

**606 TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND CLASSROOM LIBRARIES****I. PURPOSE**

The purpose of this policy is to provide direction for selection of textbooks, instructional materials, and classroom libraries at Crosslake Community School (CCS).

**II. GENERAL STATEMENT OF POLICY**

The school board recognizes that selection of textbooks, instructional materials, and classroom libraries are vital component of CCS's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks, instructional materials, and classroom libraries

**III. RESPONSIBILITY OF SELECTION**

- A. While the school board retains its authority to make final decisions on the selection of textbooks, instructional materials, and classroom libraries, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks, instructional materials, and classroom libraries. Accordingly, the school board delegates to the Director(s) the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks, other instructional materials, and classroom libraries.
- B. In reviewing textbooks, instructional materials, and classroom libraries, during the selection process, the professional staff shall select materials that:
1. support the goals and objectives of the education programs;
  2. consider the needs, age, and maturity of students;
  3. foster respect and appreciation for cultural diversity and varied opinion;
  4. fit within the constraints of CCS's budget;
  5. are in the English language. Another language may be used, pursuant to Minnesota Statutes sections 124D.59 to 124D.61;
  6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and
  7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The Director(s) shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks, instructional materials, and classroom libraries by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents/guardians and other interested members of the CCS community. This procedure shall be coordinated with CCS' curriculum development effort and may utilize advisory committees.

**IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

- A. The Director(s) shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbooks, instructional materials, and classroom libraries review and selection process.

- B. The Director(s) shall present a recommendation to the school board on the selection of textbooks, instructional materials, and classroom libraries after completion of the review process as outlined in this policy.

**V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS**

- A. The school board recognizes differences of opinion on the part of some members of CCSs' community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks, instructional materials, and classroom libraries.
- B. The Director(s) shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks, instructional materials, and classroom libraries.
- C. The Director(s) shall present a procedure to the school board for review and approval regarding reconsideration of textbooks, instructional materials, and classroom libraries. When approved by the school board, such procedure shall be an addendum to this policy.

**Legal References:** Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)  
Minn. Stat. § 120B.235 (American Heritage Education)  
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)  
Minn. Stat. § 124D.59-124D.61 (Education for English Learners Act)  
Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)  
*Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260 (1988)  
*Pratt v. Independent Sch. Dist. No. 831*, 670 F.2d 771 (8<sup>th</sup> Cir. 1982)

**Cross References:** MSBA/MASA Model Policy 603 (Curriculum Development)