

## DRAFT Minutes

### AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona

#### MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD

##### **Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, May 8, 2012 5:30 p.m.

##### **Board Members Present**

Mrs. Diana Boros, President  
Mrs. Susan Zibrat, Vice President  
Dr. Kent Paul Barrabee, Member  
Dr. Linda Loomis, Member

##### **Board Members Absent**

Mr. Jeff Grant

##### **Central Administrators Present**

Dr. Vicki McLeod Balentine, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel (due to illness, left at 7:00 p.m.)  
Mr. Patrick Nelson, Associate Superintendent  
Mr. Scott Little, Chief Financial Officer

##### **OPENING OF MEETING – 5:30 P.M.**

Mrs. Boros called the meeting to order at 5:31 p.m.

##### **1. Executive Session**

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2); a. Student # 30037508; b. Student # 30038217; c. Student # 11005257; d. Student 30038062; e. Student # 30021913 and f. Student # 11705946

2. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30010494; b. Student # 30038677; c. Student # 30041509; d. Student # 30006008; and e. Student # 30005700.

3. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30040226.

A motion was made by Dr. Loomis that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) and A.R.S. §15-843(A), as presented. Dr. Barrabee seconded the motion and it passed unanimously, 4-0. Mrs. Boros called a recess at 5:33 p.m. for the purpose of holding Executive Session for student disciplinary action.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, a motion was made and seconded that the meeting reconvene into open session; the motion passed, unanimously, 4-0. Mrs. Boros declared the meeting in open session. The time was 7:05 p.m.

## **OPENING OF MEETING**

Mrs. Boros invited members of the audience to sign the visitors' register and described procedures for addressing the Board.

### **Call to Order and Signing of Visitors' Register**

Mrs. Boros called the meeting to order at 7:05 p.m. and asked members of the audience to sign the visitors' register.

### **Pledge of Allegiance**

Gerard Ball, Principal from Coronado K-8, was invited to introduce the following students: Leela Horner, Maya Horner, Jacob Ball, Riley Crowther, Aries Brett, Dylan Stucki, Ashton Rowe, Ian Ingle and Alli Gilbreath. The students led the Pledge of Allegiance and each was presented with a Certificate of Commendation.

Dr. Barrabee acknowledged the Art Display in the Board Room. He commended the Coronado K-8 students and art teachers, Analia Lopez and Jennifer Pike, for their contributions.

### **Announcement of Date and Place of Next Special Governing Board Meeting**

Mrs. Boros announced the next special meeting of the Governing Board to be Tuesday, June 5, 2012, 6:00 p.m. Wetmore Center, 701 W. Wetmore Road.

## **PUBLIC COMMENT**

There were no comments from the public.

## **2. INFORMATION<sup>2</sup> AND RECOGNITION(S)**

### **A. Status of Bond Projects**

Mr. Louth, Bonds Project Manager, was introduced to present this month's (PowerPoint) status update on the current Bond-funded Projects (as provided with Board book materials). Mr. Louth noted that the reporting format is listed within the five categories, as identified by the Blue Ribbon Committee, as areas of need. *A Bond-election initiative to fund capital improvement projects was voter-passed on November 6, 2007; this is the monthly update, which began at the 12/11/07 Governing Board meeting.*

#### **I. Health, Safety, and Security**

**A. Transportation Offices** - Construction is 86% complete. Flooring is being installed and final electrical connections are being made. The facility will be occupied May 29<sup>th</sup>. Re-alignment of the bus yard will be completed over summer break. This project is ahead of schedule and on budget

**A. Wetmore Parking Re-capture** - Construction is 95% complete. The installation of the flag pole and entry signs are all that remain and will be installed in mid-May. This project is ahead of schedule and on budget.

#### **II. Instructional Space / Portable Replacement**

**A. Amphitheater Middle School Addition / Remodel** - Programming is continuing with the AMS staff, Architects, General Contractor, and the Bond Dept. Design Development drawings are complete and have been reviewed by Amphi staff for accuracy. Construction Documents are being prepared now for plan review, pricing, and construction.

**B. Canyon Del Oro High School Addition / Remodel** - Construction is 5% complete. A temporary serving area for student breakfasts and lunches has been set up in the old teacher's lounge. Demolition of the kitchen, MPR, and "C" building portables is in process. Remodel work in the team locker rooms has started. New "J" building group restroom construction has started.

**C. Copper Creek Classroom Renovation / IT Re-cabling** - Construction is 52% complete. The renovation of classrooms 14 & 15 into computer labs is in process. New IDF's are dried in and starting to be wired for equipment. Backbone cabling in hallway ceilings is in process as evening work so classes are not interrupted. This type night work will continue through the duration of the project. Copper Creek is ahead of schedule and on budget.

**D. Amphitheater High Renovations** - Programming is continuing with the AHS staff, Architects, General Contractor, and the Bond Dept.

**E. Holaway Elementary Classroom Addition** - A general contractor recommendation is on tonight's consent agenda for Governing Board review and approval. If approved, design will start immediately with the architect of record, general contractor, bond department, and Holaway staff.

**F. Rio Vista Elementary Classroom Addition** - A general contractor recommendation is on tonight's consent agenda for Governing Board review and approval. If approved, design will start immediately with the architect of record, general contractor, bond department, and Rio Vista staff.

**B. Resolution of Appreciation for Town of Oro Valley and Oro Valley Police Department for School Resource Officers Support of Drug Abuse Prevention and Awareness Activities**

Board book information: *For several years, the Town of Oro Valley and its Police Department have assigned dedicated law enforcement officers to schools located within town limits. These "School Resource Officers" (SRO's) serve an invaluable role in the school culture and provide significant benefits to the community as a whole by their presence.*

*SRO programs have been in schools across the nation since the 1960's, but have certainly expanded over more recent years as communities have recognized the benefits they provide. In general, those benefits derived from multiple functions SRO's serve, primarily consisting of law enforcement, student counseling, and law-related education.*

*The actual time committed by individual SROs to each of these basic functions can vary, but a survey of SROs from across the country by the Center for the Prevention of School Violence specifically asked about these roles as well as other activities to determine what SROs are doing in the schools to which they are assigned.*

*In response to this survey, SROs indicated that they spend 50 percent of their time on law enforcement duties. Such duties include such activities as foot patrols of their school campuses and site inspections to ensure the safety and security of students and staff.*

*According to this survey, thirty percent of SRO time is spent serving a law-related counseling role. Ninety-eight percent of the SROs who responded to the survey said they maintain an "open-door" policy when it comes to interacting with students. A model number of five formal "counseling" sessions per week was identified in the survey data. SROs also refer students to other service agencies if additional assistance is needed.*

*The survey indicates that twenty percent of SRO time is spent on their law-related education role. A median number of two classroom sessions conducted per week was identified by responding SROs in the survey.*

*The OVPD SROs fill these same roles in Amphitheater schools. On a daily basis, they interact with students on a positive basis, providing significant guidance and counsel to students. They assist school personnel in maintaining the safety and security of campuses. They support the activities of teachers and counselors at the schools and deliver direct instruction to students on a broad selection of topics and issues of importance to students.*

*One of their most valuable activities is the coordination and provision of drug awareness activities. Oro Valley Police Department and its School Resource Officers have undertaken important activities to bring public attention to the risks and costs of drug abuse. Equally important, our School Resource Officers have carried their specific message to our students. Their impact on young lives and young decision makers cannot be overestimated.*

*Recently, the Oro Valley Police Department, in cooperation with other community organizations, hosted a Drug Awareness Day at Riverfront Park. Attached to this item is a resolution of appreciation for the Oro Valley Police Department, and our own OVPD School Resource Officers and their ongoing support of drug awareness activities.*

Dr. Balentine stated that the District is thankful for the support provided in our schools and community by the Oro Valley Police Department and its School Resource Officer (SRO) Unit. The Governing Board and Administration are pleased to express their appreciation for these efforts.

Dr. Balentine read into record the Resolution prepared for presentation to the Town of Oro Valley and its Police Department in appreciation for the development and carrying out of the drug awareness prevention programs for all of the 5<sup>th</sup> grade students in the District in addition to the support provided at all of the District's schools in Oro Valley. In attendance representing the Town and SROs were: Deputy Chief Larry Stevens on behalf of Chief Sharp; Sergeant Bruce Thomas, Supervisor of the SRO Unit; and, Officer Wendy Davis, School Resource Officer from Painted Sky Elementary School.

Deputy Stevens acknowledged the contributions made by community partners; he noted the Oro Valley Optimist Club and Frank's Foundation and Fry's Grocery Store. Mrs. Zibrat, also an Oro Valley Optimist Club member, noted the phenomenally successful annual Drug Awareness event that pulls together various segments of the community. Now that so many cities and towns are facing similar budget challenges to those of school districts, it is especially valuable.

Mrs. Zibrat presented Deputy Chief Stevens, Sergeant Thomas, and Officer Davis, on behalf of the Town of Oro Valley, its Police Department, and the SRO Unit, with a Certificate of Commendation for implementing praiseworthy programs in Support of Drug Abuse Prevention and Awareness throughout the District.

Dr. Balentine noted that copies of the Resolution will be sent to each town council members and SRO's and Chief Sharp.

A motion was made by Dr. Barrabee to approve the Resolution. The motion was seconded by Mrs. Boros and it passed unanimously, 4-0.

### **C. Recognition of Vern Friedli**

Mr. Jon Lansa, Principal from Amphitheater High School, was invited to introduce Coach Friedli and highlighted his career accomplishments. He stated that it was an honor to introduce Coach Friedli and noted his impact on the school, the District, and the community. Coach Friedli has been coaching for a total of 51 years in Arizona, 42 of those years has been as head varsity football coach and of those 36 years of service have been to the Amphitheater School District and its students. He is the winning-est coach in the state of Arizona, noting his state record of 331 winning football games. He leaves a wonderful legacy.

The Governing Board commended Coach Friedli for his long and successful career and is an inspiration; and, he was presented with a Certificate of Commendation. Coach Friedli acknowledged his sincere respect for his wife, Sharon Friedli for her years of support.

### **D. Recognition of Arizona Daily Star's Crossing Guard of the Year – 2012**

The Governing Board recognized Mrs. April La Blue from Walker Elementary School for being named the 2012 Pima County Crossing Guard of the Year by co-sponsors AAA Arizona and The Arizona Daily Star and presented her with certificate of commendation.

### **E. Recognition of Odyssey of the Mind Teams**

Board book information: *Amphitheater Public Schools continues to be the top district in participation and achievement in the Arizona Odyssey of the Mind program, which promotes divergent and critical thinking in students from kindergarten through college. This year, four teams will travel to Iowa State University, May 22-27, 2012, to compete at World Finals.*

Canyon del Oro High School - Coach: Texana Sonnefeld, Team Members: Emma Merry, Texana Sonnefeld, Victoria Heimink, Michael Phillips, Megan Sharrah, Ann Perry, and Andy Boyan.

Canyon del Oro High School - Coaches: Bob and Kathy Cramb, Team Members: Evan Cramb, Lisa Lavergne, Joshua Case, Landon Walsh, Jennifer Marine, Citlali Aguilar-Canamar;

Painted Sky Elementary School - Coaches: *Brianne Ronnie and Toby Ford*, Team Members: *Zane Ayers, Hannah Ford, Tyler Rokop, Riley Mix, Barrett Larsen, Brady August, Ethan August*; and

Coronado K-8 School - Coach: *Suzi Cook*, Team Members: *Jacob Ball, Chloe Telles, Dulcinea Telles, Leela Horner, Maya Horner, Ashton Rowe*.

Ms. Cymry DeBoucher was recognized for her leadership role in the many years she has participated as coach and mentor.

The Governing Board congratulated the team members and coaches on their achievements and presented them with certificates of commendation.

#### **F. Recognition of Tim Derksen – Gatorade State Player of the Year - Basketball**

Tim Derksen, senior at Amphitheater High School, was named the Gatorade Player of the Year in Basketball. His achievements include an average of 22.6 points, 11.3 rebounds, 5.5 assists and 3.5 steals per game this past season leading the Panthers (30-4) to the Division II state final. The 2011-12 Division II Arizona Basketball Coaches Association Co-Player of the Year and he helped Amphitheater to a 114-16 record as a four-year varsity starter. His academic excellence includes a 3.81 GPA in the classroom and is a member of the National Honor Society and has volunteered locally as a youth mentor and basketball coach. He has signed a National Letter of Intent to play basketball on an athletic scholarship at the University of San Francisco.

The Governing Board congratulated Tim on his achievements and presented him with a Certificate of Commendation.

#### **G. Recognition of Rodel Aspiring Principals**

Board book information: *The Rodel Foundation of Arizona has three programs which promote and recognize educators from Arizona; the Exemplary Teacher Initiative, the Exemplary Principal Initiative, and the Aspiring Principal Initiative. We have had, and recognized, Exemplary Teachers and Principals from our district, and now have four Aspiring Principals recognized by Rodel. The teachers are Kristin McGraw in the 2011 Cohort, and Michelle Goodman, Tanya Wall, and Amy Swiderski-Cislak in the 2012 Cohort.*

The Governing Board congratulated Ms. McGraw, Ms. Goodman, and Ms. Amy Swiderski-Cislak on their achievements and presented each with certificates of commendation.

#### **H. Recognition of eCybermission Winners and Betsy Wilkening**

Board book information: *eCYBERMISSION is a web-based Science, Technology, Engineering and Mathematics competition for 6th, 7th, 8th and 9th grade teams. Teams propose a solution to a real problem in their community and compete for Regional and National Awards.*

*1st Place: J-cubed+M, Wilson K-8 School, Tucson, AZ (Each member will receive \$500 checks in lieu of the \$1000 savings bonds issued in previous years.) Team Advisor: Wilkening, Betsy Team Members: Joseph DiSimone, Jake Eldridge, Mike Kremer, Jonathan Selby. (This project also competed in the Regional competition as one of the top 4 first place state winning teams in their grade and region. They did not advance beyond that. Their project was an engineering project that explored how to be able to use solar energy beyond the hours of daylight.)*

*2nd Place: Wolf Pack, Wilson K-8 School, Tucson, AZ (Each member will receive \$250 checks in lieu of the \$500 savings bonds issued in previous years.) Team Advisor: Wilkening, Betsy Team Members: Annika Baez, Patrick Klass, Madison Wagner. (This project used data from our Global Ozone Project in their research. They then worked to raise awareness about tropospheric (ground level) ozone and our actions that create it. They used several technology tools to reach out to students across the US including the use of videos, wikis and Google docs to gather and analyze data.)*

The Governing Board congratulated the above-named team members and Ms. Wilkening, Advisor, on their achievements and presented them with certificates of commendation.

Note: Mrs. Boros took a point of personal privilege and introduced and welcomed Mrs. Patricia Clymer, who is a former Governing Board Member, and was in attendance as an observer.

**3. CONSENT AGENDA<sup>3</sup>**

Mrs. Boros stated that she would like to address Item M separately and then asked if there were other Board Member requests to have items addressed separately; there were none. A motion was made by Dr. Loomis to approve the Consent Agenda, items A-L and N-Y. The motion was seconded by Mrs. Boros and it passed unanimously, 4-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met. (See detail related to Item M below.)

**A. Approval of Minutes**

The minutes of the April 24, 2012 Special Public Meeting were approved, as submitted.

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Student Services/Special Education Facilitator Compensation**

*The position of Student Services/Special Education Facilitator currently exists as a certified position at the elementary, middle school, and high school levels, with differing job descriptions at each of those levels. At the majority of our schools, Student Services/Special Education Facilitator positions are filled by special education teachers who currently receive compensation that includes a combination of a stipend and full time release at the high school level; a combination of a stipend and/or some amount of release time at the middle school level; and no compensation at the elementary level.*

*Investigation of current practice reveals inconsistent practice across grade levels and schools, particularly at the middle school level. Therefore, the administration recommends the following changes for the 2012-2013 school year in order to provide consistency of practice across the District:*

- *High Schools – maintain the current compensation for all high schools of 1.0 FTE full release plus a department chair stipend of \$3,350. This represents no change to current practice.*
- *Middle Schools – standardize compensation for all middle schools at 0.5 FTE release plus a stipend of \$1,200. This represents a change for some schools.*
- *Elementary Schools – institute a stipend of \$750, with no release time. This represents a change for all schools.*
- *K-8 Schools – combine the compensation for middle and elementary schools, to include a 0.5 FTE release and a total stipend of \$1,950 (or \$1,200 or \$750, as appropriate). This represents a change for all three schools*

The Governing Board approved the established compensation practices for High, Middle, Elementary, and K-8 school levels beginning the 2012-2013 school year, as shown (above).

**G. Approval of Approval of Vouchers Totaling and Not Exceeding \$2,253,996.36**

Board book information: *A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:*

|         |                |         |              |         |              |
|---------|----------------|---------|--------------|---------|--------------|
| Vo. 396 | \$1,206,263.01 | Vo. 397 | \$549,686.00 | Vo. 398 | \$368,876.21 |
| Vo. 399 | \$ 28,504.64   | Vo. 400 | \$100,666.50 |         |              |

#### H. Acceptance of Gifts

Donations were accepted by the Governing Board as listed in Exhibit 5.

#### I. Receipt of Monthly Status Report for the Fiscal Year 2011-2012

A summary of comparative totals as of April, 2012 is as follows:

|                 |                 |                                |                 |
|-----------------|-----------------|--------------------------------|-----------------|
| Budget Capacity | \$81,843,474.00 | Expenditures & Encumbrances... | \$81,843,474.00 |
|-----------------|-----------------|--------------------------------|-----------------|

Totals' Comparisons:

|                            |                 |                                     |                 |
|----------------------------|-----------------|-------------------------------------|-----------------|
| Expenditures as of 4/30/11 | \$64,087,501.57 | M & O Budget Capacity for 2010-2011 | \$83,466,796.00 |
| Expenditures as of 4/30/12 | \$62,820,211.85 | M & O Budget Capacity for 2011-2012 | \$81,843,474.00 |

Bond Balance Outstanding: \$95,635,000.000 Tax Rates: Primary – 3.6518; Secondary – 1.3993

#### J. Receipt of March 2012 Report on School Auxiliary and Club Balances

Board book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the Report on School Auxiliary and Club Balances for March 2012, as submitted. (Exhibit 6, pp. 1-8)

#### K. Approval of Annual General Statement of Assurance

Board book information: *All recipients of grants from the Arizona Department of Education are required to have a current General Statement of Assurance (GSA) on file at the Arizona Department of Education (ADE). Completion and submission of the GSA is required to receive assistance funding for fiscal year 2013. The statement also authorizes designated school district staff to act on behalf of the school district.*

The Governing Board approved the General Statement of Assurance as submitted, which is due to the Arizona Department of Education not later than June 1, 2012. (Exhibit 7, pp. 1-14)

#### L. Approval of Out of State Travel

Board book information: Out of state travel was approved for students and staff (source of funding indicated) from: CDO to take 13 students from the Odyssey of the Minds team to participate in Odyssey of the Mind World Finals in Ames, IA, on May 22-27, 2012 (tax credits and student activity funds); IRHS to take 1 student from the On the Ridge Design/Skills USA Team to the Skills USA National Championship in Kansas City, MO on June 23-28, 2012 (JTED, CTE and student activity funds); CDO to take 7 students from FCCLA to the FCCLA National Leadership Meeting in Orlando, FL on July 6-12, 2012 (tax credits, student activity funds and CTE funds).

Out of state travel was approved for staff (source of funding indicated) was approved for 1 staff member from District Offices to attend the Athletic Equipment Managers Association Annual Convention in Cleveland, OH on June 4-7, 2012 (athletic maintenance and operations funds); 5 staff members from CDO, AHS and IRHS CTE departments to attend the National Career Clusters Institute in Washington, DC on June 17-20, 2012 (federal staff development funds); 1 staff member from IRHS to attend the AP\* By the Sea Summer Institute for Physics in San Diego, CA on June 18-22, 2012 (federal staff development funds); 10 staff members from La Cima Middle School to attend the Advanced Via Individual Determination (AVID) Summer Institute in Philadelphia, PA on July 29-August 2, 2012 (federal staff development funds); and 11 staff members from AMS to attend the Advanced Via Individual Determination (AVID) Summer Institute in Philadelphia, PA on July 29-August 2, 2012.

#### M. Approval of Superintendent Contract

Board Book information: *As this Board item was prepared, final revisions to a draft agreement for Mr. Nelson's employment as Superintendent were still in process. A subsequent update to this item will include a final form of*

*agreement, which has been arrived at through negotiations between the Board (through its representatives) and Mr. Nelson.*

*Following discussions and negotiations between the Governing Board's representatives and the new Superintendent, Mr. Patrick Nelson, agreement has been reached on terms for the new Superintendent's contract of employment.*

Mrs. Boros asked to have this item heard separately in order to revise the original motion verbiage. Mrs. Boros moved approval of the Superintendent's contract with the inclusion of alternate performance pay procedures as contemplated by A.R.S. §15-341(A)(40) and as detailed in the form of contract submittal by this item. Dr. Barrabee seconded the motion and it passed unanimously, 4-0. (Exhibit 8, pp. 1-8)

**N. Approval of Intergovernmental Agreement with the Pima County Joint Technological Education District No. 11**

Board book information: *On November 7, 2006, District voters approved Proposition 400 which permitted Amphitheater's participation in the formation of a Joint Technological Education District ("JTED") with other local school districts, pursuant to A.R.S. §15-591, et seq.*

*On May 13, 2008, the Governing Board first approved an intergovernmental agreement ("IGA") between the District and the JTED. The IGA coordinates and governs the joint exercise of joint and common powers between the JTED and Amphitheater. The IGA is renewed annually, and the current IGA is set to expire on June 30, 2012.*

*This year, the JTED has proposed some minor changes: the word "Technological" has been changed to "Technical" and a sentence has been added to section 2(b) on page 3 which states, "If concerns regarding the quality of the program are identified to Satellite District and/or School administration by either the JTED program review process or other means, the Satellite District will confer with the JTED regarding recommendations for improvement of the program".*

*Two paragraphs have also been added: paragraph 13 regarding E-Verify requirements pursuant to A.R.S. §41-4401. Paragraph 14 regarding Scrutinized Business Operations has been included pursuant to A.R.S. §§35-391.06 and 35-393.06.*

*Consequently, a new document has been prepared for approval by both districts' governing boards. The new IGA is presented by this item. If approved, this IGA becomes effective on July 1, 2012 and remains in effect for a period of time not to exceed one (1) year, unless terminated sooner.*

*Counsel has reviewed the agreement and has determined that it is within the power and authority of the Amphitheater Governing Board to enter into the agreement. This same general form of agreement will also be entered into by each of the other school districts which formed the JTED.*

The Governing Board approved the revisions incorporated into the IGA between the Pima County Joint Technological (to become Technical) Education District No. 11 and the District, as submitted (above). (Exhibit 9, pp. 1-10)

**O. Approval of New Sites for Amphi Academy - Revised**

Board book information: *The Arizona Department of Education requires that Governing Boards approve the creation of new sites for Arizona Online Instruction (AOI) programs. The Administration recommends the creation of: Amphi Academy at Donaldson – Grades K – 6 and Amphi Academy at El Hogar – Grades 7-12*

The Governing Board approved the creation of new Amphi Academy Sites as follows: Amphi Academy at Donaldson for Grades K – 6; and, Amphi Academy at El Hogar for Grades 7-12.

**P. Approval of School Lunch Increase(s)**

Board book information: *The federal government has new food requirements that result in healthier meals for kids. The new meal requirements will raise standards for the first time in more than fifteen years, improving the health and nutrition of nearly 32 million kids that participate in school meal programs every school day. With*



*these higher standards this pricing formula requires us to increase lunch prices by ten cents beginning August 2012:*

**Breakfast:** Elementary \$1.25 Middle \$1.25 High School \$1.50 (these will remain the same)

**Lunch:** Elementary \$ 2.20 Middle \$2.35 High School \$ 2.60 (prices reflect the ten cent increase)

The Governing Board approved the increases for school lunch prices, as submitted (above) effective with the fall semester of the 2012-2013 school year.

**Q. Award of Contracts for Athletic Trainer Supplies Based on Responses to Request for Bid (RFB) 11-0042**

Board book information: *Request for Bid (RFB) 11-0042 for Athletic Trainer Supplies was mailed to vendors registered with the Purchasing Department providing Health Services Supplies to K-12 Education. The bid requested prices for one hundred and seventy-one line items.*

*The Athletic Department evaluated the ten vendor responses recommending the award of contract for athletic trainer's supplies be split among three vendors based on their ability to supply the required products and the price offered. The three vendors are Medco (84), Moore Medical (52) and United Health (32) with three lines receiving no award. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

The Governing Board approved the award of contract(s) Athletic Trainer Supplies to *Medco, Moore Medical, and United Health based on their responses to RFB 11-0042.*

**R. Award of Contracts Physical Education and Middle School Athletic Uniforms Based on Responses to Request for Bids (RFB) 11-0049 and 11-0046**

Board book information: *Request for Bids (RFB) 11-0049 & 11-0046 for physical education & middle school athletic uniforms was mailed to vendors registered with the Purchasing Department providing athletic uniforms to K-12 Education. The physical education uniforms bid (11-0049) requested prices for thirty-eight line items. The Athletic Department evaluated the eight vendor responses. Buddy's All Stars was the low responding vendor.*

*The middle school athletic uniforms bid (11-0046) requested prices for twenty-four line items. The Athletic Department recommended the award of contract for middle school athletic uniforms be split between two vendors based on their ability to supply the required products and the price offered. The two vendors are Buddy's All Stars (12) and Universal Sports (12). A complete bid recap and award determination for both bids is on file at the Amphitheater Purchasing Department.*

The Governing Board approved the award of contracts for Physical Education and Middle School Athletic Uniforms to *Buddy's All Stars and Universal Sports based on their responses to RFB 11-0049 & 11-0046.*

**S. Award of Contracts for Athletic Equipment Based on Responses to Request for Bids (RFB) 11-0043, 11-0044, 11-0045, 11-0047, 11-0050, 11-0051, 11-0052, 11-0053, 11-0054, and 11-0055**

Board book information: *Request for Bid (RFB) 11-0043 for baseball & softball equipment contained seventy-eight line items. The Athletic Department evaluated the nine vendor responses recommending the award of contract for baseball & softball equipment be split among two vendors based on their ability to supply the required products and the price offered. The two vendors are Buddy's All Stars (53) and BSN Sports (24) with one line item receiving a no award. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0044 for basketball equipment contained twenty-two line items. The Athletic Department evaluated the eleven vendor responses recommending the award of contract for basketball equipment be split among two vendors based on their ability to supply the required products and the price offered. The two vendors are Buddy's All Stars (15) and BSN Sports (7). A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0045 for football equipment contained eighty-two line items. The Athletic Department evaluated the ten vendor responses recommending the award of contract for football equipment be split among two vendors based on their ability to supply the required products and the price offered. The two vendors are*

*Buddy's All Stars (48) and Riddell Sports (32) with two line items not receiving an award. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0047 for multi-sports equipment contained thirty-three line items. The Athletic Department evaluated the thirteen vendor responses recommending the award of contract for multi-sport equipment be awarded to BSN Sports based on their ability to supply the required products and the price offered. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0050 for soccer equipment contained twenty-four line items. The Athletic Department evaluated the eight vendor responses recommending the award of contract for soccer equipment be awarded to Buddy's All Stars based on their ability to supply the required products and the price offered. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0051 for tennis equipment contained fourteen line items. The Athletic Department evaluated the eight vendor responses recommending the award of contract for tennis equipment be awarded to BSN Sports based on their ability to supply the required products and the price offered. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0052 for track equipment contained sixty-five line items. The Athletic Department evaluated the ten vendor responses recommending the award of contract for track equipment be split among three vendors based on their ability to supply the required products and the price offered. The three vendors are Buddy's All Stars (38), MF Athletic (14) and Universal Sports (12) with one line item not receiving an award. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0053 for volleyball equipment contained twenty-five line items. The Athletic Department evaluated the twelve vendor responses recommending the award of contract for volleyball equipment be awarded to Buddy's All Stars based on their ability to supply the required products and the price offered. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0054 for weight room equipment contained twenty-one line items. The Athletic Department evaluated the five vendor responses recommending the award of contract for weight room equipment be split among three vendors based on their ability to supply the required products and the price offered. The three vendors are Universal Sports (10), Arizona Health (6) and BSN Sports (3) with two line items not receiving an award. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

*Request for Bid (RFB) 11-0055 for wrestling equipment contained fourteen line items. The Athletic Department evaluated the seven vendor responses recommending the award of contract for wrestling equipment be awarded to Buddy's All Stars based on their ability to supply the required products and the price offered. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

The Governing Board approved the contracts for Athletic Equipment to *Buddy's All Stars, BSN Sports, Riddell Sports, MF Athletic, Universal Sports, and Arizona Health*, as submitted (above).

**T. Award of Contracts for Health Services Supplies Based on Responses to Request for Bid (RFB) 11-0056**

Board book information: *The Amphitheater Health Services Department annually competitively bids health supplies required by their department. Request for Bid (RFB) 11-0056 was mailed to vendors registered with the Purchasing Department who provide health supplies; 11 vendors responded with priced bids for one hundred line items. United Health was the low responding vendor. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

The Governing Board approved the contract for health services' supplies to *United Health* based on their response to RFB 11-0056.

**U. Award of Contract for Employee Uniforms Based on Responses to Request for Bid (RFB) 11-0059**

Board book information: *The District provides self laundered uniforms for school custodial & grounds staff and for Facilities Support Services employees. Request for Bid (RFB) 11-0059 was sent to vendors registered with the Purchasing Department who provide this commodity; 7 vendors responded with priced bids covering work shirts, pants and outerwear. Six sample orders were priced, 3 for schools and 3 for Facilities Support Services (FSS) to determine the low responding vendor. Uniforms Manufacturing, a Government Services Administration (GSA) contractor was the low responding vendor. The Tucson Veteran's Administration Hospital was contacted for a reference. Their response was: excellent customer service, timely receipt of orders without errors, and good quality apparel. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

The Governing Board approved the award of contract for self-laundered employee uniforms to *Uniforms Manufacturing* based on their response to RFB 11-0059.

**V. Approval to Recycle Surplus Electronic Equipment**

Board book information: With Governing Board approval the Administration will recycle the following surplus electronic equipment through the District's contracted vendor E-Waste Harvesters.

| ITEM       | QUANTITY | ITEM             | QUANTITY |
|------------|----------|------------------|----------|
| Computers  | 96       | Mice             | 33       |
| Monitors   | 159      | Cables           | 21 Boxes |
| Printers   | 38       | Copiers          | 4        |
| Scanners   | 3        | Fax Machines     | 2        |
| Key Boards | 127      | Network Switches | 17       |

The Governing Board approved the disposal of surplus electronic equipment, as listed above, through E-Waste Harvesters Recyclers.

**W. Award of Contracts for Physical Education Equipment Based on Responses to Request for Bid (RFB) 11-0048**

Board book information: *Request for Bid (RFB) 11-0048 was mailed to vendors registered with the Purchasing Department providing physical education equipment to K-12 Education. The bid requested prices for ninety-one line items. The Athletic Department evaluated the twelve vendor responses recommending the award of contract for physical education equipment be split among four vendors based on their ability to supply the required products and the price offered. The four vendors are BSN Sports (32), S&S Worldwide (21), School Specialty (19) and Universal Sports (11) with eight lines not receiving an award. A complete bid recap and award determination is on file at the Amphitheater Purchasing Department.*

The Governing Board approved the award of contract physical education equipment to *BSN Sports, S&S Worldwide, School Specialty, and Universal Sports* based on their responses to RFB 11-0048.

**X. Approval of 2012-2013 Student Code of Conduct**

Board Book information: *The Governing Board reviewed proposed revisions to the 2012-2013 Code of Conduct on April 10, 2012. Since that review and pursuant to Mrs. Boros' direction, the Code has been further revised to reflect the following statement, to be placed inside the front cover of the booklet:*

**Parent and Student Advisory:**

This Code of Conduct complies with State of Arizona Department of Education Requirements for specific language to define certain prohibited acts and behaviors. This language may not be suitable for all children. Discretion and parental guidance is recommended.

The Governing Board approved the 2012-2013 Student Code of Conduct, as submitted.

**Y. Approval of Bond-Related Projects**

**1. Award of Contract for Construction Manager at Risk for Facility Improvements to Rio Vista Elementary School Based on Responses to Request for Qualifications (RFQ) 11-0038**

Board book information: *The Arizona Administrative Code R7-2-1116 covers the procurement of construction using alternate delivery methods. Alternate delivery methods for construction are defined as: construction manager at risk, design build and job order contracting services. The Governing Board at their September 6, 2011 meeting approved the use of a construction manager at risk alternate delivery method for new construction and facility renovation at Rio Vista Elementary School 1351 E. Limberlost Drive Tucson, AZ 85719. Work to include, as defined by the Amphitheater Blue Ribbon Budget Analysis & Facilities Committee May 2007 Report, construction of new classrooms to replace aging portable buildings, a new art & music room, ADA compliant restrooms and parent & staff parking.*

*Request for Qualifications (RFQ) 11-0038 was issued to general contractors (contractors) registered with the Purchasing Department and posted to the District's Web site; 8 contractors responded. The Amphitheater Evaluation Team ranked each contractor based on the evaluation criteria listed in the RFQ. The three highest ranked contractors were asked to meet with the Evaluation Team. A meeting agenda was provided to each contractor. Please see the attached evaluation criteria.*

The Governing Board approved the Construction Manager at Risk for facility improvements at Rio Vista Elementary School to Lloyd Construction Company based on their response to RFB 11-0038, as submitted.

**2. Award of Contract for Construction Manager at Risk for Facility Improvements to Holaway Elementary School Based on Responses to Request for Qualifications (RFQ) 11-0039**

Board book information: *The Arizona Administrative Code R7-2-1116 covers the procurement of construction using alternate delivery methods. Alternate delivery methods for construction are defined as: construction manager at risk, design build and job order contracting services. The Governing Board at their September 6, 2012 meeting approved the use of a construction manager at risk alternate delivery method for new construction and facility renovation at Holaway Elementary School 3500 N. Cherry Avenue Tucson, AZ 85719. Work to include, as defined by the Amphitheater Blue Ribbon Budget Analysis & Facilities Committee May 2007 Report, construction of new classrooms to replace aging portable buildings, ADA compliant restrooms and Cat 6 Cabling.*

*Request for Qualifications (RFQ) 11-0039 was issued to general contractors (contractors) registered with the Purchasing Department and posted to the District's Web site. Eight contractors responded. The Amphitheater Evaluation Team ranked each contractor based on the evaluation criteria listed in the RFQ. The four highest ranked contractors were asked to meet with the Evaluation Team. A meeting agenda was provided to each contractor. Please see the attached evaluation criteria.*

The Governing Board approved the Construction Manager at Risk for facility improvements at Holaway Elementary School to *Diversified Design & Construction, Inc.* based on their response to RFB 11-0039, as submitted.

**4. STUDY/ACTION**

**A. Adoption of the FY 2011-2012 Expenditure Budget Revision**

Board Book information: *The State of Arizona requires governing boards to revise the operating budget for the school year to reflect actual budgetary and revenue changes.*

*The most significant change in this budget is the reversing of the budget cut associated with the Retirement System rate distribution. House Bill 2264 returns the contribution split to an equal split between the employee & employer and requires the district to refund the excess to the employees.*

*In addition, the Arizona Department of Education has finalized legislative budget cuts to Unrestricted and Soft Capital. The final budget reductions are as follows:*

|                             |                       |
|-----------------------------|-----------------------|
| <i>Soft Capital</i>         | <i>\$3,098,355.74</i> |
| <i>Unrestricted Capital</i> | <i>\$1,708,683.29</i> |

*It is the recommendation of the Administration that the Governing Board approve the second revision of the 2011-2012 Expenditure Budget.*

Mr. Little provided an overview of the item. He noted that public education is continuing to endure losses to funding and yet keeping a positive attitude.

Dr. Loomis moved approval of the 2011-2012 Expenditure Budget Revision 2as detailed in the form of contract submittal by this item. Mrs. Boros seconded the motion and it passed unanimously, 4-0. (Exhibit 10, pp. 1-14)

## **5. STUDY**

### **A. Study of Revised Principal and Assistant Principal Evaluation Instruments**

Board book information: *In 2010, the 49th Arizona Legislature approved SB1040 requiring that the Arizona State Board of Education adopt a framework for teacher and principal evaluation which includes quantitative student academic progress data accounting for between 33% and 50% of the evaluation outcome. The State Board of Education appointed a task force, chaired by Dr. Balentine, to develop a framework which provides guidance to districts. This framework was developed and submitted to the State Board in April of 2011.*

*In March of 2011, Amphitheater formed a Design Team made up of teachers and administrators and chaired by Dr. Roseanne Lopez to examine the requirements of the law and the guidance from the framework. This team met for several hours over the past year to align the evaluation system with the Arizona Professional Teaching Standards and to make recommendations on the types of student progress data to be utilized for the 33-50% requirement. Dr. Jay Midyett, our data analyst, has compiled data and developed a model which will be tested and then put in place for the first year of implementation.*

*At this time it is necessary to pilot the revised instrument and quantitative data analysis model prior to submitting a final version to the Governing Board for approval. The pilot period would span from March 7-May 15, 2012. During this time, administrators will use the new instrument with teachers and document their implementation questions and concerns. The Design Team will examine the feedback from the pilot and make modifications as needed. The new evaluation system must be in place, by law, for the 2012/2013 school year.*

Dr. Balentine invited Dr. Roseanne Lopez, Executive Director of Organizational Support to provide an overview and update on the revised principal and assistant principal evaluation instruments.

Dr. Lopez provided an update on this project. Data collection has been time consuming. Data analysis training for administrators and teachers is being planned. She provided an overview of the Year One Implementation plan, which is scheduled to begin in the summer. The intent is to increase student achievement through increased collaborative measures, increased objectivity, and recognizing excellence.

Dr. Barrabee expressed appreciation to Dr. Lopez for her efforts in accepting this challenge and the great strides in overcoming the initial obstacles of this project.

Dr. Lopez and Dr. Balentine responded to some questions; and, some discussion ensued. Further updates will be provided at future meetings.

### **B. Review of Proposed Governing Board Policies Contained in Policy Classification I (Instructional Program), IA through IHCA; Discussion of Specific Policies in I Series**

Board book information: *The District is currently conducting a periodic review of the entire Governing Board and Administrative Regulation system. This periodic review is intended to ensure that the policies of the District continue to reflect intentions of the Governing Board over time.*

*The Governing Board's policies are, of course, intended to be broad, overall direction for the operation of the District. Implementation of policy is through administrative function, including the administrative regulations approved by the Superintendent. (Regulations are denoted by a "-R", "-RA" or similar designation; exhibits are denoted by "-E" or "-EA", etc.). The Board is only required to approve changes to policies, not regulations or exhibits. Simply put, policies are "theory and intention"; Regulations are those procedural steps necessary to affect the theory; and Exhibits are the forms needed to implement the Policy's Regulation(s).*

*The policy manual is organized according to the classification system of the National School Boards Association. This system provides an efficient means of coding, filing, and finding policies.*

*The current review of the I Series on "Instructional Program" will be broken down into two separate reviews, due to the large number of individual policy documents contained in that series. The attached draft revision documents represent approximately the first half of the I Series.*

### **How to Search for Specific Policies**

*With documents as large as those attached, discussion of specific provisions by the Board Members can be complicated, particularly when it is important to have everyone "on the same page" – literally. As individual Board Members add comments and notes to their electronic Board agenda items, pagination numbers within the original documents may be altered, preventing Board Members from accurately referring other Board Members or staff to a specific page number.*

*Therefore, during discussion of a particular policy, Board Members may wish to make reference to the policy index number of a certain policy. These numbers appear to the top left at the first page of every policy and appear like "I-0050". Other board members can then enter this index number into the term search window at the top right of their BoardBook viewing window. This will automatically take the Board Member to the first page of the same policy being discussed.*

*As in previous submissions in this review process, many of the policy documents included in the attachment to this item have only minor or technical changes. Typically such changes or corrections are made to enhance sentence structure, improve grammatical presentation, correct semantics, accommodate statutory codification adjustments, and so forth. Some simply correct references to state law or other policies that may have changed. Many of the documents have no changes at all.*

### **Substantive Changes**

*There are several policies within the presented "I Series" that do have substantive changes or may represent entirely new policies. These are addressed below.*

#### **Policy IHAMA — Teaching About Drugs, Alcohol, and Tobacco**

*A modification to A.R.S. 15-712 added "date rape drugs" to the list of dangerous drugs schools may include in their instructional program. The term is now consequently added to this policy.*

#### **Regulation IHAMC-R – Family Life Education**

*Changes to Arizona law requiring that instruction on sex education include instruction on sexual conduct with a minor is incorporated.*

#### **Policy IHB — Special Instructional Programs**

*A change in Arizona law (Senate Bill 1256) expanded the definition of the home school district of a child with a disability to include a child. The change in statute is mirrored in this policy for clarity.*

#### **Regulation IHB-R – Special Instructional Programs.**

*Revisions by the State Board of Education (SBE) to A.A.C. R7-2-401 were made to assure that state special education rules align with and support the Individuals with Disabilities Education Act (IDEA). Arizona Department of Education Exceptional Student Services subsequently made corresponding amendments to 'Confidentiality' and the 'Evaluation and Eligibility' provisions, and those changes are incorporated into this administrative regulation, which is brought to the Board's attention.*

*Changes include provisions for parents and eligible students to revoke consent to placement and services under IDEA – a right guaranteed under federal law now.*

#### **Regulation IHBD-R and Exhibits IHBD-EA and IHBD-EB**

*These documents will now incorporate required provisions under Title I that set forth district and school level compacts for parental involvement.*

**Policy/Regulation IHBHD and IHBHD-R – Online/Concurrent/Correspondence Courses.**

Arizona Laws enacted during the 2009 legislative session (HB2011 and SB1196) provided substantial directions affecting the development of online instruction programs. Among other things, the bills required the State Board of Education (SBE) and the State Board for Charter Schools (SBCS) to develop standards for the approval of online course providers and online schools, and set annual reporting mechanisms for schools to participating in online instruction. Appropriate policy recommendations are offered by these ASBA model documents that reflect the provisions of law.

Dr. Balentine introduced the item, stating that the complete set of policies in both the draft and revised versions are contained within the Board Book materials. Accompanying those materials is a summary of the documents being submitted for changes and related background information. In so much as Mr. Jaeger has gone home due to illness and that the substantive changes are itemized within the materials, Dr. Balentine suggested that since the item will return on a future agenda for approval, perhaps questions or comments could be directed to Mr. Jaeger directly before the next meeting. She asked if Board Members had any immediate concerns or questions at this time; there were none.

**D. Periodic Legislative Update**

Board Book information: *This Item is presented to permit the Governing Board to review and discuss the status of education-related legislation which has been proposed in the second regular session of the 50th Arizona legislature this year.*

*Summaries of bills presented during the current legislative session following in the attached pages. A brief presentation on a few key bills signed into law will also be made during the Board's consideration of this item.*

Dr. Balentine introduced the item and invited Board Members to contact her or Mr. Jaeger directly with any comments or inquiries. The attached items are provided with status updates and also identify the sponsor.

[The complete listing of legislative bills can be located via this link: <https://v3.boardbook.org/Public/PublicItemDownload.aspx?ik=32406387>]

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Member requests.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

A motion was made by Dr. Barrabee that the Board Meeting be adjourned; Mrs. Boros seconded the motion; and it passed unanimously, 4-0. Mrs. Boros declared the meeting was adjourned; the time was 9:10 p.m.

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Respectfully submitted,  
Margaret Harris

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Mrs. Susan Zibrat, Vice President

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Date

Approved: TBD