



## SALARY ASSIGNMENT SUMMARY

**TITLE: Dietitian/Nutritionist**

<b>Title of Immediate Supervisor:</b> Director of Head Start	<b>Department:</b> Head Start (ISD 709 E-12 Operation)	<b>FLSA Status:</b>
<b>Accountable For (Job Titles):</b>		<b>Pay Grade Assignment:</b>

### General Summary or Purpose Of Job:

WHAT THE JOB IS PROPOSED TO ACCOMPLISH: Overseeing program operations and compliance with Head Start Performance Standards and regulations in the area of food and nutrition; Consult with the Health & Nutrition Services Coordinator, Train staff on food safety and proper serving procedures in accordance with Head Start performance standards; Serve as liaison to nutrition and food resources in the community to include families from a variety of social, economic and cultural backgrounds. General summary of the purpose of the job and the essential duties falls within the Occupational Series of Dietitian or Nutritionist, therefore the position is properly classified as a Dietitian/Nutritionist

**SALARY RANGE:** 39 thousands to 52 thousands annually. \$18.75- to 34.21 hourly. (Rates derived from national and local area workforce data).

**1. Information from the Government Occupational Handbook cites the median wage national level is (52,000) fifty-two thousands annual salary.**

Converted to an hourly rate - 52 weeks at 40 hours per week, hourly rate of \$25 (52K annually)  
Converted to an hourly rate - 38 weeks at 40 hours per week, hourly rate of \$34 (52K annually)

**2. Information from the Duluth Minnesota Pay scale Salary Report provide shows the average salary of (39, 000) thirty-nine thousands annually with one year of experience.**

Converted to an hourly rate - 52 weeks at 40 hours, hourly rate of \$18.75 (39K annually)  
Converted to an hourly rate - 38 weeks at 40 hours, hourly rate of \$25.66 (39K annually)

**3. Information from Bjorklund Compensation Consulting, LLC, completed the banding and grading at the level (C41). Positions that are currently filled and/or within the District at this particular level are:**

Drop Out Recovery Technician (Non Bargaining)	annual salary 30K	hourly rate \$23
Program Manager/MN Alliance (Individual contract)	annual salary 51K	hourly rate \$24
Coord of Health, Safety (Non-Cert Bargaining Unit)	annual salary 48K	hourly rate \$23
Network Engineer (Non-Cert Bargaining Unit)	annual salary 57K	hourly rate \$27

**ALL RATES LISTED ARE ENTRY LEVEL AND BASED ON THEIR INDIVIDIAL CONTRACTUAL 2013 PAY SCALE.**

Classifier: \_\_\_\_\_ Suggest a hourly range between: \$22-25.00

Date: \_\_\_\_\_ Approved starting hourly rate of : \_\_\_\_\_

Establish\_\_\_ Abolished\_\_\_ Revised\_\_\_