

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 1/14/20



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**Recognition:**     Students                       Staff                       Parents

**Information:**     Building Report               Old Business               Superintendent's Report

**Action:**         Resignation                       Hiring                       Contract Service Agreements

Travel Out-of-State               Travel In State               Approvals

Termination                       Legal Matters               Other:

                    This action request pertains to  Elementary (only)               High School/District Wide

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**Date:**        1/6/2020

**To:**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**        Matthew Johnson  
**Title:**        Director of Alternative Education

**Subject: Contract Service Agreement for the 21<sup>st</sup> Century Community Learning Center Grant Monitoring 2019-2020**

**Description:** Matthew Johnson, Director of Alternative Education is requesting the board approve a contract service agreement for Jason Andreas, Playground Educational Consulting, be contracted as an Independent Contractor to provide two (2) quarterly monitoring reports for the 1<sup>st</sup> and 2<sup>nd</sup> quarters of the 2019 – 2020 fiscal year for the 21<sup>st</sup> Century community Learning Center Grant in compliance with OPI guidelines.

**Financial Impact:** **\$3,500.00** \$50.00 per hr. x 70 hrs. = \$3,500.00 (not to exceed \$3,500.00 or 70 hrs).

**Funding Source:** **215.68.434.2100.330.420**

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

**Date:** 1/6/19

**Board Approval:** \_\_\_\_\_

**Contractor:** Jason Andreas

**Phone:** 338-3711

**Address:** P.O. Box 270 East Glacier, MT 59434  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide quarterly monitoring services and reporting for the first two (2) quarters of the fiscal year for the 21<sup>st</sup> Century After School Program and analyze the program from both a quantitative (performance standards) and qualitative (parent and student satisfaction) approach, in compliance with OPI guidelines. Each quarter, the monitoring will conclude with a report that outlines findings and recommendations that will be discussed at an exit interview with Matthew Johnson, Alternative Education Director and Heidi BullCalf, After-School Activities Director.

**Contracted Dates:** 2019/2020 School Year

Rate per hour/per day: \$50.00 per hour @ 70 hours (not to exceed 70 hrs.) = \$3,500.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost** = \$3,500.00

**Contract to be paid from:**

[215.68.434.2100.330.420](tel:215.68.434.2100.330.420)

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**