4.0412 Artificial Intelligence

Existing Policy	Proposed Policy
4.0412 Artificial Intelligence	4.0412 Artificial Intelligence
Purpose	Purpose
The purpose of this policy is to provide guidance on the ethical, responsible, and educational use of artificial intelligence (AI) tools within Duchesne County School District (DCSD). This policy supports innovation and student learning while ensuring data privacy, academic integrity, and alignment with the district's mission to empower lifelong learners.	The purpose of this policy is to provide guidance on the ethical, responsible, and educational use of artificial intelligence (AI) tools within Duchesne County School District (DCSD). This policy supports innovation and student learning while ensuring data privacy, academic integrity, and alignment with the district's mission to empower lifelong learners.
Scope	Scope
This policy applies to all DCSD employees, students, contractors, and third-party service providers who access or use AI technologies within the scope of school operations, instruction, or student learning.	This policy applies to all DCSD employees, students, contractors, and third-party service providers who access or use AI technologies within the scope of school operations, instruction, or student learning.
1. Definition of AI	1. Definition of AI
For the purposes of this policy, Artificial Intelligence (AI) refers to technologies that perform tasks typically requiring human intelligence, including but not limited to: • Generative tools (e.g., ChatGPT, DALL·E, Google Gemini) • Predictive analytics • Automated grading systems • Adaptive learning platforms • Chatbots and voice assistants	For the purposes of this policy, Artificial Intelligence (AI) refers to technologies that perform tasks typically requiring human intelligence, including but not limited to: • Generative tools (e.g., ChatGPT, DALL·E, Google Gemini) • Predictive analytics • Automated grading systems • Adaptive learning platforms • Chatbots and voice assistants
~~Option A (original)~~ ~~2. Guiding Principles~~ ~~AI tools may be used within DCSD in ways that:~~ ~~• Enhance teaching and learning through personalized education and expanded access to information.~~	

3. Acceptable Use Guidelines

For Students:
• DCSD-approved AI tools may be used for educational purposes with teacher approval.
• Students must not use AI to cheat, plagiarize, or misrepresent their own work
• Students may not input personally identifiable information (PII) into AI systems not approved by Duchesne County School District
• Misuse of AI tools may result in disciplinary action per the Student Code of Conduct.

For Staff:
• Staff may use AI to enhance lesson planning, provide differentiated instruction, or streamline administrative tasks.
• Staff must verify the accuracy of AI-generated content before using it in instructional materials.
• AI tools should not be used as a replacement for teacher evaluation, grading judgment, or human interaction without oversight.
• Staff must follow district protocols for selecting and using DCSD-approved AI platforms, especially those involving student data.

4. Privacy and Data Protection

• All AI tools used in classrooms must comply with federal and state privacy laws and district policies.
• No AI tool may be used that collects, stores, or transmits student data without written approval from the DCSD Technology Department.
• The district prohibits uploading student names, grades, health records, or other PII to public or non-vetted AI platforms.

2. Acceptable Use Guidelines

For Students:
• DCSD-approved AI tools may be used for educational purposes with teacher approval.
• Students must not use AI to cheat, plagiarize, or misrepresent their own work
• Students may not input personally identifiable information (PII) into AI systems not approved by Duchesne County School District
• Misuse of AI tools may result in disciplinary action per the Student Code of Conduct.

For Staff:
• Staff may use AI to enhance lesson planning, provide differentiated instruction, or streamline administrative tasks.
• Staff must verify the accuracy of AI-generated content before using it in instructional materials.
• AI tools should not be used as a replacement for teacher evaluation, grading judgment, or human interaction without oversight.
• Staff must follow district protocols for selecting and using DCSD-approved AI platforms, especially those involving student data.

3. Privacy and Data Protection

• All AI tools used in classrooms must comply with federal and state privacy laws and district policies.
• No AI tool may be used that collects, stores, or transmits student data without written approval from the DCSD Technology Department.
• The district prohibits uploading student names, grades, health records, or other PII to public or non-vetted AI platforms.

5. Equity and Accessibility

~~DCSD will strive to ensure all students and staff have equitable access to AI tools and that these tools are accessible to individuals with disabilities.~~

6. AI Tool Approval and Oversight

• The Technology Department will maintain a list of approved AI tools and platforms.
• Any new AI tools proposed for classroom or district use must be submitted for review by the district's Technology Director and Data Privacy Officer.
• Staff training on AI tools may be provided as needed to ensure responsible and effective implementation.

7. Limitations and Prohibited Use

The following uses of AI are prohibited:
• AI-generated content submitted as original student work without disclosure
• Use of AI to impersonate staff, students, or district communications
• Use of AI to generate inappropriate, harmful, or discriminatory content
• Use of AI for surveillance without explicit district authorization

8. Academic Integrity

AI use must support, rather than undermine, academic honesty. Teachers may establish classroom-specific rules regarding AI usage, and students are expected to disclose the use of AI tools when required.

9. Policy Violations

Violations of this policy may result in disciplinary action in accordance with existing district policies for students, staff, or contractors.

4. AI Tool Approval and Oversight

• The Technology Department will maintain a list of approved AI tools and platforms.
• Any new AI tools proposed for classroom or district use must be submitted for review by the district's Technology Director and Data Privacy Officer.
• Staff training on AI tools may be provided as needed to ensure responsible and effective implementation.

5. Limitations and Prohibited Use

The following uses of AI are prohibited:
• AI-generated content submitted as original student work without disclosure
• Use of AI to impersonate staff, students, or district communications
• Use of AI to generate inappropriate, harmful, or discriminatory content
• Use of AI for surveillance without explicit district authorization

6. Academic Integrity

AI use must support, rather than undermine, academic honesty. Teachers may establish classroom-specific rules regarding AI usage, and students are expected to disclose the use of AI tools when required.

7. Policy Violations

Violations of this policy may result in disciplinary action in accordance with existing district policies for students, staff, or contractors.