



Board of Trustees Agenda Item Information Form

Date Submitted: July 14, 2025

Meeting Type

- ☒ Regular Meeting
☐ Special Meeting/Workshop

Agenda Placement

- ☐ Public Hearing
☐ Executive Session
☐ Recognition
☐ Program Spotlight
☐ Community Input

Code

PH
ES
R
PS
CI

Agenda Placement

- ☐ Administrative Report
☒ Consent Agenda
☐ Action Item
☐ Information/Discussion

Code

AR
CA
AI
ID

Meeting Date: July 28, 2025

District Strategies (Check all that apply):

- ☒ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.
☐ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.
☐ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

Subject:

Consider Approval of Renewal of Contract 2024.802 General Foods and Full-Service Distribution

Background:

In July 2024, the Board awarded Contract 2024.802 General Foods and Full-Service Distribution in the amount of \$8,000,000. To date, \$7,509,786 has been encumbered. Additional expenditures are expected prior to the renewal year. It is the recommendation of the Directors of Child Nutrition and Purchasing to renew this contract with Labatt Food Service and Highland Dairy for an estimated annual contract value of \$8,400,000. There are two renewal options remaining on this contract.

Fiscal Impact Statement

Cost: \$8,400,000.00

- ☒ Recurring
☐ One-Time

Funding Source:

- ☒ General Fund
☐ Grant Fund
☒ Other Funds (specify)
Child Nutrition

Fiscal Year: 2025 / 2026

Amendment Required: N/A

☐ Bond Funds (program year): N/A

Superintendent's Recommendation:

It is the recommendation of the Superintendent that the Board of Trustees approve the renewal of Contract 2024.802 General Foods and Full-Service Distribution with Labatt Food Service and Highland Dairy for the period beginning September 1, 2025 through August 31, 2026. The estimated annual contract value is \$8,400,000.

Department Submitting Form: Purchasing

Cabinet Member's Approval: Alice Benzaia