

TO: Board of Trustees/Dr. Randy McCoy
FROM: Nancy Williams McReynolds
RE: Permission to Advertise for Sealed Bids
DATE: November 13, 2007

The following information will be sent to the newspaper to solicit sealed bids. The results of the sealed bids will be presented when the successful bidders have been determined. As is customary, purchase orders will be mailed only after School Board action to award bids. This memo represents our legal requirement to notify the governing board in order to advertise.

BD554	Fillmore Center Security Mgmt System
Est. Cost	\$75,000
Funding:	District Funds
By:	Mr. Meadows