



## Memorandum

Date: June 8, 2026

To: Board of Directors of the Pendleton School District 16R

From: Michelle Jones, Director of Business Services

Subject: Out of State Travel

**Background:** Policy IICA – Field Trips and Excursions requires Board approval for any field trip or excursion occurring outside the states of Oregon, Washington, or Idaho. The following student activities have submitted requests for travel that meet the educational and extracurricular objectives of the district and have been reviewed by administration.

### Proposed Trips

Pendleton High School FFA  
Advisor: Marty Campbell  
Event: Washington Leadership Conference  
Location: Washington, D.C.  
Dates: June 9–13, 2026  
Funding Source: Donation

The Washington Leadership Conference is a national leadership development program sponsored by the National FFA Organization. Students participate in workshops and activities focused on leadership, citizenship, personal growth, and service. Participation provides students with opportunities to develop leadership skills and engage with peers from across the country.

Pendleton High School Volleyball  
Coach: Jodi Primus  
Event: Hawaii Island Labor Day Classic Tournament  
Location: Hilo, Hawaii  
Dates: September 2–7, 2026  
Funding Source: Team fundraising activities



Pendleton High School FFA  
Advisor: Marty Campbell  
Event: National FFA Convention  
Location: Indianapolis, IN  
Dates: October 18-24, 2026  
Funding Source: Fundraising and FFA Alumni Chapter donations

**Recommendation:** Michelle Jones, Director of Business Services, recommends approval of the out-of-state student travel as listed.

**Motion:** I move that the out-of-state student travel be approved as presented.

Motion for Approval:  
Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for Rejection:  
Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for Further Consideration:  
Made by \_\_\_\_\_ Seconded by \_\_\_\_\_