



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: October 18, 2016 Date of This Proposal: October 12, 2016

SUBJECT:

Approve the transfer of \$20,000.00 from the Plant Repair and Replacement Fund to cover the cost of new push button lever locks at the Richmond Campus.

RECOMMENDATION:

Approve the transfer of \$20,000.00 from the Plant Repair and Replacement Fund to cover the cost of new push button lever locks at the Richmond Campus.

BACKGROUND/RATIONALE:

The current full mortise locks require that the doors be opened in order to lock them. We are proposing to change out a total of 91 locks at the Richmond Campus to push button locks that can be locked without opening the door. This is needed for security reasons and covers all remaining classroom and office door locks. Keys will not be needed to lock any door from the inside after this hardware change out.

Estimated Cost and Budgetary Support (how will this be paid for? \$20,000.00)

Transfer from the Repair and Replacement Plant Fund.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce Kocian Vice President of Administrative Services
Mike Feyen, Director of Facilities
Philip Wuthrich Director of Purchasing

SIGNATURES:



Originator

10-12-16

Date

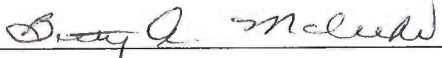
 

Cabinet-Level Supervisor

10/13/16 10/13/16

Date

PRESIDENT'S APPROVAL:



10-13-16
