

MEMORANDUM

TO: Regional School
Board Members

DATE: September 30, 2025

NUMBER: Work session

FR: Office of the Superintendent

SUBJECT: Student Services
Report

Perrian Windhausen, Director of Student Services reports on the following:

Data and Assessment:

- Enrollments, transfers, drops with continued work on new student enrollments, verifying immunization status.
- Every Monday a meeting with school secretaries, 3:00-3:30 pm, to give training and updates and answer question.
- Fulfilling records requests to other schools, previous students requesting transcripts, transfers to other schools, drops from school.
- Secretary training, new secretaries at KMHS and Noorvik on basic secretary duties.
- Activating accounts for new teachers, making sure PowerSchool (PS) courses and sections are in place.
- Principal requests, working with new Principals with PS training as well as informing of paperwork policies.
- Transcript entry. Inputting grades from other schools into our system for transferred-in students.
- Preparing LifeTouch rosters for school photos.
- Attended Certified Test Facilitator training, District Test Coordinator training in Anchorage, an overview of upcoming assessments was discussed.
- Testing has started with the Kindergarten Developmental Profile, the mClass fall screener, fall MAP testing and Pre-K testing.

Counselors:

The following is a list of activities conducted by the Assistant Director of Student Services and Special Education:

- Provided direct in-servicing on scheduling, log entries, graduation requirements, scholarship opportunities to four new counseling interns,
- Reviewed Personal Learning and Career Plans (PLCPs) for all seniors in schools throughout the Northwest Arctic Borough School District,
- Gathered and recorded data on classroom presentations for the month of August for all school in the NWABSD. Presentations have included topics such as bullying & harassment, career planning, senior PLCPS, dangers of technology, accepting compliments, vaping & tobacco, etc.
- Updated scholarships on the district web page for the 2025-2026 school year,
- UA scholar district recommendations have been submitted.
- Created new courses for the 25-26 year for the ANSEP Acceleration Academy; this program offers college courses to HS students at Chukchi.

- Enrolled all eligible students in their dual credit courses through the ANSEP Program,
- Worked with site-based principals to ensure students schedules were balanced to ensure correct credits for graduation requirements and qualifications for scholarships,
- Worked with the curriculum department to order new counseling materials for classroom programs for elementary-age students to address issues such as bullying, following directions, appropriate behaviors, reporting abuse and neglect, etc.,
- Worked with principals from each school to identify 38 University of Alaska (UA) Scholars and submitted information to the state.
- Provided in-service training to principals, counselors and counseling interns on the topic of "Harm to Self and Others."
- Worked consistently with EmpowerU to ensure the transition of self-esteem and development programs to students at all site locations. Assisted with registering student for Academic Resiliency. Provided training to all counselors and counseling interns on how to register students for the program
- Provided in-service training to all counselors and counseling interns on issues such as: Senior Portfolio Checklists, Harm to Self and Other Protocols, Personal Learning and Career Plans, ACT Information and test Dates, and Scholarship Information

Special Education:

- All specialist: Physical therapist, Occupational therapist, Speech therapist, Behavior Specialist, Sped Teacher Specialist and Autism specialist have made onsite visits to all villages and Kotzebue schools.
- In person, special education aide training with Autism/Behavior specialist scheduled for October Inservice.
- Yearly Annual reviews and 3-year evaluations initiated as well as new referrals.
- Intensive needs review initiated for fy 26 submissions
- Child Count Oct. 2024 Data
 - Cognitive Impairments = 14
 - Hearing Impaired = 6
 - Speech or Language Impairments = 28
 - Visual Impairments = 4
 - Emotional Disturbance = 5
 - Orthopedic Impairments *
 - Other Health Impairments =26
 - Specific Learning Disabilities = 117
 - Deaf-Blindness ~
 - Multiple Disabilities = 8
 - Autism = 8
 - Traumatic Brain Injury = *
 - Developmentally Delayed = 29

Total = 247

~Less than 5 Children ages 3-21 statewide who fall into the Deaf-Blindness category.

* Results cannot be published without releasing personally identifiable information.

Youth Leaders:

- Youth Leaders district-wide meet Teams on Wednesday, September 10 to go over the expectations and what it means to be a Youth Leader.
- The Youth Leader Coordinator met with new principals and new advisors on what this program means for students. Youth Leaders learn about helping friends and other students who may be struggling with life's pressures and the difficulty of asking for help. Youth Leaders also learn about their power to influence and the power of role modeling, choosing positivity over negativity, and the availability of many resources to them.
- Elders and Youth/AFN planning has started for Oct. 11th – 19th, and we are working with NANA to ensure cooperative participation with regional elders at these events.

Early Learning and Family (ELF):

- Enrollment remains steady last quarter with 25 families receiving services along with several referrals to be processed. We continue to work closely with providers at Maniilaq Health Center on the Well-Child and referral process. This has resulted in an increase in the number of children being referred.
- Edna Elisabeth Nyang SLP, and Janelle Coop, SLP continue to provide screenings, evaluation and speech therapy with enrolled families. SLP services are in person and virtually as well between quarterly on-site visits. We welcomed Kristin Bacon, LPT to the ELF team.
- ELF is collaborating to develop more early childhood providers in the region by working closely with the Grow Our Own Program at ATC, Nikaitchuat and Maniilaq Workforce development. We are exploring ways to recruit, support, and encourage people interested in obtaining a degree in Early Childhood. We are currently developing public awareness and training programs at ATC to recruit more entry level providers.
- Nauyaq is working closely with Maniilaq on Community Evenings in villages where she hosts a playgroup and the Maniilaq Suicide Prevention provides food along with community games & activities. These evenings have helped parents engage with the ELF Program and encourages families to get out and socialize with their children. She has also been working closely with Parenting classes. We have been traveling and enjoying meeting new people and the fall colors as we fly around the region.