

Advisory Committees

The Madison Board of Education (the “Board”) shall establish an Advisory Committee (“Committee”) by Board vote when the Board determines and after consultation with the Superintendent, that the establishment of a Committee is necessary or desirable. The establishment and functioning of ~~citizens advisory committees a~~ the Committee will be subject to the following requirements:

- The Board will ~~create the committee and issue its assignment. This will be fully outlined to the committee when it is appointed.~~
- ~~All committees will be temporary. They will be created to serve only during the fiscal year of appointment or until completion of their assignment, whichever is shorter. Continuing the committee for all or part of the subsequent fiscal year is at the discretion of the Board.~~
- ~~Committee members will be appointed by the Board. Vacancies will be filled by the Board upon the advice of the committee, or otherwise. Persons appointed will be residents concerned with public education who are able to give the effort, time, and talents needed for the committee's assignment. At the discretion of the Board, one of its members may be appointed to serve the committee in an advisory capacity.~~ appoint the members of the Committee and establish the scope and general schedule or expected timeframe of the Committee’s work, which will be clearly communicated to the Committee when it is appointed. Persons appointed will be residents concerned with public education who are able to dedicate the effort, time, and talents needed for the Committee’s assignment. At the discretion of the Board, one or more Board members may be appointed to serve on the Committee in an advisory role.
- All Committees will be temporary. Committees generally will serve only during the fiscal year of appointment or until completion of the assignment, whichever is shorter. At the end of the fiscal year or the completion of the assignment, the Board will determine, by Board vote, whether to dissolve the Committee. Continuing the

Committee for all or part of the subsequent fiscal year is at the discretion of the Board.

- The Board may appoint the chairperson of the Committee, or it may appoint a ~~committee~~Committee member to serve as chairperson until the ~~committee~~Committee selects a chairperson from its membership. The ~~committee~~Committee will appoint a member as secretary.
- ~~Meetings will be announced to all committee members and Board members through the office of the Superintendent. Members of the Board, and the Superintendent or a designee, may attend committee meetings.~~Vacancies will be filled by the Board upon the advice of the Committee.
- The Committee shall follow the provisions of the Freedom of Information Act (“FOIA”) as required by state law. As such, unless an exemption applies, the Committee will follow the FOIA’s requirements, including but not limited to those related to the conduct of meetings and the posting and construction of notices and agenda.
- Minutes of meetings will be ~~promptly distributed to members, Board members, and~~posted to the public, in accordance with the ~~Superintendent~~FOIA.
- Joint meetings of the Board and the ~~committee~~Committee will be held at the request of the Board or of the chairperson of the ~~committee~~Committee.
- To ensure smooth and orderly procedures, the chairperson of the ~~committee~~Committee will maintain liaison with the Board through the Superintendent’s office.
- At the conclusion of its assignment, the ~~committee~~Committee will submit a written report of its findings and/or recommendations to the Board. At ~~this~~such time, a joint meeting ~~will~~may be called to discuss the report and the ~~committee~~Committee’s recommendations.

- The Board retains the right to determine whether to adopt such recommendations and/or take further action, or no action, in light of the report.

- ~~Through the public records of the Board and other appropriate means, the public will be informed on the organization, purpose, and membership of citizens committees and of each committee's final recommendations.~~

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