

Chelsea School District
Regular Meeting
Monday, February 10, 2025 6:30 PM Eastern

WSEC
500 Washington St
Chelsea, MI 48118

Michelle Craig: Present
Glenn Fox: Absent
Kate Henson: Present
Erin Hunt-Carter: Present
Heidi Reyst: Present
Sara Tracy: Present
Eric Wilkinson: Present
Present: 6, Absent: 1.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda
Motion to adopt the agenda and consent agenda. This motion, made by Michelle Craig and seconded by Sara Tracy, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

The meeting was called to order at 6:30pm.

2. Special Presentations & Celebrations

2.a. Student of the Month

* Beach Middle School - Jacob Issel

* Chelsea High School - Benjamin Van Hoek

3. * Staff Presentations

3.a. 3rd through 5th grade - ELA Curriculum Review - Michelle Hilla, Katie Spisich and ELA Pilot Team

3.b. 2024-2025 Amended Budget - Nicole Lechner

Nicole presented the 2024-2025 Amended budget. Questions and answers ensued.

4. * Staff Reports

4.a. North Creek - Casey Wescott

4.b. South Meadows - Katie Spisich

4.c. Operations - Ross Potgiesser

4.d. Technology - Ryan Spencer

4.e. Food Service - Chris Simpson

4.f. Transportation - Corinna Horton

4.g. Special Education and Early Childhood - Lisa Nickel

4.h. CHS - Amanda Clor

4.i. BMS - Matt Ceo

4.j. Finance - Nicole Lechner

4.k. Human Resources and Community Education - Marcus Kaemming

4.l. Athletics - Matt Cunningham

4.m. Curriculum and Instruction - Michelle Hilla

4.n. Safety and Security - Doug Whitsel

5. Superintendent Report & Communications

* Congratulations to our Students of the Month for February, Jacob and Ben.

* Congratulations to CHS students, Gavin Cagney, Emily Ideson and Charlie Schmunk for representing CHS at the Michigan Music Conference State Honors Choir in Grand Rapids on January 25th.

* Governor's Budget Proposal – Governor Whitmer rolled out her executive fiscal year 2025-26 budget recommendation to the House and Senate Appropriations Committees last week. This marks the beginning of the legislative budget process.

* Winter Weather – The District continues to track the weather and any weather system that may impact our area. Superintendent Kapolka reminds our community to follow the CSD social media account to get the latest information on school closings. We have already had four weather related school closings this school year. Districts are afforded six days for weather-related closures each year. If we exceed six days, the district can request a waiver from the state for three additional days.

* Paraprofessional Appreciation Week – Superintendent Kapolka took a moment to recognize, celebrate, and sincerely thank our incredible CSD paraprofessionals for everything they do to support our students, teachers, and our schools.

* District Communication on Friday, January 31st – On 1/31/25, Superintendent Kapolka discussed a communication he shared with our school community to inform staff, parents, and students about a recent federal policy change that rescinded protections previously restricting Immigration and Customs Enforcement (ICE) actions on school grounds.

6. Committee Reports

6.a. Finance Committee - Michelle Craig

December 2024 Finance Report - Motion to approve the December 2024 Finance Report made by _____, seconded by _____.

Motion to approve the December 2024 Finance Report. This motion, made by Michelle Craig and seconded by Erin Hunt-Carter, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi

Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

7. Public Input #1

7.a. Previous Public Comment Board/Superintendent follow up
None

7.b. Public Comment

1. Pam Maturo
2. Tom Higgins

7.c. Superintendent/Board Discussion
None

8. * Consent Action Items

Motion to approve the consent action items. This motion, made by Michelle Craig and seconded by Eric Wilkinson, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

8.a. *Action Item 59-24-25: Approval of the minutes from the Regular Board meeting on January 13, 2025, the Policy Committee meeting on February 4, 2025, and the Finance Committee meeting on February 6, 2025.

9. * Individual Action Items

9.a. Action Item 60-24-25: The Board approves voting for _____ as the Chelsea School District's 2025 MASB Region 7 Board of Directors nominee.

Motion to approve voting for Jack Temsey as the Chelsea School District's 2025 MASB Region 7 Board of Directors nominee. This motion, made by Kate Henson and seconded by Erin Hunt-Carter, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

9.b. Action Item 61-24-25: Superintendent Kapolka recommends the Board approve the Thrun policies to be in effect July 1, 2025.

4201 - Employee Ethics and Standards

4202 - Children's Protective Services (CPS) and Adult Protective Services (APS) Reporting and Student Safety and Welfare

4203 - Corporal Punishment and Limited Use of Reasonable Force

4204 - Confidentiality of Student Information

4205 - Hiring and Background Checks

4206 - Employment Contracts

4207 - Third Party Contracting

4208 - Applicant and Employee Criminal Arrest Charge Conviction

Motion to approve the Thrun policies 4201, 4202, 4203, 4204, 4205, 4206, 4207 and 4208 to be in effect July 1, 2025. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

9.c. Action Item 62-24-25: Superintendent Kapolka recommends the Board approve the Thrun policies to be in effect July 1, 2025.

4209 - Abortion Referrals and Assistance

4210 - Drug and Alcohol Free Workplace; Tobacco Product Restrictions

4211 - Alcohol and Controlled Substances for Transportation Employees Subject to the Omnibus Transportation Employee Testing Act

4212 - Employee Assistance Program

4213 - Anti-Nepotism

4214 - Outside Activities and Employment

4215 - District Technology and Acceptable Use

4217 - Social Media

Motion to approve the Thrun policies 4209, 4210, 4211, 4212, 4213, 4214, 4215, and 4217 to be in effect July 1, 2025. This motion, made by Erin Hunt-Carter and seconded by Heidi Reyst, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

9.d. Action Item 63-24-25: Superintendent Kapolka recommends the Board approve the Thrun policies to be in effect July 1, 2025.

4219 - Attendance

4220 - Use or Disposal of District Property

4222 - Unauthorized Work Stoppage and Strikes

4223 - Resignation

4224 - Personnel Files and Payroll Information

4226 - Intentionally Left Blank

4228 - No Expectation of Privacy

Motion to approve the Thrun policies 4219, 4220, 4222, 4223, 4224, 4226, and 4228 to be in effect July 1, 2025. This motion, made by Michelle Craig and seconded by Heidi Reyst, Passed.

Glenn Fox: Absent, Michelle Craig: Yea, Kate Henson: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

10. Information & Discussion

10.a. 3rd through 5th grade - ELA Curriculum Review
Discussion ensued.

10.b. 2024-2025 Amended Budget
Discussion ensued.

10.c. Board Statement on Equity
Discussion ensued.

10.d. Thrun Policy Review

4218 - Employee Dress and Appearance

4221 - Employee Speech

4225 - Temporary Remote Work

4227 - False Medicaid Claims

4601 - Superintendent - General

4602 - Superintendent - Hiring

4603 - Superintendent - Performance Evaluation

4604 - Superintendent - Absence/Incapacity

5201 - Investigations, Arrests, and Other Law Enforcement Contact
Discussion ensued.

10.e. Thrun Title IX Policy Review

3115 - Non-Discrimination, Anti-Harassment, and Non-Retaliation

3115A - Definitions for 3115 Series

3115B - Designation of Coordinators

3115C - Supportive Measures

3115E - Informal Resolution

3115E - Grievance Procedure and Remedies

3115F - Complaint Dismissal and Appeals

3115G - General Operations - Intentionally Left Blank

3115H - Training Requirements and Policy Notice

3118 - Title IX Sexual Harassment

4101 - Employment Complaint Procedure for Allegations Implicating Civil Rights

4102 - Anti-Harassment

4104 - Employment Complaint Procedure for Allegations Implicating Civil Rights

4105A - Pregnancy Workplace Accommodations for Employees and Applicants

5202 - Unlawful Discrimination, Harassment, and Retaliation Against Students

5206 - Student Discipline

Discussion ensued.

11. Public Input #2

11.a. Public Comment

None

11.b. Superintendent/Board Discussion

None

12. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

* Jordan Nelson – Winter Carnival was a success. The Theatre Guild is having auditions for Sherlock Holmes, and the NHS Blood Drive will be held on March 5th.

* Bradley Dunn – Winter Carnival was a success. He and Christian Gough presented to the Board “Coolers for a Cause” program.

* Michelle Craig – Congratulations to the competitive cheer team on winning the SEC White title.

* Eric Wilkinson – Has been attending middle school wrestling and is impressed by the level of participation.

* Erin Hunt-Carter – Shout out to our Solo & Ensemble group

* Kate Henson – Thank you to all our paraprofessionals for all their hard work. She attended the preschool carnival this weekend.

* Sara Tracy – She attended the PTO fundraiser at Culvers.

* Heidi Reyst – She attended the PTO fundraiser at Culvers.

13. Upcoming Events

- Thursday, February 13, 2025 - Personnel Committee Meeting, 10:30am Central Office
- Monday, February 24, 2025 - Board Work Session, 6:30pm WSEC
- Thursday, February 27, 2025 - Bond Committee Meeting, 12:00pm Central Office
- Tuesday, March 4, 2025 - Policy Committee Meeting 1:00pm WSEC Boardroom

14. Adjournment

Meeting was adjourned at 8:37pm.

Respectfully Submitted,

Sara Tracy

Board Secretary