

**CONSENT CALENDAR**  
March 12, 2024  
Finance Ways & Means/Full Board

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – February 27, 2024 (\*Minutes only)  
Budget Committee Workshop – February 27, 2024 (\*Minutes only)

- B) **Personnel Committee Meeting Minutes – March 5, 2024**

ACTION ITEM #PCM-1: The Committee recommends approval to continue the Assistant Airport Manager’s full-time position and pay for his wages out of line item 295-000-001 Cash-Airport Fund for FY2024 as presented.

ACTION ITEM #PCM-2: The Committee recommends approval for the District Court to eliminate the Chief Probation Officer position and hire an additional Deputy Clerk at a rate of \$20.27 per hour and approve the following budget adjustment as presented:

Decrease 101-286-702.004 Probation Officer by \$32,432.00

Increase 101-286-702.002 Clerk Typist II by \$32,432.00

ACTION ITEM #PCM-3: The Committee recommends approval of the Letter of Agreement between the County of Alpena and the Fraternal Order of Police Labor Council to amend the normal working hours for 88<sup>th</sup> District Court’s full time and office clerical employees from 37.50 to 40 hours per workweek and to approve the following budget adjustments as presented:

Decrease 101-286-702.004 Probation Officer by \$10,963.00

Increase 101-286-702.001 Deputy II by \$2,353.00  
101-286-702.033 Court Recorder by \$2,504.00  
101-286-702.002 Clerk Typist II by \$6,156.00

ACTION ITEM #PCM-4: The Committee recommends approval for District Court to contract with Nicole Hatch (or someone approved by the Judge) to take on the case management duties of Drug Court being paid a contracted rate of \$250.00 per week and to approve the following budget adjustments as presented:

Decrease 284.200.995.001 Opioid Settlement Fund by \$7,000.00

Increase 101.299.699.284 Transfer in from 284 Opioid Settlements by \$7,000.00

Decrease 101.299.699.284 Transfer in from 284 Opioid Settlements by \$7,000.00

Increase 101.299.802.000 Contractual Services by \$7,000.00

**C) Animal Control Adhoc Committee Meeting Minutes – March 7, 2024**

ACTION ITEM #ACACM-1: The Committee recommends approval of an agreement between the City of Alpena and the County of Alpena when handling domestic animal (dogs and cats) incidents (pending legal review) as follows:

- a) Any domestic animal(s) that, based upon a Law Enforcement Officer assessment that is aggressive, vicious, alleged to be a danger to persons, property, or other animals, involved in a bite incident, or may be used as evidence in a criminal complaint will be turned over to the Alpena County Animal Control Shelter for impoundment IAW Article 7 of the Alpena County Animal Control Ordinance.
- b) Any domestic animal(s) that presents a friendly or docile disposition and/or is a stray picked up by a citizen or Law Enforcement Officer or is surrendered by the owner for further adoption will be taken to a local, licensed, protection shelter (i.e. Huron Humane Society or 2<sup>nd</sup> Chance Animal Shelter). Upon receiving the animal, the guidance contained in references 1b and 1c below will be followed for further disposition of the animal.

References in Effect:

- a) State of Michigan dog law of 1919, Section 287.261 thru 287.290
- b) Alpena County Animal Control Ordinance of Dec 11, 1985 to include all amendments through Dec 13, 2022.
- c) City of Alpena, Code of Ordinances, Chapter 10, Animals