

Minutes of Regular Meeting

The Board of Trustees Brackett ISD

A Regular meeting of the Board of Trustees of Brackett ISD was held June 11, 2007, beginning at 6:30 PM in the Central Office, 400 Ann Street, Brackettville.

Members Present: Sondra Meil, Tony Molinar, Henry Lutz, John Paul Schuster, Ronnie Hobbs

Members Absent: Tony Ashley, Mark Frerich,

Administrators: Paula Renken, Alma Gutierrez , Frank Taylor

Guests: John Graves Jr., Marla Madrid, Susan Esparza

1. CALL TO ORDER / ESTABLISH QUORUM

Presenter: HENRY LUTZ

A. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

Presenter: HENRY LUTZ

The meeting was called to order at 6:31 p.m., with a quorum present.

Following a moment of silence, Sondra Meil led the Pledge of Allegiance.

2. OPEN FORUM

Presenter: HENRY LUTZ

No guests were present for participation in open forum.

3. CONSTRUCTION PROJECTS

Presenter: ARCHITECT JOHN GRAVES, JR./PAULA RENKEN

A. COVERED PLAY AREA

Plans for a covered play area show it to be 60 feet by 80 feet, regulation size for basketball. The district may eventually decide to enclose it. Mr. Graves recommended turning it 90 degrees to run parallel with the current fence, moving it away from the gate. For safety, an 8 foot chain link fence would run to the entrance to help keep kids out of the paths of vehicles. Location would allow JH to use. Could be an early childhood center if needed. Steel building, gable roof. Ten feet from fence. Would allow adding toilet rooms later on. Coach Creel and Voyles okay with.

PARKING AREA

With property purchased have quite a few parking spaces. Options: paving, seal-coat, asphalt chat over base. Estimates include cleaning up site, leveling off for drainage. Graves recommends a crushed limestone base. With chat could go with 4" base instead of 6". Would direct drain to alley and street. Add amount to do behind new high school at the same time. Consider petitioning the city to close alleys so we could fence in. A recommendation was made to do all lots at the same time.

CONCESSION STAND

Added janitor's room and storage. Will be tight fitting. Old to be used for storage. Save money, change stained concrete floor to unstained with seal coat. Building is facing west. Could draw a couple of extra feet from storage area. Old restrooms will come down. Ticket booth will be self-contained. School crew to pour slab for BBQ pit. Widen sidewalk to 8' wide. Five month project, start after football season. Do parking now. Consider fixing roof and paint ceiling on old concession now, since will be using for storage later on. Do ticket stand now. Go out for bid now to lock in prices with later start date. Renovate press box, add on 2 to 3 ft. for \$10,000. Add ships ladder on outside. Bizzell to look at. As for the old house, all electrical connections are off. Art Baker does not want the wood because of termite damage. He does have someone to bulldoze and cleanup site.

TENNIS COURTS

There are no major problems with the tennis courts. Right now looking at patching cracks and recoating the surface. Within the next few years the district should figure on redoing it. Following discussion, the board agreed to remove one rusted post, and probably will not recoat this year.

C. CENTRAL OFFICE/BOARDROOM

Plan includes extending the outer wall and two additional office areas. The room would seat approximately fifty. A new table would allow board members to face one direction. Staff would be seated at a separate table. More elaborate would be a raised platform. Expansion would allow for a larger capacity air conditioner, drop down projector, suspended screen, and drops for laptops. Seating would encourage more parents and community members to attend meetings. Would make setting up for meetings easier. Susan Esparza commented that the boardroom is used for other meetings including new teacher and substitute orientations, committee meetings, hosting regional meetings, and ARD's which get very crowded and hot. John Graves stated this is a good point as our boardroom

is used every day, not once a month as in other districts. Large board meetings can no longer be scheduled in the Library due to the set-up. Paula Renken stated the two offices as shown on the plans would allow the Business Manager to be in the middle, with accounts payable on one side, and move payroll up on the other side. These three offices work very closely together. Henry Lutz suggested looking at the district's long range building plan, which recommended construction of a new building for administration and moving Migrant, etc. out of the portables and into the existing administrative offices. Paula Renken stated a new building would be too expensive due to declining enrollment. As for the portables, Migrant is in the worst shape. The Nurses portable was renovated and a new floor put in. Mr. Graves stated if we go with expansion, there would not be a scheduling problem, work could begin at any time. An option would be to combine and get bids on both concession stand and boardroom, with the understanding that the concession project would not start until mid-November. Work on the boardroom could begin right away. Getting bids on both now would also allow for better prices on larger quantities such as cinder block for both projects. One additional comment, Administrators have been asked by Mrs. Renken to showcase what's happening in their schools at the board meetings, Pre-K and their parents had to wait outside and in the front office until their turn at the last meeting due to the crowded boardroom. There is a large fund balance which would cover the cost of expansion if done now. A recommendation was made by Henry Lutz to table further discussion until the next board meeting, allowing the two members not present time to look at the project.

A motion was made by Ronnie Hobbs authorizing the superintendent to work with John Graves in obtaining RFP's on the concession stand, ticket booth, parking lot, covered play area and press box. John Paul Schuster seconded. The motion carried unanimously.

With regard to item 3C, a motion was made by John Paul Schuster to table discussion on the Boardroom until the next meeting. Ronnie Hobbs seconded. The motion carried unanimously.

4. TRUST PROPERTIES - 11683 BKTVL, BLOCK D, LOT 8; 11686 BKTVL, BLOCK D, LOT 14; 11687 BKTVL, BLOCK D, LOT 15
Action item. Request to purchase properties.
Presenter: HENRY LUTZ

The board was asked to consider a request from Peter D. Perez to purchase "trust properties" 11683 BKTVL, Block D, Lot 8, 11686 BKTVL, Block D, Lot 14, and 11687 BKTVL, Block D, Lot 15 for a total of \$250.00. The properties are unimproved lots within the City of Brackettville and have been off the rolls for more than 20 years. The requested properties border lots already owned by Mr. Perez. The total appraised value of the properties is \$3,245.00.

A motion was made by John Paul Schuster to accept Peter D. Perez's offer of \$250.00 for three lots; 11683 BKTVL, Block D, Lot 8, 11686 BKTVL, Block D, Lot 14, and 11687 BKTVL, Block D, Lot 15. Tony Molinar seconded. The motion carried unanimously.

5. MINUTES

Action Item.

Presenter: HENRY LUTZ

A motion was made by Sondra Meil to approve minutes for the May 15, 2007, meeting as presented. Henry Lutz seconded. The motion carried unanimously.

6. BUSINESS & FINANCE

Presenter: PAULA RENKEN / MARLA MADRID

A. AMENDMENT(S)

Action Item.

Presenter: MARLA MADRID

The board was asked to consider a budget amendment to accommodate for more interest earned (\$80,000.00) from our local Bank account and investments than was budgeted for.

A motion was made by Henry Lutz to approve the budget amendment as presented. Tony Molinar seconded. The motion carried unanimously.

B. MONTHLY RECAP OF REVENUE & EXPENDITURES

Information only.

Presenter: MARLA MADRID

A comparison of expenditures and encumbrances, and revenue to the budget was conducted for the month of May. Purchasing has slowed with the district only ordering necessities. All invoices must be paid and supplies in before June 30. The district is still waiting for several payments from the state. The Texas Excellence grant will be paid out this month.

C. CHECK RUN

Information only.

Presenter: PAULA RENKEN

The Nutri-Kids (LunchBytes Systems, \$900.00) conversion is working well. The district needed to include the Academy as a 4th serving line because we collect funds from the state. Classified ads for positions open were placed with the San Angelo Standard Times (\$1,683.44) which covers multi- sites and the internet.

7. KCAD BUDGET FOR FY-2008

Presenter: HENRY LUTZ

Property Tax Code requires a copy of the Kinney County Appraisal District budget be maintained for public inspection in the Administrative Central Office. The 2008 budget

for operations is information only. Mrs. Renken will check with Tax Appraiser Bill Haenn in regard to cost differences, \$5,000 plus last year and only \$350.00 this year, associated with M.U.D.

8. LOCAL POLICY UPDATE 80, FIRST READING

Presenter: HENRY LUTZ

A first reading of local policy Update 80 was conducted by the board. Policies address issues our district is currently working on; determining how to maintain E-records and how to handle incentive pay with no set rules in place. New graduation requirements are also included in the update, along with moving the dress code out of policy to become part of the Code of Conduct. Additional comments; our teachers will receive supplemental incentive pay at the end of the year, and TEA is not changing the minimum wage scale.

9. ADMINISTRATIVE REPORTS

Enrollment, discipline reports, and current events.

Presenter: ALMA GUTIERREZ / FRANK TAYLOR

Jones Elementary/Intermediate (Alma Gutierrez)

Enrollment: 43 (Summer School)

Refer to written report. Two sessions of summer school were offered this year, morning and afternoon sessions. Fifth grade students are preparing to take their third administration of TAKS. Mrs. Gutierrez dealt with one discipline incident, a student brought his Dad's prescription medication to school. Four students were involved. The students are doing community service plus whatever the Sheriff requires of them.

BJH/BHS/BEA (Frank Taylor)

Enrollment: 15 & 11

Refer to written report. Junior High and High School students will take the TAKS retest in July. Teachers are coming in to address Math and Science with these students. Mrs. Renken, along with the Board, congratulated Mr. Taylor on the 8th grade and High school graduation ceremonies, stating they were well planned.

10 SUPERINTENDENT'S REPORT

Information & updates on projects and events.

Presenter: PAULA RENKEN

Summer cafeteria program is open. The cafeteria cut back on workers this year, down to three and things are running fine. Administration is working on Staff Development, focusing on Science at Elementary based on TAKS scores. Response intervention is a new avenue on dealing with at risk students. CPR and Mandt training is being lined up for staff members.

Team Building session is set for June 28th. A public hearing on the tax rate and proposed budget will take place at 5:30 p.m., followed by a meeting to approve the budget at 6:00 p.m., and then the team building session.

Summer Leadership Institute packets are in board member mailboxes. Mrs. Renken shared an invitation from Walsh, Anderson to join them for Happy Hour during the SLI, 5:00 p.m. at the Iron Cactus. Board members should have received tickets by mail.

The board convened into a Closed Session at 8:40 p.m.

11. *PERSONNEL MATTERS, PURSUANT TO GOV'T CODE
551.074
Closed Session.
Presenter: HENRY LUTZ
 - A. RECOMMENDATION/HIRE ELEMENTARY
COUNSELOR
Presenter: ALMA GUTIERREZ
 - B. RECOMMENDATION/HIRE ELEMENTARY MATH
TEACHER
Presenter: ALMA GUTIERREZ
 - C. RECOMMENDATION/HIRE ELEMENTARY SCIENCE
TEACHER
Presenter: ALMA GUTIERREZ
 - D. RECOMMENDATION/HIRE SECONDARY
TEACHER/COACH
Presenter: FRANK TAYLOR
 - E. RECOMMENDATION/HIRE SECONDARY SCIENCE
TEACHER
Presenter: FRANK TAYLOR
 - F. RECOMMENDATION/HIRE SECONDARY MATH
TEACHER
Presenter: FRANK TAYLOR

The board reconvened into Open Session at 9:35 p.m., and took the following action:

A motion was made by John Paul Schuster to hire Cynthia Welch as recommended for the position of Elementary Counselor. Sondra Meil seconded. The motion carried unanimously.

A motion was made by Henry Lutz to rehire Eileen Allen as recommended for the position of Elementary Teacher. Tony Molinar seconded. The motion carried unanimously.

A motion was made by John Paul Schuster to hire Amy Hart as recommended for the position of Elementary Teacher. Ronnie Hobbs seconded. The motion carried unanimously.

A motion was made by Henry Lutz to hire William "Scott" Swilley as recommended for the position(s) of Secondary History Teacher and Coach for baseball and football. Ronnie Hobbs seconded. The motion carried unanimously.

A motion was made by Sondra Meil to hire Marsha Swilley as recommended for the position of Secondary Science Teacher. John Paul Schuster seconded. The motion carried unanimously.

A motion was made by Tony Molinar to hire Lindsey Kunz as recommended for the position of Secondary Math. Henry Lutz seconded. The motion carried unanimously.

12. OPEN FORUM

Presenter: HENRY LUTZ

No guests were present for open forum participation.

13. ADJOURN

With no objections, the meeting was adjourned at 9:38 p.m.

Henry Lutz, Board President

Sondra Meil, Secretary

Date

Date