

OFFICE OF VAL VERDE COUNTY  
Val Verde County  
300 East 17<sup>th</sup> Street  
Del Rio, TX 78840  
  
Tel. 830-774-7591  
Fax. 830-775-4920  
valverde@ag.tamu.edu



September 30, 2011



Brackett Independent School District  
Superintendent Robert Westbrook  
400 Ann Street  
Brackettville, TX 78832

Dear Mr. Westbrook,

On behalf of the 4-H members of Val Verde County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed RESOLUTION should be presented for consideration at the next scheduled meeting of the Board of Trustees of the Brackett Independent School District. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thanks you and members of the Board of Trustees for your consideration for this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Miles Gibbs".

Miles Gibbs  
County Extension Agent-Ag  
Val Verde County

A handwritten signature in black ink, appearing to read "Christina Nass".

Christina Nass  
County Extension Agent-Family & Consumer Science  
Val Verde County

Enclosure: RESOLUTION  
(Regarding EXTRACURRICULAR STATUS OF 4-H ORGANIZATION)

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MEMORANDUM TO: Brackett Independent School District  
SUBJECT: Adjunct Faculty Information

The State Board of Education passes an amendment to 19 TC§129.21 (k) (1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (4-12) The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.
- (4-13) Student participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [sec 4-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a county Extension agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance" for Foundation School Program purposes.

Val Verde County requests adjunct staff member status for the county Extension agents for the school year 2011-2012. The following faculty are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name: Miles Gibbs Title: County Extension Agent-Ag  
Degree: Bachelor of Science Date: May 1995  
Institution: Texas A & M University

Name: Christina Nass Title: County Extension Agent-F&CS  
Degree: Bachelor of Science Date: May 1983  
Institution: Southwest Texas State University

I hope Brackett Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,

A handwritten signature in cursive script that reads "Christina Nass".

County Extension Agent and County Coordinator