

A retiree reception was held for all those retiring and their families in the commons area of Alice C. Harris Intermediate School.

Michelle McConkie from the State Trust Lands Administration presented the video that Garland Elementary submitted for the state wide contest. Garland Elementary was awarded first place in the contest and received a \$250 check. Nancy Kennedy, Trustlands Advisory Committee Member and former School Board Member, accepted the award on behalf of Garland Elementary.

Retiring Employee Recognitions

Coerina Fife, Executive Director of Personnel and Title IX, presented the employee retirement awards to:

Blaine Norris-McKinley 5th Grade Teacher, 26 Years
Cheryl Thomson- Golden Spike, Preschool Teacher, 17 Years
Colleen Mitchell-McKinley, SpEd Para, 30 Years
Daniel Francom- Harris, CTE/Spanish Teacher, 27 Years
Diana Udy- Young, Spanish/Health, Teacher, 32 Years
George Christensen- BRHS, Custodian, 9.5 Years
Jan Christensen-Transportation, Bus Driver, 24 Years
Iwalani DiPrima- Willard, Head Custodian, 20 Years
Jeri Santos- District Office, Secondary/CTE Secretary, 32 Years
Joylene Ritchie-Snowville, K-2 Teacher, 26 Years
Kim Miller-Harris, Counselor, 34 Years well
Laura Lee Hull- Harris, ELL Teacher, 25.5 Years
Lola Baker- Fielding, Kindergarten Teacher, 40 Years
Mary Bingham- District Office, Medicaid Secretary, 25 Years
Michael Reeder- BEHS, Band Teacher, 30 Years
Michelle Coombs- North Park, Kitchen Manager, 25 Years
Nancy Anderson- Sunrise, Para, 17 Years
Robert Mattson- District Office, Custodial/Maintenance, 37 Years
Robin Myers-Harris, Custodian, 32 Years
Tami Bingham- District Office, Payroll Clerk, 24 Years
Tresa Hunsaker- District Office, Nutrition Training Coordinator, 30 Years
Trudie Checketts- BEHS, Attendance Secretary, 30 Years

TENTATIVE MINUTES OF A REGULAR
MEETING OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT
May 14, 2025

Nominate President Pro Tempore to Conduct May 14, 2025 Board Meeting

Neil Stevens, Business Administrator, opened the meeting to nominate a President Pro Tempore in the absence of both the Board President and the Board Vice President.

Julie Taylor nominated Wade Hyde for President Pro Tempore; Karen Cronin seconded the motion. No other nominations were made. Approval was unanimous.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Wade Hyde, as President Pro Tempore, called the meeting to order.

Reverence offered by Neil Stevens, Business Administrator.

Flag Salute/Pledge of Allegiance by Stephanie DeFilippis, Board Member.

Recognitions

Stephanie DeFilippis, Board Member

The BRHS Sterling Scholars were recognized:

- Maggie Parker – Dance
- Alyssa O'Neal – Mathematics
- Kate Logan - Visual Arts
- Josi Jensen - Business & Marketing
- Alysha Spotten - Family & Consumer Science
- Reese Johnson - Social Sciences
- Shelby Wilkinson - World Languages
- Isabelle Christensen - Instrumental Music
- Kendyl Archibald – English
- Rachel Nelson - Skilled & Technical Sciences
- Emily Robison – Science
- Logun Knudsen - Computer Technology
- CJ Kearn - Speech/Theatre Arts/Forensics

The Bear River High FFA was awarded the following State Awards

6 Chapter Awards:

- Five Star Chapter Award
- Superior Chapter Award
- Overall Chapter State Fair Sweepstakes Winner
- Ag Mechanics State Fair Sweepstakes Award
- Sheep Exhibit State Fair Sweepstakes Award
- Swine Exhibit State Fair Sweepstakes Award
- Many other team and individual awards

The following students were awarded the 2025 Ritchey Science Fair Awards:

- Sarah Pace - 1st Place in Botany
- Alliya Orellana - 2nd Place in Zoology/Microbiology

- Anna Allred - 3rd Place in Medical/Health
- Raylayne Logan - Excellent in Math/Physics/Astronomy/Earth and Space

Jennie Cross, District Office English Language Literacy Coach, was highlighted for her efforts and student achievements in the program.

Braun Bowden, CTE Teacher at Box Elder High School presented on the BEHS little house construction projects. The students participating in the project were also in attendance. The little house construction project is done in conjunction with The Otherside Village.

Superintendent Carlsen highlighted the Box Elder High School collaboration with the Otherside Village. Braun Bowden provided a detailed explanation of the collaboration.

Certificated Employee and Volunteer Recognitions

Lewis Whitaker, BEAA president, presented the following awards:

- Outstanding District Administrator: Coerina Fife
- Outstanding Elementary Administrator: Kristi Capener-Fielding Elementary
- Outstanding Secondary Administrator: Chad Kirby-Bear River Middle
- Outstanding Related Services: Kenley Kellerstrass-School Nurse
- Outstanding Related Services: Eric Dutson-Speech Therapist
- Outstanding Elementary Teacher: Chrissy Nelson-McKinley Elementary
- Outstanding Elementary Teacher: Kristen Taylor-Discovery Elementary
- Outstanding Secondary Teacher: Tom Davidson-BEHS
- Outstanding Secondary Teacher: Daniel Francom-Alice C. Harris Intermediate
- Outstanding Volunteer: Connie Toone-Alice C. Harris Intermediate
- Outstanding Volunteer: Emilee Stromness-Golden Spike Elementary

Approval of Agenda

Karen Cronin motioned to approve the agenda; Stephanie DeFilippis seconded the motion. The motion was approved unanimously.

Karen Cronin – Yes
Julie Taylor – Yes
Wade Hyde – Yes
Bryan Smith - Yes

Public Comment

Laura Wheatly provided public comment on the annual PTA convention.

Ben Wiley commented on CTE programs and the benefits of the CTE programs to schools and the community. Specifically, he was supportive of moving the 9th grade to the high schools.

First Public Comment on School Fees

Keith Mecham, Assistant Superintendent of Secondary Education, presented the school fee schedule.

Julie Taylor and Karen Cronin asked clarifying questions on school fees.

Cassandra Merrill provided public comment in support of the school fees plan and offered to help support the District in a way to raise awareness of school fees.

Julie Shumway believes school fees should not go up, and believes public education should be free.

Action Items

Approval of Amendment to Century Elementary's 2024-25 SLT Plan

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning presented the amendment to the Century Elementary School Land Trust Plan.

Julie Taylor motioned to approve the SLT Plan amendments. Karen Cronin seconded the motion. Motion passed unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Approval of Positive Behavior Support Plans

Megan Bushnell, Student Services Director, presented the Positive Behavior Support Plans for approval.

Karen Cronin motioned to approve the Positive Behavior Support plan. Julie Taylor seconded the motion. Motion passed unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Approval of Negotiation Teams

Superintendent Carlsen presented the Box Elder School District negotiation teams for approval.

Karen Cronin motioned to approve the negotiation teams. Stephanie DeFilippis seconded the motion. Motion passed unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Approval of Modification of TSSA Framework

Keith Mecham & Heidi Jo West, Assistant Superintendents of Curriculum presented the TSSA Framework for the 2025-26 school year.

Karen Cronin motioned to approve the TSSA Framework. Julie Taylor seconded the motion. Motion approved unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Approval of 2025-2026 Board Meeting Calendar

Superintendent Carlsen presented the 2025-26 meeting calendar for approval.

Julie Taylor motioned to approve the 2025-26 meeting calendar. Stephanie DeFilippis seconded the motion. Motion passed unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Information Items

ACT Data

Jeff Morris, Assessment Director, presented the 2024-25 ACT data and student outcomes.

Karen Cronin asked a clarifying question on college readiness and the ACT data.

Adult Education State Audit Report (Sunrise High School)

Keith Mecham, Assistant Superintendent of Secondary Education, presented the results of Adult Education audit by the USBE.

Karen Cronin commented in support of the efforts of the adult education program at Sunrise High School.

Counseling Report

Ben Wiley, CTE Director, presented the School Counseling report. USBE has approval the changes to the school counselor ratios in BESD secondary schools.

Governor's Visit to Box Elder Middle School

Keith Mecham, Assistant Superintendent, presented on the impromptu visit by Governor Cox to Box Elder Middle School. The Governor played kickball with students and visited with teachers.

Monthly Financial Report

Neil Stevens, Business Administrator, presented the year end changes to state funding and preliminary allocations for the next school year. Several Board Members asked clarifying questions on the allocation amounts.

Board Committee Reports

Karen Cronin asked clarifying questions on school safety and having doors locked while teaching. Superintendent Carlsen answered the questions.

Student Board Member Report

Easton Johnson presented the Student Board Member report on athletic achievements, scholarships awarded, and year-end high school activities in Elder School District.

Superintendent Carlsen presented Easton with a plaque and award and thanked him for his service.

Policy Review

Policies With No Changes:

Policy 2020 Budget Implementation

Policy 2050 Payroll Deductions

Policy 2051 Deferred Compensation/Tax Sheltered Annuity Programs

Policy 2060 Deducted Absences

Policy 4020 Individual Learning Plan

Policy 4086 Comprehensive Counseling and Guidance Program

Policy 4087 Work-Based Learning

Policy 4090 Student Progress Reporting

Policy 4095 Student Attendance Reporting

Policy 5205 Use of Protective Eyewear

Karen motioned to approve the policies with no changes. Stephanie DeFilippis seconded the motion. Motion passed unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

First Reading

Policy 1190 District Annual Reports

Policy 2105 Cash investment and Management of School District Funds

Policy 2030 Procurement: Purchasing

Policy 3008 Employee Communications/Addressing Concerns
Policy 3035 Employee Criminal Background Checks and Arrest Disclosure Requirements
Policy 3086 Employee Use of Personal and District Electronic Devices
Policy 4050 Grades 6-8 Middle Level General Core Requirements
Policy 4067 Curriculum: Ethnic Studies
Policy 5110 Technology Security
Policy 5035 Attendance Requirements/Procedures
Policy 5270 Student Rights and Responsibilities Bullying, Cyberbullying, Hazing, and Abusive Conduct

Karen Cronin asked clarifying questions on Policy 3008. Policy 2030 was changed to reflect that the Board will approve contracts and purchases over \$150,000. Definitions on Policy 5110 were clarified. No changes were made to Policy 5110. Superintendent Carlsen clarified the changes to 3008 that no retaliation would occur.

Karen Cronin motioned to approve these policies on first reading. Stephanie DeFilippis seconded the motion. The Motion passed unanimously.

Second Reading

Policy 1110 Public Participation in Board Meeting
Policy 2150 Buildings and Grounds Security
Policy 3010 Employee Bullying and Hazing
Policy 3060 Accommodations for Employee Religious Belief or Conscience
Policy 3112 Certificated: Job Descriptions
Policy 3126 Certificated: Sickness, Absences and Leaves
Policy 3212 ESP: Paraprofessional Qualifications
Policy 4030 Elementary School Curriculum

Karen Cronin motioned to approved these policies on first reading. Stephanie Julie Taylor seconded the motion. The Motion passed unanimously.

Karen Cronin – Yes
Julie Taylor – Yes
Wade Hyde – Yes
Bryan Smith - Yes

Consent Items

Minutes

Claims

The following claims were presented for approval: 53510-53770, 2041425, 5041025,7043025, 8043025,9041825,9043025, 101488- 1011491, 1106340- 1106436, 273-250, 16800605- 1680069, 30403166- 30403183, 30803771- 30803787, 40403427-

404-03435, 40804614- 40804746, 70415264- 70415346, 70814643 – 70815437, 77800618, 466, 779, 844, 1006, 1045, 1291, 1342, 1607, 1741, 1855, 1856, 1920, 1999, 2005, 2008, 2016, 2022, 2023 2024, 2030, 2037 -2125

Personnel

See agenda for details.

Out of State Trip Requests

See agenda for details.

150 Trip Requests

See agenda for details.

Agreements

Karen Cronin asked clarifying questions on the Red Cross contract. Neil Stevens, Business Administrator, responded to those questions.

Karen Cronin asked clarifying questions on the 7 Mindsets contract for SEL. Megan Bushnell, Student Services Director, responded to those questions.

Julie Taylor motioned to approve the consent agenda items. Karen Cronin seconded the motion. The motion passes unanimously.

Upcoming Events

BEHS Graduation - May 27, 2025 at 6:00 pm at Dee Events Center

BRHS Graduation - May 28, 2025 at 8:00 pm at the BRHS Field

Sunrise Graduation - June 12, 2025 at 6:00 pm at BEHS Gymnasium

Boys & Girls Club Annual Fundraiser - June 20, 2025

Julie Taylor motioned to go into closed session for the purposes of collective bargaining. Stephanie DeFilippis seconded the motion. Motion approved unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Closed Session to Discuss Collective Bargaining and Personnel

Karen Cronin motioned to close the closed session. Julie Taylor seconded the motion. Motion approved unanimously.

Karen Cronin – Yes

Julie Taylor – Yes

Wade Hyde – Yes

Bryan Smith - Yes

Adjournment

The next meeting of the Board of Education will be held on Monday, May 19, 2025, with a Work Session from 6:00 to 8:00 and June 11, 2025, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., both at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

APPROVED: _____

ATTESTED: _____
School Business Administrator

President, Board of Education