

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 6/11/24



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 06/4/24

To: Corrina Guardipee-Hall
 Browning Public Schools

From: Rebecca Rappold
Title: Interim Director of Sped

Subject: **CSA: School Psychologist Summer 2024**

Description: Recommend Amber Hinthier to provide School Psychology services for summer 2024 to complete student special services evaluations requested by parents and BPS Child Find Services.

Financial Impact: \$ 2,750.00

Funding Source (Budget/grant, etc.): 115.90.787.1700.320

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: June 4, 2024

Board Approval: June 11, 2024

Contractor: Amber Hinthier

Phone: _____

Address: 588 Lake Blaine Rd City: Kalispell State: MT Zip: 59901

Type of Project/Service (be specific): The School Psychologist will conduct appropriate assessments of referred students. Assesses through appropriate testing and diagnostic practices. Provides case management services for students entering the special education system. The Psychologist will perform testing, identification, write evaluation, conduct evaluation and maintain appropriate records to meet state and district requirements. The Psychologist will follow the Browning Public Schools adopted 2024-2025 school year calendar, excludes identified BPS holidays and weekends. The Psychologist will provide the district with appropriate proof of current licensure, and individual liability insurance, W-9. A 30-day notice is required for termination of contract for contractor or Browning Public Schools.

Contracted Dates: 06/12/24 to 7/30/24

Rate per hour/per day: \$50.00 x 55 hrs (not to exceed 55 hrs) = \$2,750.00

Per Diem/per day: _____ x _____ # of Days = \$ 0

Mileage: _____ = \$ 0

Other costs (explain): _____ = \$ 0

Total Project Cost = \$2,750.00

Contract to be paid from:

115.90.787.1700.320

Independent Contractor:

Submit invoice will be paid monthly

Other:

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office