

Harvey School District 152 Policy Committee Meeting
Minutes Tuesday March 25, 2014
Central Office Boardroom

Agenda:

1. Call to Order
2. CDC/ISBE Grant to advance adolescent health through school based HIV/STD Prevention Education Services
3. Update on Policy Customization Project
4. Customization of Administrative Procedures and Exhibits (B. Zumpf, IASB)
5. Good of the Order

Present: Board Member Betty Johnson (Chairperson), Dr. Sophia Jones-Redmond (Facilitator), Dr. Denean Adams (Superintendent), Dr. Kevin Nohelty, Sirlena Thomas, President Janet Rogers, Johnnetta Miller, Melanie Ware, Nicole Wright, Michele Turner and Brian Zumpf (IASB)

1. **Call to Order:** Meeting was called to order at 9:01am. The agenda was approved with no revisions.

2. CDC/ISBE Grant to advance adolescent health through school based HIV/STD Prevention Education Services

Committee members reviewed an overview of the Illinois State Board of Education (ISBE) and Center for Disease Control (CDC) 5-year grant to promote adolescent health through school-based HIV/STD prevention. Committee recommends approval of the Memorandum of Understanding (MOU) Agreement to be signed by the Superintendent of Schools.

3. Update on Policy Customization Project

Review and Recommendations:
<p>From Dr. Adams:</p> <p>Question: Organization chart should be included in Section 1? Answer: No</p> <p>Question: Evidence of each board member's annual training posted on website? Answer: Include as an exhibit for policy 2:120</p> <p>Question: Standing Board Committees include Parent-Teacher Advisory Committee and Behavioral Intervention Committee (2:150)? Answer: Yes these committee should be included a Board Committee Parent-Teacher Advisory Committee should be developed, committee request A. Bolton and Dr. Adams chair this new committee</p> <p>Question: 2:220: Consent Agenda included in 2:220. Is it applicable? Yes, Board is following appropriate procedures as it related to Consent Agenda.</p>

4. Customization of Administrative Procedures and Exhibits (B. Zumpf, IASB)

- Customization of Administrative Procedures and Exhibits will officially begin once the Board has adopted the Policies
- Special Board Meeting to finalize the policies will take place prior to the end of the month (tentative dates for the special Board Meeting include April 16th, 21st or 22nd)
- All edits to the policies must be provided to Dr. Jones by April 16, 2014
- Edits to the policies will be electronically sent to B. Zumpf (IASB)
- Adoption of policy/procedures from the Federal Audit must be completed by May 2014
- Audit finding will be electronically sent to B. Zumpf for customization by Dr. Jones by March 23, 2014

- Section Assignments for the Customization of Administrative Procedures and Exhibits:

Section	Chairperson	Committee Members
1	S. Jones	TBD
2	B. Johnson	TBD
3	D. Adams	I. Brown, R. Thomas
4	K. Nohelty	S. Brown, M. McGrone, C. Watkins
5	K. Nohelty	D. Hill, R. Thomas, S. Thomas
6	J. Miller	M. Ware, B. Owens, C. Meyers
7	F. Kuzniewski	TBD
8	D. Adams	A. Bolton, N. Wright, S. Fowkles

5. Good of the Order:

The agenda for next meeting was agreed upon, and the meeting was adjourned at 10:55am. The next Policy Committee Meeting is scheduled for Tuesday, April 1, 2014 at 10:00am. Please note that the date and time of the next meeting has been changed.

Action Item(s):

1. Approve the ISBE/CDC Memorandum of Understanding Agreement
2. Establish a Parent-Teacher Advisory Committee and assign a Board Member
3. Assign a Board Member to the Behavioral Intervention (RTI) Committee