



THREE RIVERS SCHOOL DISTRICT

Maintenance Department

Robert Horban, Administrative Supervisor

126 Ringuette Street Grants Pass, OR. 97527 541-476-6304 fax:541-471-2455

Date: January 7, 2013
To: Dan Huber-Kantola, Superintendent
Board of Directors
Re: January 2013 Board Report

In the month of December, our maintenance crew received 233 work order requests and completed 150 for a completion rate of 64.38%.

Below I have listed a few of the repairs done in each building during the last month.

Applegate: The heater in the Boys' restroom was repaired. The chuckholes in the parking lot were filled with crushed rock.

D.O.: Some window latches were replaced on the old windows .

Evergreen: The power outage in the valley resulted in the HVAC system going down. A reset of scheduling for the system had to be done. Some sinks were leaking , so repairs were done on them.

Fleming: A fallen tree was cleaned up, and a parking lot light was replaced. Some wiring for the heating system had to be repaired.

Fruitdale:

Fort Vannoy: Downed tree limbs were removed, and a fence also had to be repaired due to the storm damage.

HVHS: Some modifications were made in the Rock Wall Girls' Restroom to meet the handicap accessibility needs of a student that attends there. A new commercial washing machine was installed. This was purchased last month. This replaces a machine that was used since the building opened (over 33 years ago). Some floor tiles were also replaced.

IVHS: Some water leakage was occurring around vent piping, so that was repaired. A new battery was installed in the backup generator.

Jerome Prairie: Some vandalism occurred at the school on December 14th in the middle of the night. Some windows were broken, and chocolate milk was taken. Also stolen was an ornamental Christmas tree. Fallen tree branches were also removed. The bow-truss system for the gym roof was inspected each time there was snowfall.

Lorna Byrne: The eye bolt, pulley, and rope were replaced on the vestibular swing used by the Life Skills program.

Lincoln Savage: A large tree that blew over in the windstorm required the involvement of most of our maintenance crew for one day. There was a large amount of cleanup, as the tree was close to four feet in diameter. Two district vehicles sustained damage by the fall. Fortunately, the tree fell between the two vehicles, and no injuries occurred.

Madrona: A dishwasher was repaired.

Manzanita: The outside drinking fountains were winterized.

Merlin Alternative: Vandals broke some windows, so they were repaired. Some service was done on heat pump unit.

NVHS: The aerator unit in the sewage pond had to be unclogged. Drainage issue was fixed on the baseball field.

Williams: Broken branches from the storm had to be removed. The boiler filler valve was repaired.

Additional Information: PACE, our liability coverage provider, did a walk-around inspection at Hidden Valley High School. One of the key recommendations they made was that we install retractable safety straps on the basketball hoop/backboard hangers. The estimated cost is about \$8800 for the high schools alone. The plan is to retrofit all of the high school hoops this year, and then the rest of the hoops next year at our middle and elementary schools.

If you have any questions or concerns, please do not hesitate to call or contact me at any time.

Sincerely,

Robert Horban
Maintenance Supervisor
541-476-6304