

NEAH-KAH-NIE SCHOOL DISTRICT 56

Regular Board Meeting 6:30 PM

August 12, 2019

Neah-Kah-Nie District Office Board Room

PRESENT

Present

Board Members

Pat Ryan, Chairman

Carol Mahoney, Vice Chair

Terry Kelly

Landon Myers

Michele Aeder (absent)

Sandy Tyrer (present for work session via phone. Absent for board meeting)

Kari Fleisher

District Office Staff

Paul Erlebach, Superintendent

Mark Sybouts, Business Manager

Kathie Sellars, Administrative Assistant

Work Session Notes:

Work Session Notes

Board Self-Evaluation

Mr. Ryan called the work session to order at 5:31 p.m. Mr. Erlebach called Ms. Tyrer who wanted to listen to the work session. Mr. Ryan stated that he was not surprised by the scores. He rated the board lower than anyone, we all pretty well know where we rate. Ms. Mahoney stated that she rated the board low in some areas as well. Ms. Fleisher stated that she based her evaluation on public perception. They focused on the areas where they scored the lowest. Those areas were:

- ♦ Leadership
- ♦ Cultural Responsiveness and Educational Equity
- ♦ Accountability and Performance Monitoring
- ♦ Board Systematic Improvement

Mr. Erlebach shared that Ms. Sellars contacted OSBA about training opportunities, there are many opportunities online. The board discussed having an annual retreat as an option. Mr. Erlebach mention that if the board is interested in having a planning session, Kate Pattison would be a resource to assist with that.

Mr. Ryan asked if there was a better time of year than another for the members to participate in a retreat or planning session. Mr. Ryan asked the members to take a look at their long range calendars. Discussion occurred on the time of year that would work best. Most agreed later in the school year.

The board continued to review the other standards. Mr. Myers shared that he is really glad that we are getting some programs back in the schools that have a vocational pathway. That is a huge accomplishment. He said that is one of the best things we have done, he hears that in the community as well. Discussion occurred.

Ms. Mahoney shared that maybe they could write goals on their three lowest areas, she mentioned that Leadership and Board Improvement seem to go together, Accountability and Performance Monitoring; Cultural Responsiveness and Educational Equity. This item will wait until all board members can be present.

Mr. Kelly shared that he believes that we have laid the foundation for a work session or retreat later in the year.

The work session ended at 6:27 p.m.

BOARD MEETING OFFICIAL MINUTES

Call to Order

CALL TO ORDER

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:30 p.m. by Chairman Pat Ryan. Mr. Ryan welcomed staff and patrons. All present stood for the flag salute.

APPROVE AGENDA

Approve Agenda

M-Kelly/2nd Mahoney to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

Volunteer of the Month: Rockaway Beach Lions Club,

Volunteer of the Month

Mr. Ryan read the letter prepared by Mr. Erlebach who nominated the Rockaway Beach Lions Club. Mr. Erlebach presented the two representatives from the Lion's club with a certificate of appreciation. Mary Reynolds, the president of the club, stated that she really appreciates the support of the district. It is a real joy to serve the students, it is very rewarding work. They also enjoy working with Paul on the scholarship committee. Mr. Ryan thanked them for their efforts and for all they do in the community.

CONSENT AGENDA

Consent Agenda

Approve the Minutes from the July 8, 2019 Regular Board Meeting

District Surplus List

M-Mahoney/2nd Kelly to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

COMMUNICATION

Communication

Public Input

None at this time.

Staff Input

Ms. Buckmaster stated that things are busy. The custodians are finally getting all the furniture out of the hallways. The chemistry lab has all new base cabinets.

Ms. Douma stated that she is going to try to be at board meetings. She shared that in June the Douma's took 20 middle and high school girls to Joseph for a basketball camp. We served almost 1000 people at the annual 4th of July pancake breakfast. The Douma family also went to the Shrine game to watch Tristin Bennett play and Chris Bennett coach.

Ms. Woika shared that they have 24 students participating in Kinder Camp. They had a whole load of bark chips delivered and Tim Neahring used his equipment to spread them.

Ms. Nugent shared that her building is coming together. She thanked the board for supporting the window replacement. The contractors are working six days a week.

Mr. Ryan also welcomed Ms. Dilbeck back to the district. Ms. Dilbeck stated that she thinks that her building was one of the first to be finished.

Written Communication

Written Communication

Board and Administrator

REPORTS

Reports

None at this time.

UNFINISHED BUSINESS

Unfinished Business

Update on Seismic Upgrades to Garibaldi Grade School, Mark Sybouts

Mr. Sybouts shared that you have already heard some of the report. The project is moving along. The contractors have gotten through the challenges. They are getting ready to move furniture back into classrooms.

Neah-Kah-Nie High School Chemistry Lab Update, Steve Baertlein

Mr. Baertlein stated that he thinks that project is on schedule. He thinks the only hold up is the sinks and the installation of the countertops. That room will have its own heating and air handling system. There is a construction meeting tomorrow.

Interior and Exterior Door Locks, Steve Baertlein

Mr. Baertlein shared that we have identified everything that the district feels are important. He is going to go with a different company for the exterior doors. It will cost approximately \$8,000 to \$10,000 per door. The cost of this project may be in the range of \$110,000 dollars. The project can be done while school is in session. As soon as he has a price he will email Mr. Erlebach who will inform the board. Mr. Kelly asked what would happen when we have a power outage. Mr. Baertlein stated that there will be battery back-ups that can last up to six hours.

Covered Play Areas for Elementary Schools, Steve Baertlein

The architect is working on this project. He has sent a surveyor out to take a look at the sites. He will then send some designs out to structural companies. He does not have pricing and will not until we go out to bid.

High School Irrigation Update, Steve Baertlein

Mr. Baertlein stated that we are building an irrigation pond up behind the baseball field. We have about 5-6 inches of water in the pond right now. We need about 3-4 feet. He has timed his watering to only water at night.

Mr. Ryan asked how big the pond will be? Mr. Baertlein stated that it is going to be about 200 feet long. Mr. Ryan also asked if it needs to be fenced? Mr. Baertlein stated that it is pretty secluded where it is. The only students that go through there are our natural resource students.

High School Lower Gym Floor Replacement summer of 2020 Update, Steve Baertlein & Heidi Buckmaster

Mr. Baertlein apologized for not letting the board know that there was a problem with the gym floor. Corey Douma and John Wheeler walked the floor to find the dead spots. Ms. Buckmaster provided the board with a diagram. There are a lot of dead spots. It was sanded and refinished in 2010. Mr. Erlebach asked what the estimated cost for the floor might be. Mr. Baertlein stated that it could cost \$60,000-\$90,000 and that does not include the painting.

Maker Space Update, Steve Baertlein

Mr. Baertlein shared that the Maker Space area is coming along really well. The fan and exhaust systems have been installed. We are still waiting on cabinets.

Update on Past and Present Graduation Pictures, Heidi Buckmaster

Ms. Buckmaster stated that she walked the halls and noticed that we are about nine years behind. It has been farmed out to different senior projects. There have been many issues, such as the photos being the wrong size and various other issues. They are going to see if they can find someone to get this project done.

NEW BUSINESS

New Business

Superintendent Evaluation Timeline and Long Range Plan Update

Mr. Ryan stated that the board has a seven-month timeline to have Paul's evaluation done by February.

Mr. Erlebach shared that you have the evaluation timeline and the long range plan. As mentioned earlier, the administrators will be meeting with Katie Pattison to revise the long range plan and the visionary goals. The plan in the board pack is current but you have access to the dashboard through google docs.

OSBA Superintendent Evaluation Workbook

Mr. Erlebach explained that if the board wishes that we can use the same model again this year. He reviewed the goals he set for the 2018-19 school year: 1) Initiating the superintendent's advisory group at the high school. He met with that group 4-5 times. It was a diverse group of students. He will have the same students again this year. As students in the group graduate, new students will be chosen; 2) Policy review up to date; we do have policies to bring to the board in September; 3) Cafeteria survey. We did do the survey; the report will be presented to the board in September. 4) Increase community awareness of Neah-Kah-Nie School District. We are in the process of meeting with a web designer to revamp the district website.

Mr. Ryan asked the members to review the evaluation process and have it back to Ms. Sellars in time for the November meeting. Ms. Mahoney asked if Mr. Erlebach would give the members an update on the Superintendents Advisory Council. Mr. Erlebach stated that he would do that at the October meeting.

FISCAL

Fiscal

Payment of Bills

Payment of Bills

No Board member raised an issue with the July check register.

Fiscal Summary Sheet

Fiscal Summary Sheet

Mr. Sybouts explained that we will receive our first state timber turn over this month. We should receive it this week. You never really know when it will come in due to events in the county.

SUGGESTIONS AND COMMENTS

Suggestions &
Comments
Superintendent

Superintendent

Mr. Erlebach shared the following:

- Welcomed Ms. Dilbeck, students and staff will benefit from Lori's leadership
- Students will return the day after Labor Day
- Administrators had a mini retreat at his house this morning
- He attends construction meetings every week. Ms. Nugent, Mr. Baertlein, Mr. Sybouts, John Wheeler and Luke Nugent all participate in these meetings
- Administrators will meet with Kate Pattison this Friday to review and revise the districts long range plan and visionary goals
- We should find out very soon if Garibaldi and Nehalem will receive the Red Solar Grant
- Administrators will meet with NWRES D to train on Improvement Science
- He will be meeting with Dan Goldman, the new NWRES D Superintendent
- Lunch date this month is with Pat and Carol on Wednesday
- Administrators had a phone conference with NWRES D staff on the Student Success Act
- He and other district staff met with 100Seven to begin the process of revamping the district website.

Board

Mr. Kelly mentioned OSBA Fall Convention that registration opens tomorrow.

Ms. Fleisher mentioned that she only saw school supply lists for Garibaldi Grade School and the middle school, but not one for Nehalem. Mr. Kelly stated that the Nehalem Parent Group provides the supplies and the high school does not publish a supply list.

Mr. Erlebach mentioned the letter that he is sending to all incoming freshman inviting them to their high school graduation. Each freshman student will receive a refrigerator magnet with a QR code that will take them to the state graduation requirements.

PERSONNEL

Personnel

Hiring - Licensed

None at this time

Coach

None at this time

NON LICENSED PERSONNEL INFORMATIONAL ONLY

Hiring

Sadie Huntley and Carla Neahring as Kinder Camp Instructional Assistants

Resignation

None at this time

Retirement

None at this time

ADJOURN

Adjourn

Hearing nothing more to come before the board the meeting was adjourned at 7:39 p.m.

NEXT MEETING

Next Meeting

September 9, 2019