

Regular Meeting  
Monday, November 10, 2025, 6:00 PM Central

Administration Central Office  
201 N Ann Street  
Brackettville, TX - Texas 78832

Members Present: Whitney Massingill, Matthew Benacci, Edwina Perez, Claudia Falcon, Jesse Terrazas, Jr., Ricky Sandoval

Members Absent: Guillermo Guzman

Administration Present: Eliza Diaz, Kenneth Mueller, Javier Solis, Sergio Jimenez, Amalia Garza, Christy Price and Michael Munoz

Staff: Veronica Ibanez

#### 1. CALL TO ORDER / ESTABLISH QUORUM

Meeting called to order and quorum established at 6p.m.

##### 1.A. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

#### 2. PUBLIC COMMENTS TO THE BOARD

Mrs. Willis, on behalf of the Brackett Band, presented a “Thank You” card to the Board of Trustees and Administration for their constant support.

Eric Martinez, and the brothers of the Knights of Columbus, donated 68 frames with the Ten Commandments to Brackett ISD.

#### 3. RECOGNITIONS

Elementary "outstanding students" were recognized for the amazing work they do in class. The Volleyball Varsity Team was recognized with All-District Honors.

#### 4. CONSENT AGENDA

Motion to approve the consent agenda as presented, to include minutes of September and October. This motion, made by Matthew Benacci and seconded by Jesse Terrazas Jr., Passed. Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

##### 4.A. MINUTES OF PREVIOUS MEETINGS

##### 4.B. DONATIONS

#### 5. INFORMATION ITEMS

##### 5.A. DISTRICT IMPROVEMENT PLAN / CAMPUS IMPROVEMENT PLAN

##### 5.B. LIBRARY MATERIALS

##### 5.C. ESL ANNUAL UPDATE

##### 5.D. 2ND SIX WEEKS ATTENDANCE REPORT

##### 5.E. NHS CONSTITUTION MEMBERSHIP OVERVIEW

##### 5.F. TEACHER INCENTIVE ALLOTMENT

##### 5.G. ADSY GRANT

##### 5.H. LEADERSHIP AND INSTRUCTIONAL FOUNDATIONS FOR TEXAS GRANT

##### 5.I. ACE GRANT PROGRAM UPDATE

##### 5.J. KINNEY COUNTY APPRAISAL DISTRICT BRACKETT ISD ALLOTTED VOTES.

##### 5.K. SAFETY PROJECT UPDATE

##### 5.L. DEPARTMENT REPORTS

###### 5.L.1. ADMINISTRATION

###### 5.L.2. INSTRUCTION / ACCOUNTABILITY

5.L.3. ATHLETICS

5.L.4. CAFETERIA

5.L.5. MAINTENANCE / FACILITIES

5.L.6. TECHNOLOGY

5.L.7. BUSINESS & FINANCE

6. ACTION ITEMS

6.A. CONSIDER AND POSSIBLE ACTION REGARDING THE TEXAS DEPARTMENT OF AGRICULTURE - 2026 SUMMER FEEDING PROGRAM

Motion to accept Administration's recommendation to approve resolution to request a waiver from Texas Department of Agriculture for Brackett ISD to opt out of providing a 2026 Summer Feeding Program. This motion, made by Matthew Benacci and seconded by Edwina Perez, Passed.

Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

6.B. CONSIDER AND POSSIBLE ACTION REGARDING THE 2025-2026 TITLE I, PART C MIGRANT EDUCATION PROGRAM ACTION PLANS TO BE INCLUDED IN THE 25/26 DISTRICT IMPROVEMENT PLAN.

Motion to accept Administration's recommendation to include the Migrant Education Program Action Plans to the 2025-2026 District Improvement Plan with the board adopted date of November 10, 2025. This motion, made by Claudia Falcon and seconded by Matthew Benacci, Passed.

Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

6.C. CONSIDER AND TAKE POSSIBLE ACTION TO APPROVE REVISIONS TO THE BOARD OPERATING PROCEDURES.

Motion to accept Administration's recommendation to approve the revisions to the Board Operating Procedures as presented. This motion, made by Matthew Benacci and seconded by Jesse Terrazas Jr., Tabled.

Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

Rescind motion. Tabled for the December meeting.

6.D. CONSIDER AND TAKE POSSIBLE ACTION TO APPROVE POLICY UPDATE 126, (LEGAL) POLICIES AND (LOCAL) POLICIES:

BE(LOCAL): BOARD MEETINGS, BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION, CJ(LOCAL): CONTRACTED SERVICES, CJA(LOCAL): CONTRACTED SERVICES - BACKGROUND CHECKS AND REQUIRED REPORTING, CLE(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - REQUIRED DISPLAYS, CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY, CQD(LOCAL): TECHNOLOGY RESOURCES - ARTIFICIAL INTELLIGENCE, CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY, CV(LOCAL): FACILITIES CONSTRUCTION, DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST, DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES, DFBB(LOCAL): TERM CONTRACTS - NONRENEWAL, DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT, EEP(LOCAL): INSTRUCTIONAL ARRANGEMENTS - LESSON PLANS, EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS, EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING, EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS, FA(LOCAL): PARENT RIGHTS AND RESPONSIBILITIES, FEF(LOCAL): ATTENDANCE - RELEASED TIME, FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT, FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION, FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY, FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT, FO(LOCAL):

STUDENT DISCIPLINE, and GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES.

Motion to accept Administration's recommendation to approve Policy Update 126, (LEGAL) policies and (LOCAL) policies: BE(LOCAL): board meetings, BED(LOCAL): board meetings - public participation, CJ(LOCAL): contracted services, CJA(LOCAL): contracted services - background checks and required reporting, CLE(LOCAL): buildings, grounds, and equipment management - required displays, CQB(LOCAL): technology resources - cybersecurity, CQD(LOCAL): technology resources - artificial intelligence, CSA(LOCAL): facility standards - safety and security, CV(LOCAL): facilities construction, DBD(LOCAL): employment requirements and restrictions - conflict of interest, DEC(LOCAL): compensation and benefits - leaves and absences, DFBB(LOCAL): term contracts - nonrenewal, DH(LOCAL): employee standards of conduct, EEP(LOCAL): instructional arrangements - lesson plans, EFA(LOCAL): instructional resources - instructional materials, EHBAF(LOCAL): special education - video/audio monitoring, EIA(LOCAL): academic achievement - grading/progress reports to parents, FA(LOCAL): parent rights and responsibilities, FEF(LOCAL): attendance - released time, FFAC(LOCAL): wellness and health services - medical treatment, FFB(LOCAL): student welfare - crisis intervention, FFF(LOCAL): student welfare - student safety, FFG(LOCAL): student welfare - child abuse and neglect, FO(LOCAL): student discipline, and GKA(LOCAL): community relations - conduct on school premises. This motion, made by Matthew Benacci and seconded by Jesse Terrazas Jr., Passed.

Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

#### 6.D.1. LEGAL POLICIES

#### 6.D.2. LOCAL POLICIES

### 6.E. CONSIDER AND POSSIBLE ACTION REGARDING DISTRICT CALENDAR REVISION.

Motion to accept the Administration's recommendation to approve the district calendar revisions as presented. This motion, made by Jesse Terrazas Jr. and seconded by Matthew Benacci, Passed.

Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

### 6.F. CONSIDER AND TAKE POSSIBLE ACTION TO APPROVE RESOLUTION RELATED TO KINNEY COUNTY APPRAISAL DISTRICT DIRECTORS BALLOT.

Motion to accept the Administration's recommendation that Brackett ISD designates its 994 votes to Jesse Terrazas, by resolution for the Kinney County Appraisal District Board of Directors for the 2026-2027 term; a signed copy of the resolution as approved should be attached to the official minutes of this meeting. This motion, made by Claudia Falcon and seconded by Edwina Perez, Passed.

Guillermo Guzman: Absent, Jesse Terrazas Jr.: Abstain (With Conflict), Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea

Yea: 5, Nay: 0, Absent: 1, Abstain (With Conflict): 1

### 6.G. CONSIDER AND TAKE POSSIBLE ACTION REGARDING RESOLUTION OF THE BOARD OF TRUSTEES OF BRACKETT ISD IN ACCORDANCE WITH HOUSE BILL 3546 CHANGING THE DATE OF THE GENERAL ELECTION FOR TRUSTEES FROM MAY TO THE NOVEMBER UNIFORM ELECTION DATE.

I move to accept Administration's recommendation to approve resolution changing Brackett ISD trustee elections to be held biennially in November and adjusting trustee term changes as presented. This motion, made by Matthew Benacci and seconded by Ricky Sandoval, Tabled.

Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

Rescind motion. Tabled to the December meeting.

### 6.H. CONSIDER AND TAKE POSSIBLE ACTION REGARDING THE 1ST QUARTER INVESTMENT REPORT (JULY-SEPT).

Motion to accept administration's recommendation to approve the 1st Quarter Investment Report (July-Sept.) as presented. This motion, made by Claudia Falcon and seconded by Jesse Terrazas Jr., Passed.  
Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

6.I. CONSIDER AND TAKE POSSIBLE ACTION REGARDING BUDGET AMENDMENTS.

No Budget Amendments

6.J. CONSIDER AND TAKE POSSIBLE ACTION REGARDING SUPERINTENDENT'S CALENDAR, EVALUATION TOOL AND CONFIRM DATES FOR JANUARY SUMMATIVE EVALUATION.

Motion to approve the Superintendent's Evaluation tool as presented. This motion, made by Matthew Benacci and seconded by Jesse Terrazas Jr., Failed.  
Guillermo Guzman: Absent, Claudia Falcon: Nay, Whitney Massingill: Nay, Ricky Sandoval: Nay, Jesse Terrazas Jr.: Nay, Matthew Benacci: Yea, Edwina Perez: Yea  
Yea: 2, Nay: 4, Absent: 1  
Matthew Benacci: Yea, Edwina Perez: Yea

Motion to approve the Superintendent's Evaluation Tool with parts I and II, removing part III. This motion, made by Claudia Falcon and seconded by Ricky Sandoval, Passed.  
Guillermo Guzman: Absent, Matthew Benacci: Yea, Claudia Falcon: Yea, Whitney Massingill: Yea, Edwina Perez: Yea, Ricky Sandoval: Yea, Jesse Terrazas Jr.: Yea  
Yea: 6, Nay: 0, Absent: 1

7. BUSINESS & FINANCE

7.A. BUDGET EXPENSE AND REVENUE COMPARISON

7.B. CHECK RUN

8. SUPERINTENDENT'S REPORT

8.A. PAST/COMPLETED EVENTS

- 8.A.1. Area Band Competition - October 25, 2025
- 8.A.2. Fall Festival - October 28, 2025
- 8.A.3. Fentanyl Student/Parent Training — October 29-30, 2025
- 8.A.4. End of 2nd 6 weeks - October 31, 2025
- 8.A.5. Cross Country State Competition - November 1, 2025
- 8.A.6. State Band Competition - November 4, 2025

8.B. UPCOMING EVENTS

- 8.B.1. Veteran's Day Program - November 11th at 9a.m.
- 8.B.2. Thanksgiving Luncheon - November 13, 2025
- 8.B.3. Community Football Playoff Pep-Rally - November 13th at 7pm
- 8.B.4. Curriculum Planning Day - No Students - November 14, 2025
- 8.B.5. Bi-District Playoff Game November 14th — Veterans Memorial Stadium (Judson ISD)
- 8.B.6. National Honor Society Induction - November 18th @ 5:30p.m.
- 8.B.7. Fall Break — November 24-28, 2025
- 8.B.8. BISD School Board Trustee Meeting — Monday, December 8, 2025
- 8.B.9. ESC-20 School Board Summit 2026 — Boerne, TX February 22-24, 2026

9. CLOSED SESSION

Pursuant to Tex G'ovt Code 551.074 the Board will now go into closed session at 8:13p.m.

9.A. PURSUANT TO TEX. GOV'T CODE 551.074, DISCUSSION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A SCHOOL DISTRICT EMPLOYEE, INCLUDING BUT NOT LIMITED TO:

9.A.1. RECOMMENDATION TO HIRE

9.A.2. RECOMMENDATION TO ACCEPT LETTER OF RESIGNATION

9.A.3. PERSONNEL MATTERS

10. RECONVENE INTO OPEN SESSION AND CONSIDER POSSIBLE ACTION IN ITEMS DISCUSSED DURING EXECUTIVE SESSION

The board will reconvene in open session and take possible action on items discussed in closed session at 8:27p.m.

No Action Taken

10.A. CONSIDER AND TAKE POSSIBLE ACTION(S) REGARDING RECOMMENDATION TO HIRE

10.B. CONSIDER AND TAKE POSSIBLE ACTION(S) REGARDING RECOMMENDATION TO ACCEPT LETTER OF RESIGNATION

10.C. CONSIDER AND TAKE POSSIBLE ACTION REGARDING PERSONNEL MATTERS

11. ADJOURN

Meeting adjourned at 8:27p.m.

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Board President, Whitney Massingill

\_\_\_\_\_  
Board Secretary, Guillermo Guzman

Date: \_\_\_\_\_

Date: \_\_\_\_\_