

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 30, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 8/22/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Site Supervisor, Professional Technical 2023-2024

Description: Corrina Guardipee-Hall is recommending the following for hire:

🚩 Jonathan Cadotte, Site Supervisor

Pending successful completion of pre-hire process required

Financial Impact: \$35,827.00 (\$173.08 x 207 days pro-rated from \$45,000)

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Site Supervisor – Food Services		Applicant Recommended Jonathan Cadotte	
Department/Location District Wide		Supervisor Corrina Guardipee-Hall	
Type of Position Professional/Technical	Starting Date 8/31/2023	Term 260 days (207 pro-rated)	

Recruiting. Date Posted: 5/9/23 Re-advertised: Closing Date: Open Until Filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Jonathon Cadotte	7/27/23	Yes	8/11/23
	Taraceeda Gallagher	7/25/23	Yes	8/11/23
	Brennyn Running Crane	7/27/23	Yes	8/11/23

Interview Committee	Title	Name	Title
Corrina Guardipee-Hall	Superintendent		
Francis Bullcalf	Transportation Director		
Yvonne McKenney	Copy Center Operator		

Recommendation: Jonathan worked as Head Cook for Blackfeet Early Childhood for five years, and he worked as a Head Cook at the Peaks Restaurant for one year. He has the experience necessary to function well in this position.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	8/17/23	Yes	Ok
State & Federal Criminal background check	8/17/23	Yes	Ok
Tribal Background check			

Salary: \$35,827 (207 days) Placement: Professional /Technical Contract Days: 207 from 260

Prepared by: Beverly Sinclair Date 8/15/23 Approved by: _____ Date: _____