerd said that she welcomes open concerns.

4. INFORMATION¹

A. Superintendent's Report

Superintendent Jaeger gave the following update on activities in the District. As he spoke a Power Point presentation of events was shown.

On July 26, 2018, Superintendent Cabinet members met with the District's Strategic Planning consultant. This meeting was a training for Amphi's District Leadership Team on general strategic planning.

On July 27, 2018, the District held their annual All Administrative Retreat in the Leadership and Professional Development Center. All new administrators were welcomed to the District, goals of the District's strategic plan were reviewed, and everyone received great leadership training to bring back to the schools and District sites.

August 1, 2018 was an all-day Transportation In-service. Over 80 bus drivers, attendants, and office staff gathered in the lounge at Transportation as they welcomed new staff, learned about goals, safety, and new information for the upcoming school year.

On August 1 & 2, 2018, Ironwood Ridge High School hosted the Annual Effective Teaching Conference for new teachers in the District. Governing Board Members and members of the Superintendent's Cabinet and other District staff welcomed new teachers to the District. The new teachers participated in sessions throughout the day that included topics such as introduction to the Amphi culture, expectations for professionalism among staff, District policies, teaching strategies, and where to find assistance.

On August 7, 2018, Food Service employees participated in an In-service. Again, new employees were welcomed and information for the new year was provided to everyone.

On August 6-8, 2018, the Leadership and Professional Development Center was once again overflowing with teachers eager to learn about the new Math Curriculum. Gratitude was expressed by many to the Governing Board for approving the new Math Curriculum.

On August 9 & 10, 2018, the first days of school, Governing Board President Day and Governing Board Member Ms. Zibrat joined Superintendent Jaeger on visits to schools and classrooms across the District. It was their goal to visit the classroom of every new teacher. Superintendent Jaeger expressed what a joy it was to see the excitement as students met new friends and reunited with old ones. They were already engaged in learning. As this year marks the District's 125 year, or our "quasquicentennial" year, the Communications team filmed several students and staff trying to say "quasquicentennial". A video of these activities was shown.

Superintendent Jaeger then talked about upcoming events in the District. Fall Sports were to kick-off on August 16, with Ironwood Ridge High School Football vs. Mountain View High School. Copper Creek will hold their annual Hawk Walk, their Parent Teacher Organization (PTO) annual fundraiser, on August 24. September is "Attendance Awareness Month". On September 18, 2018, Amphi Foundation will hold their annual Bowl-A-Thon. He mentioned a letter from the American Heart Association letting the District know that with only eight schools participating we have raised more donations than any other District in Southern

Arizona through our Jump Rope for Heart and Hula Hoop for Heart programs across the District.

Superintendent Jaeger stated that he recently sent a letter to the Mayor and Council regarding the Tobacco 21 Initiative. He let them know of his support to change the age to purchase tobacco, electronic cigarettes, vaping supplies, and the use of tobacco to the age of 21 within the city limits. Mr. Leska asked if this was a state issue. Superintendent Jaeger said municipal and county jurisdictions are also allowed to set conditions for purchase.

B. Status of Bond Projects

Superintendent Jaeger asked Mr. James Burns to update the Board on our Bond projects.

Mr. Burns gave a monthly update of the Bond projects throughout the District.

Amphitheater High School: The switchgear was damaged during shipping and is being repaired. Panther Hall renovations continue; the sheet rock has been completed, hanging decorative “Cloud” ceiling grid, Heating, Ventilation, & Air Conditioning (HVAC) replacement are also complete. Lighting is in progress and flooring will begin in August.

Canyon Del Oro High School: Americans with Disabilities Act (ADA) compliance and drainage issue at building G continues; all concrete has been installed; and the final grade is in progress. HVAC restoration is complete in buildings T & M. The parking lot ADA striping has been completed. Slurry seal of administration driveway is scheduled to begin in August.

Ironwood Ridge High School: The intercom and public address systems upgrades are complete. We are waiting for quotes for painting of light poles, fixtures, gates, rails, stair railings, and risers. New signs and directions for parent drop-off are scheduled to begin in August. Parent drop-off is being moved to the outside lanes of the west parking lot.

Amphitheater Middle School: HVAC replacement for buildings 400, 500, 600, and 700 wings is complete.

Copper Creek Elementary School: A pre-construction meeting was held on July 3 for the boiler replacement and mechanical room upgrades. K-3 playground equipment installation has been completed.

Coronado K-8 School: Campus weatherproofing and painting of the Multi-Purpose Room (MPR) is complete. Elementary wing, gymnasium, and cafeteria improvements have also been completed.

Cross Middle School: The Multi-Purpose Room (MPR) flooring demolition, abatement, and flooring installation are complete. HVAC renovations for the wrestling gymnasium are in the design phase. Roof repairs are to be done at the same time as the removal of the swamp coolers. A new operable wall in MPR awaits delivery.

Donaldson Elementary School: The HVAC in the MPR has been completed.

Harelson Elementary School: Redesign of bus loop and parent drop-off area has been postponed.

Holaway Elementary School: New clocks, bells, and personal address system have been installed.

La Cima Middle School: Renovation to the MPR is complete and included replacement of the daylighting assembly, painting of the walls, and replacement of the flooring.

Mesa Verde Elementary School: Site improvements to include adding two quick release gates between buildings A & F, aluminum awning between the office and room 13, replacement of the water fountain, and other improvements are awaiting scheduling.

Nash Elementary School: Replacement of the clocks, bells, and personnel address system is complete.

Painted Sky Elementary School: Three new Pre-K classrooms are complete, as well as the new playground equipment, curb, sidewalk, gate, and awning.

Prince Elementary School: Scheduling of the HVAC on buildings CN, CW, CE have been delayed due to inclement weather. They will be rescheduled later in the year.

Rillito Center: Interior renovations to building D-600 classrooms await scheduling.

Rio Vista Elementary School: The lighting materials, survey, and budget have been received. This project is out for bid. Site requests include outdoor basketball court repair and removal of four dead trees, which are being scheduled for summer.

Walker Elementary School: Electrostatic painting of railings and fencing has been completed. Exterior painting of the cafeteria, administration building, and pre-school building has also been completed.

Wilson K-8 School: HVAC updates and bus loop construction are complete.

Mr. Leska asked what the “switchgear” at AHS was. Mr. Burns explained that it was the main high voltage gear that comes in from Tucson Electric Power and then sends the power to all parts of the school or site.

There were no other questions.

C. Report on the Effective Teaching Conference

Superintendent Jaeger invited Dr. Lopez to speak on the Effective Teaching Conference.

Dr. Lopez shared statistics about this annual conference for teachers new to the District. There were 114 participants at the conference this year (compared to 150 last year) with 33 first year teachers. The day began with a welcome from the Governing Board Members and Superintendent Jaeger. Teaching Standards from Dr. Lopez, and Legal Issues for Teachers from Ms. Tong were a part of the day. Both days were full of topics including: “The Amphi Way”; the student data system – Tyler; Planning for Success; Classroom Management; and the Amphi Mentoring Program. Other activities that were offered included: Student Engagement/Depth of Knowledge; Meeting the Needs of All Learners; Curriculum and Standards; Blending Technology Tools with Classroom Management; and Assessment Tools. Dr. Lopez thanked Ironwood Ridge High School for hosting the conference. She also thanked the following organizations for providing refreshments and meals for the participants: The Amphi Foundation; Amphi Education Association; Farmers Insurance Eghtesadi Agency; and Food Service Specialties.

Vice President Cox Golder asked why there was more attending the conference in the year 2017. Dr. Lopez was not certain, however later with the next question that was asked, Ms. Tong

noted that Innovation Academy was opened in 2017 and would have an impact on the amount of new teachers hired that year.

Mr. Leska asked if we were fully staffed this year. Superintendent Jaeger asked Ms. Tong to give details about staffing. Ms. Tong replied that we are not fully staffed, however, all positions are being covered by substitute teachers and we do have one long-term substitute on staff.

There were no other questions.

5. CONSENT AGENDA³

Details of agenda items, supporting documents, and presentations are available for review in the electronic BoardBook by clicking on the hyperlinks below.

<https://v3.boardbook.org/Public/PublicMeetingMaterials.aspx?ak=1000433&mk=50285274>

President Day asked if there were any Items on the Consent Agenda for further discussion, there were none. Vice President Cox Golder moved that Agenda Items A.-J. be approved as presented. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor - 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Leska, Ms. Zibrat. Opposed-0. Consent Items A.-J. passed 5-0.

A. Approval of Minutes of Previous Meeting(s)

The Governing Board approved minutes for the June 12, 2018 Governing Board meeting as listed in Exhibit 5.

B. Approval of Appointment of Non-Administrative Personnel

Non-Administrative Personnel were appointed as listed in Exhibit 1.

C. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 2.

D. Approval of Leave(s) of Absence

Leave of Absence requests were approved as listed in Exhibit 3.

E. Approval of Separation(s) and Termination(s)

Separation(s) and Termination(s) were approved as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,262,880.89

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized: as listed in Exhibit 6.

Voucher #908enc \$170,461.80	Voucher #909enc \$57,080.99	Voucher #911enc \$1,201,757.68
Voucher #912enc \$10,435.91	Voucher #913enc \$12,949.81	Voucher #914enc \$1,754.70
Voucher #107 \$563,804.06	Voucher #108 #38,008.49	Voucher #109 \$110,793.35
Voucher #110 \$166,652.60	Voucher #111 \$110,304.40	Voucher #112 \$534,321.42
Voucher #113 \$71,930.28	Voucher #114 \$520,035.06	Voucher #115 \$65,545.26
Voucher #116 \$25,474.14	Voucher #217 \$190,457.58	Voucher #118 \$411,113.36

G. Acceptance of Gifts

Gifts were accepted by the Governing Board as listed in Exhibit 7.

H. Approval of Parent Support Organization(s) – 2018-2019

The Governing Board approved the following Parent Support Organizations: Panther Pride Booster Club, Coronado PTO, Holaway Parent Teacher Organization, CDO Baseball Booster Club, Copper Creek Elementary PTO, and Richard B. Wilson Jr. K-8 PTO as presented in Exhibit 8.

I. Approval of Out of State Travel

Out of state travel was approved as listed in Exhibit 9.

J. Approval of Intergovernmental Agreement with the City of Tucson (Tucson Police Department) for School Resource Officer at Amphitheater High School

The Governing Board approved the award of contract to the City of Tucson (Tucson Police Department) as listed in Exhibit 10.

6. STUDY

A. Study of Governing Board Policies GBEAA (Staff Conflict of Interest); GBEAA-E (Staff Conflict of Interest); IKAB (Report Cards / Progress Reports); JFABD (Admission of Homeless Students); JKD (Student Suspension) and JL (Student Wellness), and accompanying Regulations and/or Exhibits. Study of Proposed Governing Board Policy JFABDA (Admission of Students in Foster Care) and accompanying Regulation and Exhibits

Superintendent Jaeger asked Ms. Tong to review the policies presented in this Board Item.

Ms. Tong gave an overview of the above Governing Board Policies:

Policy GBEAA (Staff Conflict of Interest) - Pursuant to the 53rd Legislature's passage of House Bill 2663 regarding procurement, and subsequent statutory requirements for Arizona school districts, language has been added to this policy to clarify conflict of interest issues pertaining to annual employee training to ensure district conflict of interest policies are communicated to employees and acknowledged as received and understood by each employee.

Exhibit GBEAA-E (Staff Conflict of Interest) - A.R.S. §§ 38-501 to 38-511, revised by House Bill 2663, require disclosure of conflicts of interest in purchasing on behalf of a public entity's employee or that employee's relative. Language has been added to this policy exhibit to more closely reflect the Conflict of Interest Disclosure Memorandum in Appendix 8.1 of the Attorney General Arizona Agency Handbook

Policy IKAB (Report Cards/Progress Reports) - This policy has been modified to place emphasis on each student's progress in achieving goals as stated in the student's Individualized Education Program (IEP) for students qualified for services under the Individuals with Disabilities Education Act (IDEA).

Policy JFABD (Admission of Homeless Students) - The last sentence of this policy, *Enrollment preference may be given to children who are in foster care*, has been deleted as this information has been included in proposed Policy JFABDA, also presented for study. Other minor changes to the ASBA model policy include a cross reference to the new policy (if adopted by the Board) and formatting corrections.

Policy JKD (Student Suspension) - On the first page of this policy language was added authorized by statute (A.R.S. 15-843).

Policy JL (Student Wellness Regulations), Regulations JL-RA and JL-RB - The 53rd Legislature passed Senate Bill 1083 which created and added A.R.S. 15-118 to Title 15, Education. This statute defined *recess* and requires mandatory recess periods for specific grade levels. These are described in the Policy JL and included in the corresponding regulations.

Proposed Policy JFABDA (Admission of Students in Foster Care) - Proposed Regulation JFABDA-R - Proposed Exhibits JFABD-EA, JFABD-EB - The Every Student Succeeds Act (ESSA) amended section 725 of the McKinney-Vento Homeless Assistance Act (McKinney-Vento Act), removing children “awaiting foster care placement” from the definition of “homeless children and youths” for purposes of the Education for Homeless Children and Youths (EHCY) program. This new policy reflects these statutory changes and an additional provision that each year, when an LEA (Local Education Agency) applies for the ESEA Consolidated Grant (which includes Title I funds), the LEA must upload a document of assurances which includes the foster care provisions laid out in ESSA.

There were no questions.

President Day called for a seven minute break.

B. Study of Amphitheater Portrait of a Graduate and Strategic Plan

Superintendent Jaeger presented the Portrait of a Graduate and Strategic Plan with a Power Point presentation. He explained that over the past year the District spent considerable time on pursuing the development of a Strategic Plan that will guide the actions of our school sites, personnel, and our culture itself in the coming years towards the realization of our Portrait of a Graduate. He explained that “A Portrait of a Graduate” is a clearly stated vision for what students should know and be able to do to succeed in college, in their career, in life, and citizenship by the time they complete a K-12 education in a school system.

Superintendent Jaeger explained how we listened to our constituents, how we wanted to honor the District’s long time traditions, and how we wanted to honor the excellence that we already have, while building upon it -- identifying changes that need to be made, both in a positive and a negative sense. He explained that we will be adding to our plate the things that need to be added, but also taking off our plate the things that no longer help us achieve what we are pursuing.

Superintendent Jaeger said that as we go forward, we will rely on the Governing Board’s direction and the guiding principles expressed in our Vision, Mission, Values, and Beliefs statements -- always keeping our central focus on what we’re doing, saying, and believing for students.

Superintendent Jaeger reminded the Board that one of his principal goals last year was to listen and understand what our community both wants and needs from our District. He expressed that he believes that a superintendent’s goals should not be about the superintendent, but should be about what the community of that district wants and needs. Our school community consists of students, parents, businesses, tax payers, etc., and everybody needed to be heard from. Last year, we therefore spent a great deal of time ensuring we heard from all those groups, in a “student-centered” approach.

The Portrait of a Graduate (clearly a student-centered process) was lead in large part by Mr. Bejarano and Dr. Lopez who asked “what do we want for our students?”

This process began in July 2017, when Superintendent Jaeger joined the District and talked about a Portrait of a Graduate at the Administrative Retreat. Superintendent Jaeger then held a “Listen and Learn Tour”: visiting with staff at each school; meeting with many people one-on-one; and holding parent and community forums to solicit input. The District also conducted on-line surveys, and Superintendent Jaeger spoke with students and various advisory groups. The Portrait of a Graduate process also occurred at every one of our sites and all of our faculties participated, giving everyone a stake in defining that portrait. The Cabinet then took the input and began design work, ultimately preparing “A Portrait of a Graduate” for the Boards review, study, and direction.

A Portrait of a Graduate was brought to the Governing Board for study on February 6, 2018. Based upon Governing Board input, the input of the community, and the District Strategic Planning group, the “Portrait of a Graduate” characteristics were narrowed to eight characteristics. A graphic artist was hired to help depict each of the characteristics or skills with an “icon” and to design an overall graphic. The resulting portrait graphics will serve as a guide as we move into the implementation of a District-wide strategic plan.

Superintendent Jaeger went on to talk about how we are to realize this Portrait of a Graduate through a strategic plan. We want to reenergize our community, and demonstrate that we have a vision and purpose for our plan.

There were five goal areas of focus for the Strategic Plan. They are: Student Achievement, Culture Building, High Quality Educators, Communication and Engagement, and Technology. In March 2018, we had 50 internal and external key stakeholders meet to assist in developing additional content for each of these goals. The Cabinet then took their suggestions to find the common goals in each area and realized that one more goal need to be added: District Systems (to optimize efficiency and productivity of District systems in order to maximize the resources available to students).

As Superintendent Jaeger went through the six goals of the District’s Strategic Plan’s objectives and strategies, Governing Board members asked questions and, gave their suggestions and recommendations for the objectives and strategies.

Superintendent Jaeger explained that the District Administration is now working with site administrators to study and define individual goals, objectives, and strategies to align each site with the District’s strategic plan. We will continue to evaluate the plan, provide updates on what is working and what is not working, and continue to seek supervision and guidance from the Board as we go forward.

This information is presented in Exhibit 12.

7. ACTION

A. School Facilities Board Grant Amendments

Superintendent Jaeger explained that the District has the opportunity to obtain support from the School Facilities Board (SFB) and the state for certain kinds of improvements particularly where we have deficiencies in our facilities. Mr. Burns is exceptional in asking the state for what is

needed and providing substantiated evidence for the request. Mr. Burns explained that the School Facilities Board (SFB) is changing rules on how to apply for grants. At its August 1, 2018 meeting, the School Facilities Board approved a Building Renewal Grant for design of a replacement roof for the Multi-Purpose Room at Harelson Elementary School. The grant amount for design services was \$7,870.00. The School Facilities Board (SFB) has altered the language of the Terms and Conditions required to be approved by the Amphitheater Governing Board to accept this award. The changes to the language of Section 3.b. Financial Conditions is noted: 3. FINANCIAL CONDITIONS :b. Compliance with the procurement rules adopted by the State Board of Education the Arizona Procurement Code, as applicable:

The item above has been changed to read: b. Compliance with the procurement rules adopted by the State Board of Education, the Arizona Procurement Code and, the School Facilities Board's policies for procurement, as applicable;

The SFB has requested that the attached amendments to the Terms and Conditions be approved by the Governing Board and signed by the Governing Board President. The amendment will be filed with the following grant: 100210107-1012-022BRG – Winifred Harelson Elementary School Roof Replacement. Exhibit 13.

Mr. Leska moved to approve the School Facilities Board Grant Amendments presented by Mr. Burns. President Day seconded the motion. There was no discussion. Voice vote in favor - 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Leska, Ms. Zibrat. Opposed-0. Passed 5-0.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

President Day asked if any Board Members had any future agenda items. Mr. Leska asked for a Friday Memo on the progress of a cyber security program, and the possibility of getting free funds for this. There were no other requests.

PUBLIC COMMENT¹

President Day read the Call to the Audience procedures.

Katie Harris introduced herself as a parent of a Harelson student. She voiced her concern regarding when she went to pick up her Kindergarten child at Harelson Elementary and her child was missing. After 20 minutes they found her crying in front of a classroom. Ms. Harris unenrolled her the next day. She expounded her concern over the class size being too large in the Kindergarten classes.

Mr. Leska asked for a future agenda item on class size.

ADJOURNMENT

President Day moved to adjourn the meeting. Vice President Cox Golder seconded the motion. There was no further discussion. Voice vote in favor: President Day, Vice President Cox Golder, Dr. Baker, Mr. Leska. Opposed-0. Meeting adjourned at 8:12 p.m.



Minutes respectfully submitted by:

Karin Smith

Executive Assistant to the Superintendent & Governing Board

Vicki Cox Golder, President

Date

Approval Date: February 19, 2019