

Lafayette School Corporation

Overnight/Out-of-State Field Trip Request Form

For Board Meeting On:

Requested Action: That the Board of Trustees approve the trip as follows.



Trip Objective: FIRST Team 1646 students will gain competition experience while utilizing their STEM skills they developed over the course of this build season.

School:	Lafayette Jefferson High School		
Grade/Department:	9-12		
Destination:	Mishawaka, IN	<input checked="" type="checkbox"/> Trip itinerary attached	

Educational Purpose:	Robotics students will apply and continue to develop their STEM skills.		
Number of Students:	10		
Number of Adults:	9		
Meeting Date w/ Chaperones:	Date: 2/28/17 o Parents have received district requirements for chaperones.		
Names of certificated staff accompanying students:	Brian Bettag		

Dates of the field trip:	Date leaving:	Time Leaving:	Date Returning:	Time returning:
	3/10/17	3:30pm	3/12/17	9:00pm
Method of Transportation:	District:	Contracted:	Private:	Other:
				W.L. school bus

Accommodation	
Name of Hotel(s):	Comfort Inn & Suites, 5640 N Main St, 574.247.4000 Mishawaka, IN 46545, US
Check-in:	Date: 3/10/17 Time: 8:00pm
Check-out:	Date: 3/12/17 Time: 7:00am
Form of Payment:	Check
Who is paying	ECA account of FIRST Team 1646

Supervision	
No. of students per room:	4
No. of beds available per room:	2
Chaperone lodging: (including payment)	hotel

No. of Chaperones per vehicle and room:	8 in Purdue van + 1 in driving box truck; 2-4/room
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Meals			
No. of Meals:	Breakfast:	Lunch:	Dinner:
Meals paid for by:	N/A	Students	students
Cost and funding source of Trip to Student/Parent:	@ hotel	\$10	\$10
Cost and funding source to Corporation:			

Principal Signature: Mar Penton

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Date: 1/25/2017

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Superintendent Signature: \_

Date: \_\_\_\_\_