

**Purchase Request #1
Regular Board Meeting March 28, 2017
Consideration of Approval to Purchase
Stage Lighting Equipment and Hoists**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of stage lighting equipment and hoists from Barbizon Lighting Company for the Theatre Department.

BACKGROUND

The equipment and hoists are being purchased as part of the Theatre Five Year Plan and will replace current equipment and hoists that have been in use as early as 1988.

Barbizon Lighting Company has provided the District with high quality equipment at a competitive rate while providing outstanding customer service.

Reference (REF) Number 4066 has been issued in order to track the volume of spend for lighting equipment procured on behalf of the Theatre Department. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Barbizon Lighting Company has a contract through the BuyBoard cooperative purchasing program to provide stage curtains, lighting, stage/stadium sound systems & theatrical supplies, Contract Number 497-15, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

This purchase will bring state of the art LED technology to the Theatre Department's technical classes and heighten the visual aspects of performances in theatre, dance and music. It will also allow the District to host special events in the theatre that would require versatile lighting. LED technology has a longer life expectancy and meets emerging environmental equipment regulations. This purchase will make the District one of the first all LED theatres in the region. Technology in this field is rapidly evolving and this purchase will insure that our students are familiar with equipment on the forefront of technology and enable them to step directly from Collin College into advanced degree programs or the workforce.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$213,000.00 which is budgeted in the Theatre Department's 2016-2017 operating budget and subsequent year's budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

RESOURCE PERSONNEL

Brenda Kihl

Executive Vice President

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