

Killeen Independent School District Board Agenda Item Action Sheet

Date: October 7, 2025

Agenda Item Caption: Architectural and Engineering Professional Services Pool

Purpose of Agenda Item: Action needed

Administrative Recommendation: Move to approve the administration's recommendations for selection of construction professional service providers for an Architectural and Engineering Professional Services Pool and delegate authority to the Superintendent to execute the subsequent agreement contracts for projects, provided there are no material changes to the terms and conditions of the contract documents included with the procurement package.

Background Information: KISD maintains a Professional Services Pool for architects and engineers based on demonstrated competence, organizational or individual qualifications, past performance with KISD or like sized/comparable Texas school districts, and their responsiveness and ability to meet the needs of the district in accordance with the following:

- Texas Government Code 2254, Architectural services are required when the total cost for any new structure exceeds \$100,000, or any renovation, modernization, alteration of walls, or the alteration/add of an exit exceeds \$50,000.
- Texas Occupation Code 1051, Engineering services are required when the contemplated cost is greater than \$8,000 and involves public health, welfare, or safety or any project not involving mechanical or electrical plans or supervision that does not exceed \$20,000.
- Texas Occupations Code 1001: Consulting services are required when the contract will exceed \$15,000.

The attached Professional Services Pool highlights staff recommendation of Architectural and Engineering services that may serve on a Task Request project basis. If approved, staff will utilize the master contracts included in the procurement and negotiate terms and conditions specific for each project as needed to serve on a Task Request/Project basis.

Services pool dates will be from October 1, 2025 through September 30, 2026 with the option of extending the firms for four (4) additional one-year terms through September 30, 2030. Either party (the district or a vendor in the pool) may provide a non-renewal notice 30 days prior to the then current renewal date.

Fiscal Analysis: None

Regulatory Requirements: Board Policy CV (LEGAL): Facilities Construction

Contact Person for Additional Questions/Information:

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Attachments: 1) KISD 2025-2030 Bid Recommendation
2) Tabulation of Services

Signature Requested: No