

CONSENT CALENDAR
November 12, 2025
Finance Ways & Means/Full Board

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
 Regular Session – October 28, 2025 (*Minutes only)

B) **Personnel Committee Meeting Minutes** – November 4, 2025

ACTION ITEM #PC-1: The Committee recommends approval of a 3.5% pay increase for the County Administrator for FY2026 as presented.

ACTION ITEM #PC-2: The Committee recommends approval of the updated job descriptions for the Commissioner's Office and the title change from Human Resources Specialist to Deputy County Administrator as presented.

ACTION ITEM #PC-3: The Committee recommends approval of the revised payroll adjustment memo from October 7, 2025, to include the Prosecuting Attorney as presented.