

# Administration Reports

June 2016

## Sam Boardman Elementary

### **May was a great month at Sam Boardman Elementary**

Many classrooms went on fun and exciting field trips during May. Kindergarten visited a local dairy and park, first grade traveled to the McNary Dam and a park in Hermiston, and third grade went on two separate trips to the Maryhill Museum as well as The Reach in Tri-Cities. Additionally, all students who made their fourth quarter Accelerated Reader goal went on a skating trip to Pendleton. Second grade did not choose to take a special field trip. Instead, they did two days of exciting and interactive art and science projects. Some of the projects included making tie-dye t-shirts, creating their very own checkerboards, and making aboriginal artwork. The rest of the year will be filled up with many fun and exciting events for the entire school including Field Day and the Safety Rodeo, the end of the year assembly, and our barbeque for the families of our SBE students.

May also saw the students and staff at SBE say a giant thank you to all of the volunteers who make educating our students just a little easier. We invited everyone from classroom volunteers to our carnival sponsors. Each grade level contributed to the Volunteer Appreciation Celebration Assembly. Kindergarten sang a song about butterflies and hand painted ceramic pots for gifts, first grade did a spoken presentation thanking our volunteers, second grade sang a wonderful thank you song complete with adorable motions, and third grade provided thank you cards and decorations. The staff also came together and provided treats for the reception after the assembly. One community member who has given so much to SBE remarked that the celebration, "Made me feel like a queen." We are already seeing the fruit of such an effort to show gratitude, as several of the community sponsors remarked that they will be back to help next year in even more capacity than they were this year.

It is also the time of year that we begin to say goodbye to friends that have served alongside us. Lynn Calvert headed the effort to create a moving and memorable retirement party for Louise Kienzle and Carol Wilson. We are so grateful for all of their contributions over the years to make our students' experience at SBE a positive and educational one. Additionally, we are also thankful to the contributions of Laura Thompson, Katie Burton, Celeste Maret, Wendy McAllister, and Tessa Gourneau who are all moving on to different opportunities. We will miss them!

Finally, Friday June 3<sup>rd</sup> saw the establishment of a new SBE tradition. The students of Riverside High School visited SBE in their graduation caps and gowns. The entire student and staff populations at SBE lined the main hallway. The graduates started at the back of the building and walked through the length of the building while students and staff cheered them on. The experience was moving for both the SBE family, and the students from Riverside. The decision was unanimous, we want to do this every year! With that highlight, we are happy and proud of what SBE and the entire district has accomplished this year. We look forward with great anticipation to what next year will bring.



## Windy River Elementary

Our site council has worked throughout the year, along with our staff, to develop a school improvement plan. I have included the plan in this month's report. The process included parent and staff surveys. The data gleaned was then discussed and analyzed within our site council. We feel that the plan contained is what our teachers and community are asking for and what will help us achieve higher standards for all who are involved at Windy River Elementary School.

The bold statements are the state requirements from which our plan was built. The red comments will be our school plan.

### Windy River School Improvement Plan

- 1. The school's mission and goals will reflect high expectations and a vision for equity for meeting the needs of all stakeholders. (DSC1.2)**

A school mission statement will be in place at the end of the year reflecting the purpose of Windy River Elementary. This purpose will be based on character traits, academics and citizenship. A team will be assembled and work throughout the year.

- 2. All teachers will use instructional strategies and initiatives that are grounded in evidence-based practices, strengthen the core academic program, increase the quality and quantity of learning time, and address the learning needs of all students. (EE2.2)**

This will be an ongoing focus to help teachers use strategies that focus on best practices. As a staff we will agree upon these strategies. This will first be introduced to the 2016-17 staff. The administration will oversee this process and will evaluate the implementation of the strategies.

- 3. School staff will create and maintain connections between the school community and the broader community to support student learning. (FC3.2)**

Student planners will be used at all grade levels. In the 4th grade teachers will implement the current folder, but on a daily basis. In 5th and 6th grades a new planner will be found and implemented. Activities are another component of this objective. School staff will create ways to bring parents into the building.

- 4. School staff will use a variety of tools on a regular basis to facilitate two-way communication among stakeholders. (FC3.8)**

There will be 4 main components of communication: Teacher webpage, Tyler SIS, School website and Facebook.

- 5. A distributed leadership process will be used to build the capacity of others in the school. (LDR5.1)**

There will be a variety of leadership roles throughout the 2016-17 school year.

-RTI team members, DART coordinator, Site Council team members, ASB advisor, TAG coordinator, Tyler SIS lead teacher, Book Fair/Fundraiser team, Journey's lead teacher, Mission Statement team members and Safety Committee members.

- 6. School leadership will be established team structures with clear and specific duties. (LDR5.3)**

Clear and specific duties will be given to everyone involved in a leadership role. This will be accomplished through the administration. Leadership roles are listed in the LDR 5.1 section.

- 7. A system will be in place for assessing and monitoring student achievement relative to state standards. (TL4.2)**

The 2016-17 school year will focus on the use of PLC's. Through the help of the local ESD teachers will be trained throughout the year during the Tuesday morning PLC time.

### **Riverside Jr/Sr High School**

The school year at Riverside is wrapping up with a lot of positives! On June 4<sup>th</sup> we graduated all our seniors, as always I am impressed with the perseverance and determination many of them have in reaching this point. As a class they have earned roughly 854 college credits and over \$405,000 in scholarships. One of our newest scholarships actually comes from our 7<sup>th</sup> grade class, who collectively saves their change throughout the year and then as a class selects a senior that has inspired them to do better.

Our spring sports finished with post season participation for track and boys tennis. In track Selene Andrade placed 8<sup>th</sup> in the 1500 (this was her first year competing); Alejandro Llamas placed 8<sup>th</sup> in the 800; and Ricardo Mendoza 10<sup>th</sup> in the javelin. In tennis our doubles teams of Austin Thompson and Bryan Altamirano finished 6<sup>th</sup> and Adolfo Bedolla and Luis Gonzalez 7<sup>th</sup> at regionals. Over Memorial Day weekend Johan Pena (100 meter) and Ethan Snyder (400 meters) both participated in a regional junior high track meet and placed 1<sup>st</sup> in their events to qualify for the championship meet in Eugene.

Our end of year has been busy with state testing and taking advantage of field trips now that athletics has finished. Our physics class visited Silverwood and was able to see how physics plays a role in developing the rides. Our juniors and seniors visited the Portland zoo – a new experience for many of the students. 7<sup>th</sup> grade visited the planetarium and toured the campus at Columbia Basin Community College and our 8<sup>th</sup> grade class visited the state capitol and met with Representative Smith.



Riverside Physics class at Silverwood



Riverside Juniors and Seniors at the Portland Zoo



Riverside 8<sup>th</sup> Grade at the State Capitol

### **AC Houghton Elementary**

AC Houghton is rolling into the last week of school at full steam. We completed all state and district testing. Our students at ACH have made great growth over the last year due to the hard work of all the teachers and staff at ACH. We look forward to using our data and progress to build on next year. We are looking forward to a restful and reflective summer. At ACH we are always striving for the three A's, "Academics, Attendance, Attitude!"

## Irrigon Elementary

End of the Year News:

On Wednesday, June 1<sup>st</sup> Irrigon Elementary held our end of the year assembly and concert. At the event we celebrated the successes of our students in a number of ways and we held our Spring Choir and Band concert.

At the assembly we gave away countless awards in the areas of; May Student of the Month, Above and Beyond Student of the Year, Perfect Attendance Awards, Accelerated Reader Awards and bikes from the Umatilla Masonic lodge, and Writing Awards.

**May Student of the Month** awards celebrated our students that were class leaders; 18 students received this award.

**Above and Beyond Student of the Year** celebrated our students that consistently raised the bar in their classrooms; 12 students received this award.

**Perfect Attendance** recognized students that hadn't missed any time from school; 10 students were recognized.

**Accelerated Reader Awards** recognized students that had met their reading goals consistently throughout the year; 13 students were recognized and about 50% of our students received a certificate for having met their goal all 4 quarters throughout the year.

**Writing Awards** celebrated students that passed their District Writing test; over half of our student body received a medal for passing their writing test.

To wrap up our assembly, our 4<sup>th</sup> and 5<sup>th</sup> graders each played a very pretty and quite advanced song on their recorders. The sixth grade choir sang two songs that they had beautifully mastered. Our music teacher, Ms. Michelle Spencer, had worked very hard to ensure that her students were ready for their performances, and they all did fabulously! And, last but not least, our sixth grade band performed a variety of songs under the direction of Mr. Jeff Searles.

## Irrigon Jr/Sr High School

Wow, can you believe that the 2015/2016 school year has come to a close. We held our graduation ceremony on June 4<sup>th</sup> to a packed gymnasium that was there to watch 47 students walk across the stage to receive their diplomas. The month of May leading up to that point was a whirlwind for our students and staff. From completing all the state testing, to completing graduation requirements, our students and staff were putting in all the extra time and effort they could to be successful.

In conjunction with the Oregon Primary Elections our Honors American History class put on a Mock Election for our school (which also included our ASB elections). Students portrayed the candidates and delivered speeches based on the candidates' political views. The school then voted in the Mock Election. After the votes were tabulated, Donald Trump and Bernie Sanders won their respective primaries at IJSHS.

In support of our teachers, we brought in a presenter from ASCD to provide professional development on student engagement during a Friday. Andrew Miller worked with our staff for 6 hours on engagement and classroom management strategies that were presented and practiced during the presentation. We have since followed up with those ideas during our PLC meetings and will continue to follow up with them during next school year in conjunction with the district professional development plan.

As for SBAC/OAKS scores, we increased our participation in all testing areas reaching above 90% participation in all testing areas and grade levels. We also did see a growth in high school math by over 10%. As for some statistics about our graduating class. Of the 48 enrolled seniors (including 2 early graduates) for graduation 47 graduated and 1 student is returning for a 5<sup>th</sup> year to complete their modified diploma requirements. We were able to recognize our Valedictorian Nick Strong and Co-Salutatorians Ian Meakins and Shandon Sanders-Johnson. We presented 4 Honors Diplomas as well as recognized 2 students that have been accepted and entering military service. The class of 2016 was rewarded with \$868,000 dollars in scholarships and grants.

To wrap up spring sports: Our track team won the District Track title for the second year in a row and sent 13 athletes to the state tournament. Girls Softball qualified for the state playoffs after finishing 3<sup>rd</sup> in the district tournament. Our boys baseball team made a valiant run in the playoffs. After winning their first district title, they battled all the way to the semi-finals and had a 3-0 lead going in the 5<sup>th</sup> inning before falling to eventual state champions Burns 6-3.

### **Heppner Elementary**

We are finishing strong at HES. Once again our students have had a strong showing on the Smarter Balance testing. We met or exceeded the state averages in all categories from 3<sup>rd</sup> through 6<sup>th</sup> grade. In addition, we completed our EasyCBM spring testing showing growth as a school. As a school we tested over 95% of our students meeting that expectation.

Many classes have taken their annual field trips. Our Kinder students went to the city park for a lunch and some recreation on a walking field trip. The first grade completed their trek around town to the cemetery, museum and other notable local sites. The second grade made a farm visit where they got to observe roping and were able to pet some lambs.

The third grade joined others from our school district at Maryhill Museum. Fourth grade went to the John Day Fossil Beds. Our fifth grade class was treated well on their trip to visit Eastern Oregon University, which was in conjunction with Academic Momentum. We had several students who had never considered attending college saying that they wanted to go there after their visit.

As school winds down we are ready for the Accelerated Reading Pool Party for all students that met their goal for each quarter. In addition, we will also celebrate the end of the school year with an afternoon of field day on the football field. We will also be saying good bye to two of our teachers with the retirements of 1<sup>st</sup> grade teacher Mrs. Sherry Matteson and our PE teacher Mrs. Terri Gentry. We wish them well with their retirement plans and want to thank them for their many years of dedicated service to Morrow County School District and the Heppner Schools!

### **Heppner Jr/Sr High School**

It is hard to believe that June is already here and the last days of this school year are winding down. I guess the old saying holds true, "time flies when you're having fun".

Noteworthy "End of Year Activities" at Heppner High School included:

\*Mustang Mop Up was once again a huge success. Twenty-eight separate jobs were accomplished with fifteen community volunteers who helped assist in supervising the work. The focus on community enhancement continues to be a popular change. We will continue evaluating how to capitalize on this day while minimizing the academic impact.

\*Both the HHS "Night of Excellence" and "Daytime Awards" Ceremonies' were well attended with many awards and recognition being given to our students and athletes. Special recognition of their outstanding volunteer help for the past several years was awarded to Mr. Mike Ehram and Mr. Randall Peterson who both received standing ovations from all in attendance!

\*We recently had a successful (but very warm) HHS Graduation Ceremony which took place on Saturday June 4<sup>th</sup> at 2pm, with 25 graduates from HHS this year.

### **Management's Discussion and Analysis**

#### **Maintenance & Facilities Update for June 2016**

##### Updates since May 2016 report:

- McKinstry Boiler tune-up is underway.
- Met with McKinstry team on the PDF (project development plan) and we will start recommissioning on our HVAC equipment this month as soon as school is out.

- We are currently testing for LEAD in our water through samples taken and tested by KUO Testing Labs out of Umatilla. Should have the results within the next two weeks.
- We had a local contractor give an estimate for the Sam Boardman Parking lot project which came in at the \$50,000 range. This estimate only included excavating and gravel (not asphalt) and will fall under prevailing wage requirements due to the cost of the project. Will need follow-up discussion with Superintendent and Business Manager before proceeding with an RFQ for this project.
- RFQ is in place for the Irrigon High School parking lot expansion w/bids due 6/21/16.
- Knox Boxes have been ordered for Irrigon and Heppner schools and our custodians will mount these prior to the local fire chiefs setting them up with keys. Our Boardman schools already have the Knox Boxes in place.
- Superintendent Dirksen plans to start working this summer on a plan for Improved SECURITY on all entrances of our schools. Jan and Matt will look to IMESD to help with a procurement plan for this project.

### **Financial Report Talking Points:**

#### Highlights:

Page 1: The General Fund collected the following Revenue:

- Final 2015-16 Basic School Support of \$1,007,511, which included
  - SSF May Payment, \$797,901
  - 2015-16 Small HS Grant, \$120,407
  - 2014-15 SSF Adjustments, \$86,709
  - 2014-15 Small HS Grant Adjustment, \$2,553
- \$40,816 from Sale of the Lexington Building and Property

Page 2: Spending is winding down, with all Centers still in good shape and well within Budget. Balance of Contract will be paid out in June and is already encumbered.

Page 3: Special Revenue Funds Re-cap. Final order of money on Title Funds will happen shortly after June 30<sup>th</sup>.

Page 4: Year to Date Cash Flow

### **Work Related Injuries**

- Employee hit in the face with a golf ball thrown by a student on the playground