

1. **GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting was called to order at **6:04 PM**

1.B. Pledge of Allegiance

Pledge of allegiance was led by Trust Blanca Trout

1.C. Texas Pledge of Allegiance

Texas Pledge was led by Trustee Lucy Borrego

1.D. Roll Call

Trustees Present: Barnes, Borrego, Mendoza, Rodriguez, Simental, Trout, Zuniga

1.E. CISD Vision and Mission Statements

Mission was led by Trustee Patsy Mendoza, Vision was led by Trustee Cindy Zuniga

2. **BOARD HONORS**

2.A. Recognition of the Canutillo ISD Human Resources Department in Honor of Education Human Resources Day on October 9, 2024.

Mr. Gustavo Reveles expressed words of gratitude from CISD towards the Human Resources division. Mrs. Carrasco and Mr. Barraza accepted the copy of the proclamation made by the governor.

3. **OPEN FORUM-OTHER**

**Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):**

**Each participant will be limited to THREE MINUTES to make comments to the Board.**

**The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.**

**For further information on those policies, contact the Superintendent's Administrative Assistant.**

No community members signed up to be heard.

4. **SPECIAL PRESENTATION-OTHER**

4.A. 2024 Canutillo Assessment Results

Mrs. Jessica Harrison presented assessment results to the board of trustees.

Mrs. Trout expressed questions of how academic deficiencies will be addressed.

Dr. Kerney mentioned that there are multiple strategies being done to remedy the areas with deficits. Dr. Kerney emphasized on how professional development is

used to address areas of concern. Dr. Kerney also stated that the validity of new scoring system is questionable. Things such as Alt. STAAR Test, Problems since Covid, HB1416.

Mr. Simental noted that same schools are showing consistent low scores and would like to know what is being done to help.

Mrs. Borrego requested information via Thursday packet on why Canutillo had big drops on some areas.

Mrs. Barnes want/how is data being used to identify lacking areas.

5. **BOARD OF TRUSTEE BUSINESS**

5.A. Discussion and Possible Action to Address the Reclassification and Hiring of Personnel for 2024-25 - Does Not Affect Current Budget Deficit

Mrs. Martha Carrasco addressed the board about 8 positions/adjustments that are needed.

Mrs. Mendoza moved to approve administrations recommendation, second by Mrs. Trout.

All in favor, motion passes.

5.B. Discussion and Possible Action to Approve the Award of RFQ 2025-02B Construction Manager at Risk (CMAR) Services for Canutillo ISD 2024 Bond Referendum Projects and authorize administration to proceed with contract negotiations with AO General Contractors Inc., Banes General Contractors Inc., Buford Thompson Company LTD, Dantex General Contractors Inc., Jordan Foster Construction LLC, and LDCM Solutions LLC, as presented, with a contract to be contingent upon review by District's Legal Counsel and approval by the Board of Trustees at a future Board meeting.

Mr. Ernesto Ortiz presented as part of the 2-step process of CMAR awards process.

Mr. Simental asked if all companies are local or have done local business before.

Mrs. Borrego mentioned that reference check is an issue with the district procedures as some references were incomplete.

Mrs. Trout expressed concerns over possible changes to project value.

Mr Ortiz mentioned that companies are all within budget including land, permits, and possible contingency.

Motion to approve administrations recommendation made by Mrs. Mendoza and second by Mrs. Trout.

All in favor, Motion passes.

5.C. Discussion and Possible Action Regarding Quarterly Bond Report

Mr. Ernesto Ortiz presented to the board the first quarterly update to the board. Mr Ortiz also mentioned that quarterly update will be consecutively presented to the

CBAC members. Administration, Staff, Students will all form part of the specification meetings to be scheduled as well as design meetings.

Mrs. Barnes had questions regarding which campus/es was going to be first and how was the decision made.

Mrs. Mendoza complimented the PROCEDEO team on the social media/website for its transparency.

5.D. Discussion and Possible Action for the Creation of the Canutillo Oral History Project to Collect, Archive and Promote the History of the Canutillo Independent School District.

Mr. Rodriguez mentioned the importance of having Canutillo's written history down as well as making sure community stories get recorded for posterity.

Mr. Reveles mentioned that as the PIO team is currently working on re-designing the mascot the question was brought over as if our mascot had a name. He mentioned that there was a lot of community engagement and that the CISD eagle is actually named Brutus.

Mrs. Trout motioned to approve and second by Mrs. Mendoza.

All in favor, motion passes.

5.E. Discussion and Possible Action Regarding a Texas Association of School Boards Staffing Review

Mrs. Martha Carrasco presented to the board about the possibility of a staffing review to be conducted to identify areas of over/under staffing.

TASB has provided a contract at a cost of \$4,000 dollars plus travel expenses. Mr. Rodriguez noted that directive was made to administration over 2 months ago. Mrs. Pulley added that funds will need to be pulled from found balance via budget amendment. Mrs. Carrasco mentioned that last TASB staffing was conducted about 10 years ago. Mrs. Borrego mentioned that in her experience. A TASB study will only identify what the district needs based on an ideal position where budget is not an issue.

Mr. Rodriguez wants to know if any departments are overstaffed, and that actual data is needed.

Mrs. Barnes asked how can the board ensure that departments are truly at a skeleton crew.

Mrs. Trout mentioned that Trustees need to trust administration and Human Resources regarding personnel decisions being made.

Mrs. Barnes made a motion to approve, second by Mrs. Mendoza.

All in favor, motion passes.

**6. CONSENT AGENDA-VOTING**

6.A. *BUSINESS SERVICES*

- 6.A.1. Approval of the Meeting Minutes
  - 6.A.1.a. Approval of the 6-25-24 Minutes
- 6.A.2. Approval of the Monthly Donations
  - 6.A.2.a. Board Acceptance of the August 2024 Donations Report
- 6.A.3. Approval of the Budget Amendments
  - 6.A.3.a. Budget Amendments August 2024
- 6.A.4. Recommendation to Approve List of Items Identified as Surplus/Salvage for Auction Sales to be Held at Canutillo Middle School (Surplus Warehouse) - Location: 7311 Bosque Rd. 79835 on October 09, 2024.
- 6.A.5. Approval of Memorandum of Understanding between Canutillo ISD and Region 19 ED Service Center, Partnership of The Human Trafficking Youth Prevention Education (HTYPE)
- 6.A.6. Approval of Interlocal Agreement between the University of Texas at Austin and Canutillo ISD for the 2024-2025 OnRamps dual-enrollment program
- 6.A.7. Approval to award Request for Proposal (RFP) 2025-15 Serving Line Renovation at Canutillo High School to National Restaurant Supply in the amount of \$305,561.88
- 6.A.8. Approval of Contract Between Canutillo ISD and JSJD Media, LLC dba School Revenue Partners for Ad Revenue Profit Share Agreement for Advertising Placed on the District's website ([www.canutillo-isd.org](http://www.canutillo-isd.org))
- 6.A.9. Discussion and Possible Action to Approve Administration's Recommendation to Enter and Approve Contracts for the Award of RFQ 2025-01B Architectural Design Services for the Canutillo ISD 2024 Bond Referendum Projects and Authorize Administration to Enter Contracts with the Following Firms as Presented DLR Group Inc. of Texas a Texas Corporation, GA Architecture Inc., Mijares-Mora Architects Inc., MNK Architects Inc. and Pfluger Architects Inc.

6.B. *CURRICULUM AND INSTRUCTION*

- 6.B.1. Approval of Tuition Waivers for the 2024-2025 School Year and Transfer Update

6.C. Approval to Authorize the Administration to Engage Special Legal Counsel (Singleton Schreiber) to Review and Pursue Certain Claims Related to Social Media Including Necessary Litigation, If Any.

Motion to approve consent agenda as presented. motion made by Mr. Simental, second by Mrs. Trout.

All in favor, motion passes.

7. **EXECUTIVE SESSION**

**To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:**

- 7.A. Discussion Regarding Work Accommodations for Facilities Manager  
Administration not ready. No action taken
- 8. **NEW BUSINESS (continued); OTHER**
  - 8.A. Discussion and Possible Action Regarding Work Accommodations for Facilities Manager  
No action taken.
- 9. **ADJOURNMENT**

The meeting was adjourned at **7:59 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **December 17, 2024**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.