Card Holder: Sarah Bacalia
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/15/25	Gordon Water	Monthly renewal	$ 22.29	64511	Y
		Total Amount of Purchases	$ 22.29		

Summary by ASN

ASN #	Total	ASN #	Total
64511	$22.29		

Employee Signature ______ Supervisor Signature ______

7/25/25

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summar	$	22.29
Total above	$	22.29
Difference	$	-

Card Holder: Adam Brush
Purchases for: July, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/7	Family Fare	Interview lunch	$33.37	64702	x
7/22	US Institute	Jr Musical supplies	-$100.00	33162	x
7/22	MTI	Jr Musical supplies	$23.00	64578	x
		Total Amount of Purchases	-$43.63		

Summary by ASN #	ASN #	Total	ASN #	Total	
	33162	($100.00)		$0.00	
	64578	$23.00		$0.00	
	64702	$33.37		$0.00	
		$0.00		$0.00	
		$0.00		$0.00	
		$0.00		$0.00	
		$0.00		$0.00	

($43.63)

Employee Signature ____________ Supervisor Signature ____________

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Durant credit card

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT		CHECK NBR	INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
AMAZONCO000	AMAZON.COM	112-5122330-6609016	0000000000	RDCC.1	AP	NY SUPPLIES	B	07/24/2025	08/26/2025	W	$51.47
							25-26			202500069	$51.47
	1	NY SUPPLIES						1.00			$51.47
	11E252 5910 00000 000 0000 0000		25275	FISCAL SVC OFFICE SUPPLY							$51.47
						NUMBER OF INVOICES: 1					$51.47
DEERE & 000	Deere & Company	117748312	9012425003	RDCC.1	AP	John Deere Gator XUV 845M HVAC (Model Year 2025)	P B	04/23/2025	08/26/2025	W	$26,145.68
							25-26			202500064	$26,145.68
	100	John Deere Gator XUV 845M HVAC (Model Year 2025)						1.00			$26,145.68
	11E261 6411 00000 000 0000 0000		26797	MAINT CAP OUTLAY>$2,500							$26,145.68
						NUMBER OF INVOICES: 1					$26,145.68
JACK PEA000	JACK PEARL'S TEAM SPORTS	511604	0000000000	RDCC.1	AP	CY VOLLEYBALLS AND JERSEYS	B	07/23/2025	08/26/2025	W	$1,260.00
							25-26			202500065	$1,260.00
	1	CY VOLLEYBALLS AND JERSEYS						1.00			$1,260.00
	11E293 5990 00000 222 0000 0000		42148	HS BOOSTERS							$270.00
	61A431 4713 00000 000 0000 0000		64713	T&A HS VOLLEYBALL							$990.00
						NUMBER OF INVOICES: 1					$1,260.00
MIDWEST 006	MIDWEST ENERGY & COMMUNICATIONS	1837601JUN25	0000000000	RDCC.1	AP	CY MONTHLY BILLING 05/08/2025 - 06/08/2025	B	07/01/2025	08/26/2025	W	$299.37
							25-26			202500066	$299.37
	1	CY MONTHLY BILLING 05/08/2025 - 06/08/2025						1.00			$299.37
	11E261 5520 00000 000 0000 0110		26866	ELECTRICITY							$299.37
						NUMBER OF INVOICES: 1					$299.37
QUADIENT000	QUADIENT LEASING USA, INC.	Q1847204	0000000000	RDCC.1	AP	CY LEASE PAYMENT FOR	B	05/05/2025	08/26/2025	W	$807.45

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
QUADIENT000	QUADIENT LEASING USA, INC.	Q1847204	******CONTINUED******								
						COVERAGE PERIOD: 06/06/25 - 09/05/25					
							25-26		202500067		$807.45
	1	CY LEASE PAYMENT FOR COVERAGE PERIOD: 06/06/25 - 09/05/25						1.00			$807.45
	11E231 3150 00000 000 0000 0000		23160	GF DISTRICT SERVICES							$807.45
						NUMBER OF INVOICES: 1					**$807.45**
TOTAL EF000	TOTAL EFFECT CHEER LLC	1298	0000000000	RDCC.1	AP	NY SUMMER CAMP	B	06/16/2025	08/26/2025	W	$10,875.00
							25-26		202500068		$10,875.00
	1	NY SUMMER CAMP						1.00			$10,875.00
	61A431 4600 00000 001 0000 0000		64607	SIDE LINE CHEER		NONEM					$10,875.00
						NUMBER OF INVOICES: 1					**$10,875.00**

TOTAL NUMBER OF BATCH INVOICES: 6 **$39,438.97**

6 WIRE TRAN CHECK INVOICES $39,438.97

TOTAL INVOICES: 6 **$39,438.97**

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	AP	**A101 0002 00000 001 0000 1005	$39,438.97	$39,438.97

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

************************ End of report ************************

Goss credit card

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
AIRWAY F000	AIRWAY FUN CENTER	1972639	0000000000	SGCC	AP	NY ADMIN FALL MTG DEPOSIT		B	07/14/2025	08/26/2025	W	$100.00
								25-26		202500054		$100.00
	1	NY ADMIN FALL MTG DEPOSIT							1.00			$100.00
	11E232 5990 00000 000 0000 0000		23273			EXEC ADM TEAM MTG EXP						$100.00
						NUMBER OF INVOICES: 1						**$100.00**
ALRO STE000	ALRO STEEL CORPORATION	FGA0987KZ	0000000000	SGCC	AP	NY SUPPLIES		B	07/01/2025	08/26/2025	W	$2,302.93
								25-26		202500057		$2,302.93
	1	NY SUPPLIES							1.00			$2,302.93
	61A431 4558 00000 000 0000 0000		64558			MS ROBOTICS CLUB						$2,302.93
						NUMBER OF INVOICES: 1						**$2,302.93**
AMAZONCO000	AMAZON.COM	114-9569402-3167411	0000000000	SGCC	AP	NY SUPPLIES		B	07/09/2025	08/26/2025	W	$17.22
								25-26		202500047		$17.22
	1	NY SUPPLIES							1.00			$17.22
	11E232 5910 00000 000 0000 0000		23270			EXEC ADM OFFICE SUPPLY						$17.22
						NUMBER OF INVOICES: 1						**$17.22**
BEST WAY000	Best Way Disposal	1367337	0000000000	SGCC	AP	CY RECYCLING COMMINGLE - CARDBOARD PROCESSING - ADV MAY		B	04/30/2025	08/26/2025	W	$1,890.30
								25-26		202500043		$1,890.30
	1	CY RECYCLING COMMINGLE - CARDBOARD PROCESSING - ADV MAY							1.00			$1,890.30
	11E261 3840 00000 000 0000 0175		26862			WASTE & TRASH DISP						$1,890.30
BEST WAY000	Best Way Disposal	1401734	0000000000	SGCC	AP	CY RECYCLE COMMINGLE 05/31/2025 - ADV JUNE		B	06/17/2025	08/26/2025	W	$1,250.75
								25-26		202500043		$1,250.75
	1	CY RECYCLE COMMINGLE 05/31/2025 - ADV JUNE							1.00			$1,250.75

VEN-KEY	VENDOR NAME ACH VOID DOWNLOAD REF CATALOG ACCOUNT NUMBER(S)	INVOICE # DISCOUNT DESCRIPTION DESCRIPTION	PO NUMBER QUICK KEY	BATCH	BANK DISC AMT	DESCRIPTION ADJUSTMENT DESCRIPTION ACCOUNT LEVEL DESCRIPTION	1099	LQ S FY LQ	INV DATE ADJ AMT QTY	DUE DATE	C CHECK NBR	NET AMOUNT INVOICE AMOUNT LINE AMOUNT ACCT AMOUNT
BEST WAY000	Best Way Disposal	1401734	******CONTINUED******									
	11E261 3840 00000 000 0000 0175		26862			WASTE & TRASH DISP						$1,178.25
	61A431 4645 00000 000 0000 0000		64645			T&A HS RECYCLING						$72.50
						NUMBER OF INVOICES: 2						$3,141.05
CITY BAR000	CITY BARBEQUE	36542661507334147	0000000000	SGCC	AP	NY FOOD		B	07/09/2025	08/26/2025	W	$132.48
								25-26			202500051	$132.48
	1	NY FOOD							1.00			$132.48
	11E231 5990 00000 000 0000 0000		23170			BOARD MEETING EXP						$132.48
						NUMBER OF INVOICES: 1						$132.48
CROWN TR000	CROWN TROPHY	48285	0000000000	SGCC	AP	NY ENGRAVING, WOOD PLAQUE		B	07/16/2025	08/26/2025	W	$44.00
								25-26			202500050	$44.00
	1	NY ENGRAVING, WOOD PLAQUE							1.00			$44.00
	11E232 3225 00000 000 0000 0000		23263			ADM TEAM CON/WRKSHP EXP						$44.00
						NUMBER OF INVOICES: 1						$44.00
DECKER E000	DECKER EQUIPMENT	621547A	0000000000	SGCC	AP	NY SUPPLIES		B	07/02/2025	08/26/2025	W	$1,026.34
								25-26			202500055	$1,026.34
	1	NY SUPPLIES							1.00			$1,026.34
	11E261 5990 00000 000 0000 0000		26771			MAINTENANCE SUPPLY						$1,026.34
						NUMBER OF INVOICES: 1						$1,026.34
FIDELITY002	FIDELITY SECURITY LIFE INSURANCE C	166862205	0000000000	SGCC	AP	NY INSURANCE PREMIUMS VISION		B	07/01/2025	08/26/2025	W	$1,708.52
								25-26			202500045	$1,708.52
	1	NY INSURANCE PREMIUMS VISION							1.00			$1,708.52
	11L451 0019 00000 000 0000 0000		30157			Eye Med VISION ACCRUAL						$1,708.52
						NUMBER OF INVOICES: 1						$1,708.52
HOLLAND 000	HOLLAND BUS COMPANY	214212	0000000000	SGCC	AP	CY PARTS		B	07/19/2025	08/26/2025	W	$132.96

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ	QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099					ACCT AMOUNT
HOLLAND 000	HOLLAND BUS COMPANY	214212	******CONTINUED******								
							25-26		202500048		$132.96
	1	CY PARTS						1.00			$132.96
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$132.96
						NUMBER OF INVOICES: 1					**$132.96**
KALAMAZO000	KALAMAZOO AIR ZOO	10406050	0000000000	SGCC	AP	CY OUTREACH - FIZZ, BOOM, SOAR	B	03/06/2025	08/26/2025	W	$612.06
							25-26		202500052		$612.06
	1	CY OUTREACH - FIZZ, BOOM, SOAR						1.00			$612.06
	61A431 4210 00000 000 0000 0000		64210	T&A VCS Innovation Project							$612.06
						NUMBER OF INVOICES: 1					**$612.06**
KALBLUE 000	KALBLUE	102947	0000000000	SGCC	AP	CY PRINTS - BIG READ MACHINE	B	06/17/2025	08/26/2025	W	$2,366.73
							25-26		202500056		$2,366.73
	1	CY PRINTS - BIG READ MACHINE						1.00			$2,366.73
	11A121 0000 00000 001 0000 1001		20183	AR from VCS Foundation							$2,366.73
						NUMBER OF INVOICES: 1					**$2,366.73**
OAKWOOD 000	OAKWOOD RESORT	727233103	0000000000	SGCC	AP	CY ADMIN RETREAT DINNER	B	07/14/2025	08/26/2025	W	$1,273.20
							25-26		202500053		$1,273.20
	1	CY ADMIN RETREAT DINNER						1.00			$1,273.20
	11E232 5990 00000 000 0000 0000		23273	EXEC ADM TEAM MTG EXP							$1,273.20
						NUMBER OF INVOICES: 1					**$1,273.20**
ROAD EQU000	ROAD EQUIP PARTS CENTER	2500697778	0000000000	SGCC	AP	CY PARTS	B	06/16/2025	08/26/2025	W	$484.00
							25-26		202500049		$484.00
	1	CY PARTS						1.00			$484.00
	11E271 5730 00000 000 0000 0130		27176	TRANS PARTS							$484.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	QUICK KEY	PO NUMBER	BATCH	BANK / DISC AMT	ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ S / FY / LQ	INV DATE / ADJ AMT / QTY	DUE DATE	C / CHECK NBR	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
ROAD EQU000	ROAD EQUIP PARTS CENTER	2500697779		0000000000	SGCC	AP		CY PARTS		B	06/16/2025	08/26/2025	W	$703.96
										25-26			202500049	$703.96
	1	CY PARTS									1.00			$703.96
	11E271 5730 00000 000 0000 0130		27176				TRANS PARTS							$703.96
ROAD EQU000	ROAD EQUIP PARTS CENTER	2500701206		0000000000	SGCC	AP		CY PARTS		B	06/18/2025	08/26/2025	W	$1,558.01
										25-26			202500049	$1,558.01
	1	CY PARTS									1.00			$1,558.01
	11E271 5730 00000 000 0000 0130		27176				TRANS PARTS							$1,558.01
ROAD EQU000	ROAD EQUIP PARTS CENTER	2500706106		0000000000	SGCC	AP		CREDIT MEMO - CORE		B	06/23/2025	08/26/2025	W	$-192.00
										25-26			202500049	$-192.00
	11E271 5730 00000 000 0000 0130		27176				TRANS PARTS							$-192.00
								NUMBER OF INVOICES: 4						**$2,553.97**
ROSE PES000	ROSE PEST SOLUTIONS	255274C		0000000000	SGCC	AP		CY COMMERCIAL PEST CONTROL		B	06/26/2025	08/26/2025	W	$342.00
										25-26			202500044	$342.00
	1	CY COMMERCIAL PEST CONTROL									1.00			$342.00
	11E261 4912 00000 000 0000 0170		26660				GROUND PURCH SVC							$342.00
								NUMBER OF INVOICES: 1						**$342.00**
STERICYC000	STERICYCLE INC	8011149690		0000000000	SGCC	AP		NY STERI SAFE OSHA COMPLIANCE SUBSCRIPTION		B	07/09/2025	08/26/2025	W	$842.92
										25-26			202500046	$842.92
	1	NY STERI SAFE OSHA COMPLIANCE SUBSCRIPTION									1.00			$842.92
	11E261 3840 00000 000 0000 0175		26862				WASTE & TRASH DISP							$842.92
								NUMBER OF INVOICES: 1						**$842.92**

VEN-KEY VENDOR NAME INVOICE # PO NUMBER BATCH BANK DESCRIPTION LQ S INV DATE DUE DATE C NET AMOUNT
ACH VOID DOWNLOAD DISCOUNT DESCRIPTION DISC AMT ADJUSTMENT DESCRIPTION FY ADJ AMT CHECK NBR INVOICE AMOUNT
REF CATALOG DESCRIPTION LQ QTY LINE AMOUNT
ACCOUNT NUMBER(S) QUICK KEY ACCOUNT LEVEL DESCRIPTION 1099 ACCT AMOUNT

TOTAL NUMBER OF BATCH INVOICES: 19 $16,596.38
19 WIRE TRAN CHECK INVOICES $16,596.38

TOTAL INVOICES: 19 $16,596.38

BANK TOTALS: BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
AP	**A101 0002 00000 001 0000 1005	$16,596.38	$16,596.38

LIQUIDATION STATUS (LQ) CODE LEGEND:

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P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

************************ End of report ************************

Card Holder: Bill Dygert
Purchases for: July, 2025

Date	Vendor	Description/Purpose	Amount	ASN #
7/14	5/3rd	Expedited card delivery fee	$25.00	25963
		Total Amount of Purchases	$25.00	

Summary by ASN #	ASN #	Total	ASN #	Total
	25963	$25.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00

$25.00

Employee Signature *Rebecca Durant* Supervisor Signature [illegible]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it

reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervis
form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the mont

INFO ONLY

Total by summary		$25.00
Total above	$	25.00
Difference	$	-

Card Holder: Matt Hawkins
Purchases for: July, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
6/27	Speedway	ITS trip	$38.15	64636	x
6/27	Speedway	ITS trip	$49.43	64636	x
6/28	Anna Mae's	ITS trip	$319.05	64636	x
6/27	Kelseys Roadhouse	ITS trip	$341.98	64636	x
6/29	Mandarin London	ITS trip	$598.59	64636	x
6/29	Speedy Q	ITS trip	$62.20	64636	x
6/29	Speedy Q	ITS trip	$65.08	64636	x
6/29	Holiday Inn Express	ITS trip	$1,472.59	64636	x
7/12	Spotify	Band subscription	$11.99	64584	no
7/14	Apple.com	AP Seminar subscription	$2.99	64581	no
6/24	Amazon	Unknown disputed charge	-$21.19	20180	x
		Total Amount of Purchases	$2,940.86		

Summary by ASN #	ASN #	Total	ASN #	Total
	64581	$2.99	20180	-$21.19
	64584	$11.99		$0.00
	64636	$2,947.07		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00
		$0.00		$0.00

$2,940.86

Employee Signature Denise D Buy Supervisor Signature Matthew A. [illegible]

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Purchases for: Vicksburg Pathways High School - July **2025**

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?	
6-30-25	Meijer	Summer School Food	$ 82.73	~~18401~~	Y	18384 RD
6-30-25	Hungry Howies	Summer School Food	$ 49.81	~~18401~~	Y	18384 RD
6-30-25	Pasco	Summer School Supplies	$ 189.00	18401	Y	
6-30-25	Pitsco	Science supply credit	$ (5.92)	18401	Y	
		Total Amount of Purchases	$ 315.62			

Summary by ASN #	ASN #	Total	ASN #	Total
RD	18401	$183.08 ~~315.62~~	18381	$ -
	18397		18383	$ -
RD	18384	$132.54	18385	
	Total	$ 315.62		

Employee Signature ______ Supervisor Signature ______

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY	
Total by summary	$ 315.62
Total above	$ 315.62
Difference	$ -

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw

Purchases for: Sunset Lake- Master Card

Statement Date:

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
11-Jul-25	EDWEEK Print Digital	Amie's subscription	$49.00	12170	
		Total Amt. of Purchases	**$49.00**		

Summary by ASN #

ASN #	Total	ASN #	Total
12170	49.00		

Employee Signature B Austin Supervisors Signature AM McCaw 8-26-25

INFO ONLY

Total by summary	$49.00
Total above	$49.00
Difference	$0.00

Card Holder: Karen McKinstry
Purchases for: JULY 28, 20025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
6/30/25	BOYNE FALLS	REFUND FOR TAX	($34.26)	27162	N
6/30/25	BOYNE FALLS	REFUND FOR TAX	($45.68)	27162	N
7/1/25	MAPT	MEMBERSHIP FEES +MSBO	$328.84	27162	Y
7/16/25	DOLLER GENERAL	SUPPLIES	$21.73	27177	Y
7/17/25	DOLLER GENERAL	SUPPLIES	$11.13	27177	Y
7/24/2025	SAM'S CLUB	SUPPLIES / DR ORIENTATION	$91.58	27177	Y
ASN #	**TOTAL**				
27162	-79.94				
27162	328.84				
27177	124.44				
	373.34				
		TOTAL	$ 373.34		

Employee Signature E. [signature] Supervisor Signature Karen McKinstry

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY
Total by summary
Total above
Difference

ccrecociliation/rebecca

July 2025

There was no balance due on credit cards for:

Sarah Dyer

Allison Dygert

Jennifer Teall

Joe Werkema

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Keevin O'Neill
Purchases for: July 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/2/2025	MASA	Fall Conference	$ 550.00	23262	Y
		Total Amount of Purchases	$ 550.00		

Summary by ASN #	ASN #	Total	ASN #	Total
	23262	$ 550.00		
		$ 550.00		

Employee Signature DDR Supervisor Signature [signature] 7/30/25

Instruction: Record pruchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

INFO ONLY

Total by summary

Total above

Difference

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Lourdes Puzevic
Purchases for: JULY 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/14/2025	MSBO	Puzevic-Renewal Fees	$ 150.00	28361	Y
7/15/2025	Amazon	Puzevic-keyboard/mouse	$ 24.32	28370	Y
		Total Amount of Purchases	$ 174.32		

Summary by ASN #	ASN #	Total	ASN #	Total
	25760	$ -		
	28361	$ 150.00		
	28370	$ 24.32		
		$ 174.32		

Employee Signature ______

Supervisor Signature ______

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INFO ONLY

Total by summary

7/30/25

Card Holder: Mike Roy
Purchases for: July 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/1	North American SPI	Volleyball	$460.00	64607	x
7/1	Webstaurant Store	Boosters Concessions supplies	$928.47	64593	x
7/2	Forza	Boys Soccer supplies	$261.58	64693	x
7/3	Munciana Volleyball	Volleyball camp	$75.00	64713	x
7/7	Auprosportstix	Softball tickets	$241.30	64694	x
7/8	The Tapeworks	Volleyball supplies	$69.32	64713	x
7/10	AVCA	Volleyball membership	$95.00	64713	x
7/16	AVCA	Volleyball clinic	$99.00	64713	x
7/22	The Art of Coaching	Volleyball registration	$169.98	64713	x
7/22	Cheddar Up	HS Cross Country registration	$311.78	42161	x
7/23	Wix.com	Boosters website renewal	$50.25	64593	x
7/23	AVCA	Volleyball clinic	$119.00	64713	x
7/24	Cheddar Up	MS Cross Country registration	$208.06	64553	x
7/27	Sunoco	Volleyball clinic	$32.53	64713	x
7/27	Sunoco	Volleyball clinic	$32.63	64713	x
7/27	Ihop	Volleyball meal	$216.95	64713	x
7/26	Chili's	Volleyball meal	$276.92	64713	x
		Total Amount of Purchases	$3,647.77		

Summary by ASN #	ASN #	Total	ASN #	Total
	42161	$311.78		$0.00
	64553	$208.06		$0.00
	64593	$978.72		$0.00
	64607	$460.00		$0.00
	64693	$261.58		$0.00
	64694	$241.30		$0.00
	64713	$1,186.33		$0.00
				$3,647.77

Employee Signature Denise D Bu

Supervisor Signature M. Roy

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Card Holder: Alyssa Thompson
Purchases for July 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
7/11/2025	Amazon	Summer Kids Klub	$103.17	20170	y
7/11/2025	Little Caesars	Summer Kids Klub	$139.09	20170	y
7/11/2025	Amazon	GSRP Blankets	$306.72	11475	y
7/14/2025	Amazon	Summer Kids Klub	$35.98	20170	y
7/18/2025	Apple Knockers	Summer Kids Klub	$255.06	20170	y

Summary by ASN #	ASN #	Total	ASN #	Total
	20170	$533.30		
	11475	$306.72		

$840.02

Employee Signature ____________ Supervisor Signature ____________

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INFO ONLY
Total by summary $840.02
Total above
Difference

July 2025
Gail VanDaff/Jennifer Teall, Curriculum

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt
7/9/25	AMAZON	BIERNACKI ART - IL - INSTRUCTION	$ 7.60	11181	1
7/9/25	AMAZON	BIERNACKI - ART - TY - INSTRUCTION	$ 7.59	13181	1
7/8/25	AMAZON	TY - MATH INTERVENTION	$ 39.96	13181	2
7/8/25	AMAZON	MASON - SL - INSTRUCTION	$ 77.94	12181	3
7/9/25	AMAZON	BIERNACKI ART - IL - INSTRUCTION	$ 57.58	11181	4
7/9/25	AMAZON	BIERNACKI ART - TY - INSTRUCTION	$ 57.58	13181	4
7/9/25	AMAZON	VMS-HEERES/PIERCE - INSTRUCTION	$ 8.99	14181	5
7/10/25	AMAZON	VHS- K.YROBERTS/ZARTMAN - SS INSTRUCTION	$ 13.88	15181	6
7/9/25	AMAZON	TY - MATH INTERVENTION	$ 22.38	13181	7
7/9/25	AMAZON	TY-EL-MATH DEPT-DICE - INSTRUCTION	$ 9.93	13181	8
7/9/25	AMAZON	IL-EL-MATH DEPT-DICE - INSTRUCTION	$ 9.93	11181	8
7/9/25	AMAZON	SL-EL-MATH DEPT-DICE - INSTRUCTION	$ 9.93	12181	8
7/9/25	AMAZON	BIERNACKI-ART-IL-INSTRUCTION	$ 27.89	11181	9
7/9/25	AMAZON	BIERNACKI-ART-TY- INSTRUCTION	$ 27.88	13181	9
7/9/25	AMAZON	VMS-CURTISS-INSTRUCTION	$ 63.62	14181	10
7/9/25	AMAZON	BRINK-SL- INSTRUCTION	$ 119.98	12181	11
7/10/25	AMAZON	BIERNACKI-ART-IL- INSTRUCTION	$ 166.29	11181	12
7/10/25	AMAZON	BIERNACKI-ART-TY-INSTRUCTION	$ 166.29	13181	12
7/9/25	AMAZON	BIERNACKI-ART-IL-INSTRUCTION	$ 179.97	11181	13
7/9/25	AMAZON	BIERNACKI-ART-TY-INSTRUCTION	$ 179.97	13181	13
7/10/25	AMAZON	SIMPSON/VALLIER-VMS-INSTRUCTION	$ 66.28	14181	14
7/10/25	AMAZON	VALLIER-VMS-INSTRUCTION	$ 79.99	14181	15
7/10/25	AMAZON	CURTISS-VMS-INSTRUCTION	$ 94.73	14181	16
7/10/25	AMAZON	VMS-HEERES/PIERCE-INSTRUCTION	$ 137.80	14181	17
7/10/25	AMAZON	BARTON-IL-INSTRUCTION	$ 147.18	11181	18
7/10/25	AMAZON	TY-READING INTERVENTION	$ 158.96	13181	19
7/10/25	AMAZON	CURTISS-VMS-INSTRUCTION	$ 159.98	14181	20
7/11/25	AMAZON	KY.ROBERTS/ZARTMAN-VHS-SS INSTRUCTION	$ 83.37	15181	21
7/11/25	AMAZON	BIERNACKI-ART-IL-INSTRUCTION	$ 128.78	11181	22
7/11/25	AMAZON	BIERNACKI-ART-TY-INSTRUCTION	$ 128.78	13181	22
7/13/25	AMAZON	MCDONALD-VHS-AP COMP-INSTRUCTION	$ 344.77	15180	23
7/11/25	AMAZON	DUNCAN-VMS-PE-INSTRUCTION	$ 400.92	14181	24
7/14/25	AMAZON	VMS-HEERES/PIERCE-INSTRUCTION	$ 380.97	14181	25
7/14/25	PLTW	PLTW PARTICIPATION FEE-INSTRUCTION	$ 950.00	14169	26
7/14/25	AMAZON	BIERNACKI-ART-IL-INSTRUCTION	$ 614.66	11181	27-1 TO 27-14
7/14/25	AMAZON	BIERNACKI-ART-TY-INSTRUCTION	$ 614.65	13181	27-1 TO 27-14
7/14/25	AMAZON	VMS-HEERES/PIERCE-INSTRUCTION	$ 1,954.23	14181	28
7/15/25	AMAZON	VHS-KY.ROBERTS/ZARTMAN-SS-INSTRUCTION	$ 9.03	15181	29
7/15/25	AMAZON	BIERNACKI-ART-IL-INSTRUCTION	$ 155.94	11181	27-1 TO 27-14
7/15/25	AMAZON	BIERNACKI-ART-TY-INSTRUCTION	$ 155.95	13181	27-1 TO 27-14
715/25	AMAZON	BIERNACKI-ART-IL-INSTRUCTION	$ 427.39	11181	27-1 TO 27-14
7/15/25	AMAZON	BIERNACKI-ART-TY-INSTRUCTION	$ 427.39	13181	27-1 TO 27-14
	1 order totalling $2395.98 - Shipped separately				
		Total	**$ 8,876.93**		

July 2025
Gail VanDaff/Jennifer Teall, Curriculum

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt

Heather D. Simmons 8/18/25
Employee Signature

[illegible] 8/18/25
Supervisor Signature

ASN #	SUM of Amount
11181	$ 1,923.21
12181	$ 207.85
13181	$ 1,997.31
14169	$ 950.00
14181	$ 3,347.51
15180	$ 344.77
15181	$ 106.28
Grand Total	**$ 8,876.93**

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Adam Wallace
Purchases July 28, 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
07/04/25	Amazon MKTPL	Microsoft Surface Dock for staff	$ 254.99	28499	X
07/07/25	Comcast	OEC Internet	$ 151.95	28474	X
07/10/25	FSPMPAAA Lansing MI	Membership Dues for Pupil Acct.	$ 99.00	28462	X
07/11/25	MI School Business Lan	Membership Dues for MSBO	$ 150.00	28462	X
07/16/25	Amazon MKTPL	6-USBc to HDMI Connectors	$ 51.24	28470	X
07/17/25	Amazon MKTPL	Microsoft Surface Dock for staff	$ 219.99	28499	X
07/18/25	Amazon MKTPL	Return of Microsoft Dock for Surface L	$ (153.80)	28499	X
07/18/25	Amazon MKTPL	2-50 ft HDMI Cords for teacher classro	$ 99.98	28499	X
		Total Amount of Purchases	$ 873.35		

Summary by ASN #	ASN #	Total	ASN #	Total
			28474	$ 151.95
			28499	$ 421.16
			28470	$ 51.24
			28462	$ 249.00
			Total	$ 873.35

Employee Signature Cherie L. Allen Supervisor Signature [signature]

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Dewey Waterman
Purchases for: July 2025

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
6/26/2025	MSBO	Yearly Membership	$150.00	26771	
6/26/2025	Amazon	Motor oil for mowers	$49.94	26670	
6/26/2025	Amazon	Nuts & bolts for softball rake	$55.21	26670	
7/1/2025	Amazon	Shrink Wrap	$51.73	26771	
7/1/2025	Amazon	Door lock lubricant	$39.15	26771	
7/3/2025	Amazon	Cordless angle grinder	$116.99	26771	
7/8/2025	Amazon	Heavy duty door stops, (3)	$37.29	26771	
7/8/2025	Amazon	Lawnmower blades	$137.85	26771	
7/8/2025	Amazon	Plastic zip-ties	$66.99	26771	
7/14/2025	Amazon	Toilet and seat	$315.29	26771	
7/11/2025	Amazon	Stainless steel soleniod kit, (for drinking fountain)	$116.92	26771	
			$1,137.36		

Summary by ASN #	ASN #	Total	ASN #	Total
	26770			
	26771	$1,032.21		
	26670	$105.15		
	26772			
	26975			

Employee Signature [signature]

Supervisor Signature [signature]

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