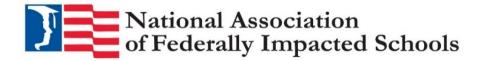


Recognit	ion: 🗌 Students	Staff	Parents				
Information: Duilding Report		Old Business	Superintendent's Report				
Action:	Resignations	Hiring	Contract Service Agreements				
	Travel Out-of-Country	Travel In State	Approvals				
	Termination	Legal Matters	Other:				
	This action request pertains to	o 🗌 Elementary (only)	☐ High School/District Wide				
Date:	10/16/23						
To:	Board of Trustees	From:	Brian Gallup				
	Browning Public Schools	Title:	School Board Chair				
Subject: 2023-2024 Nafis Winter Board of Directors Meeting							
<ul> <li>Description: Mr. Gallup is the NAFIS Representative for Montana on the NAFIS Board of Directors. Mr. Gallup request travel to attend the Winter Nafis meeting to be held in San Juan, Puerto Rico, 1/10/24 – 1/14/24.</li> <li>Financial Impact: \$534.69 (District will receive reimbursement of \$200.00 for meals and full reimbursement for airfare)</li> <li>Funding Source (Budget/grant, etc.): Board Travel Budget</li> </ul>							
Attachment(s): Travel Request/Agenda Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)							
Comment							
Board Act	tion: N/A (Info)	Approved Den	ied Tabled to:				



Winter NAFIS Board Meeting – January 10-14, 2024

\*Meeting Session Dates – Thursday, Jan. 11<sup>th</sup>-8:30am-5pm & Friday, Jan. 12<sup>th</sup>–8:30am-1pm



Travel - San Juan, Puerto Rico Airport San Juan Airport (SJU)

## **MEETING SCHEDULE**

<u>Wednesday – January 10, 2024</u> Official Arrival Day - Hotel Check-In: 4:00 pm

Thursday – January 11, 2024 NAFIS Board Meeting: 8:30 am – 1:00 pm \*<u>Room:</u> Cafetal Room Breakfast: 8:00 am-8:30 am AM Break: 10:00 am ~ PM Break: 2:00 pm Lunch: 12:00 pm-1:15 pm**:** \*<u>Room:</u> Arenas Room

Friday – January 12, 2024 NAFIS Board Meeting: 8:30 am – 1:00 pm \*<u>Room:</u> Cafetal Room Breakfast: 8:00 am-8:30 am AM Break: 10:00 am

Saturday – January 13, 2024 (On Your Own – Click links below for information) Visit Puerto Rico: <u>Discover Puerto Rico</u> Tour & Travel: <u>Best San Juan Tourism Guide</u>

Sunday – January 14, 2024

## Official Departure Day - Hotel Check-Out: 12:00 pm

Browning Public Schools Board of Trustees Travel Request						
Trustee Name	Brian Gallup					
Type of Travel:	Travel Out of District					
Date Approved by Board						
Out of District Travel Conference/Workshop NAFIS Board of Directors Winter Meeting Attach Brochure/Agenda Location San Juan, Puerto Rico						
<b>Departure Date</b> <u>1/</u>	<u>'9/24</u>	Return Date	<u>1/14/24</u>			
<b>Departure Time</b> <u>4</u>	<u>pm</u>	Return Time	e <u>8:00 pm</u>			
Transportation:	<ul><li>Personal Vehicle</li><li>District Vehicle</li></ul>	Per Diem	Mileage <u>198</u> 1 <u>5 days @\$105+\$20</u>	(a).655 = 129.69 IS = 545.00		
l	Other	-	PO#			
			PO#			
			PO#			
			PO# Luggage PO# Meal Reimbu			
				Sub Total \$534.69		
	).2310.582.84 (75%)\$ 5 ).2310.582.84 (25%)\$ 1			al <u>\$734.69</u>		
Trustee Signature			Date			
	ıre					
Superintendent Si	gnature		Date			

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.