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**Executive Advisory Board Meeting**

**January 4, 2018**

**9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Thursday, January 4, 2018 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304; and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Marianne Fidishin, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

**Approval of the Agenda**

Dr. Pearson called for the Approval of the Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

**Public Comment**

None

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, December 6, 2017
- 4.2 Approval of Bill, December, 2017
- 4.3 Approval of Payroll, December, 2017
- 4.4 Approval of Financial Report, December, 2017

Dr. Pearson called for Approval of the Consent Agenda. Dr. Leden moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

**Information**

**5.1 Student and Staff Enrollment, December, 2017**

Dr. Fidishin reported on enrollment numbers for 2017 and 2016

**5.2 Administrative Liaison Minutes, December 18, 2017**

Dr. Fidishin shared the minutes from the December 18th Administrative Liaison Meeting.

**5.3 FY 17 Audit**

Nancy Sporer reviewed FY 17 Audit information from December meeting

**5.4 Reduction In Force (RIF) Guidelines, 2017-2018**

Dr. Fidishin shared meeting minutes from the RIF Committee meeting.

## **5.5 Special Olympics**

Dr. Fidishin shared timeline for Special Olympic Events.

## **5.6 Geneva Establishing District-Based Programs**

Dr. Fidishin reported that Geneva will be creating their own ALOP and CLASS programs which are currently under the Mid-Valley umbrella.

## **5.7 Finance Committee Meeting Minutes, December 18, 2017**

Nancy Sporer shared the minutes from the December 18<sup>th</sup> Finance Committee Meeting.

### **For Discussion**

#### **6.1 Calendars for 2018-2019**

All district calendars have been approved

#### **6.2 Strategic Planning Process**

Dr. Fidishin shared information on having an outside agency do a Strategic Planning Process for Mid-Valley. This will be up for further review and discussion.

#### **6.3 Business/Finance Model Evaluation**

Dr. Fidishin reported on looking at a new Business/Finance Model by inviting other Cooperatives to compare our operations/practices. To be discussed at a future meeting.

### **For Action**

#### **7.1 Approval of Addition of Staff for New Directions**

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of Addition of Staff for New Directions. Motion was passed with unanimous roll call vote.

#### **7.2 Approval of the Personnel Report, December 2017**

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

#### **7.3 Approval of Apptegy Contract**

Dr. Stirn motioned, seconded by Dr. Leden for Approval of the Apptegy Contract. Motion was passed with unanimous roll call vote.

#### **7.4 Approval of Q Center Contract**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Q Center Contract. Motion was passed with unanimous roll call vote.

### **Adjournment**

Motion made by Dr. Mutchler and seconded by Dr. Stirn. By consensus the motion carried 5-0 Ayes.

**The meeting adjourned at 9:49 AM**

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Chair of the Mid-Valley Board

*The next Regular Mid-Valley Executive Advisory Board Meeting will be Tuesday, January 31, 2018, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174*